**Systems and Innovations Committee Agenda**

November 19th, 2018 2 to 3:30 pm

PSOB room 915

Members in attendance: Jessica Dale, Lindsey Manfrin, Michael Baker, Muriel DeLaVergne-Brow, Heather Kaisner, Tatiana Dierwechter

State Public Health Division Lead: Sara Beaudrault

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| **Agenda Item** | **Detail** | |  | **Presenter** |  |
| Welcome, Introductions (as needed) and roll call  **(6:07)** | Quorum is 50% +1 of committee membership  Quorum was not achieved. | |  | Mike/Florence |  |
| Review of minutes | Review and approve minutes from August and October meeting  Minutes not posted to the website as yet. | |  | Mike/Florence |  |
| **Public Health Division Agenda Items** | | | | | |
| Program Element (PE) 51 | Request to change the due date of the Health Equity action plan from December 2018 to March 2019 **(9:46)**  Changing the due date for the Health Equity Action Plan 6c to March 31, 2019. The original due date was December 31, 2018. The learning collaborative on November 16th was focused on health equity and community engagement. OHA wants to allow the grantees enough time to use that information when developing their action plan. The committee approves this and requests that OHA try to get this in the December contract amendment | |  | Sara Beaudrault |  |
| **Work plan Agenda Item –** | | | | | |
| Duplicate Expenditure Reporting | Update from the Public Health Division on the fact findings to date  Since our October meeting, OHA has put together a list of program elements that requite reporting additional to the quarterly revenue and expenditures reporting: PE 8, Ryan White; PE 27, Prescription Drug Overdose Prevention; PE 44 School Based Health Centers; PE 51 and 52 Public Health Modernization. If you think there are other Program Elements that require additional reporting, please contact Sara. OHA is looking at each of these to determine whether the additional reporting can be eliminated now that the new quarterly revenue and expenditures report is being used. OHA will report back on this at the December meeting.  Family Planning may need to be on this list also. Orpheus data use agreements may also be able to be streamlined. The emerging equity initiatives could be similar. | |  | Sara |  |
| Funding formula checklist | Update on the use of the checklist by the co-facilitators of the TPEP funding formula workgroup  Rescheduling for next meeting. | |  | Ashley Thirstrup Tanya Phillips  Kirsten Aird |  |
| To do item for next meeting | Discuss to do items for next meeting – if any  None heard. Adjourned. | |  | Mike/Florence |  |
| **Next meeting: December 17th 2018 2 to 3:30 pm** | | | | | |
| **Co-Chair**  Michael Baker  Jefferson County Public Health Administrator  541-475-4456  [Michael.baker@co.jefferson.or.us](mailto:Michael.baker@co.jefferson.or.us) | | **Co-Chair**  Florence Pourtal-Stevens  Coos County Public Health Administrator  541-266-6774  [Florence.pourtal-stevens@chw.coos.or.us](mailto:Florence.pourtal-stevens@chw.coos.or.us) | | | |
| **Public Health Division Liaison**  Sara Beaudrault  Public Health Modernization Lead  971-645-5766 - [Sara.beaudrault@dhsoha.state.or.us](mailto:Sara.beaudrault@dhsoha.state.or.us) | | | | | |