**Systems and Innovations Committee Minutes**

March 26, 2025 – 1 to 2.30 pm

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| **Agenda Item** | **Detail** | **Action Item** |
| Welcome, Introductions (as needed), agenda review, and roll call | Quorum is 50% +1 of committee membership* Quorum met
 | Roll callEnsure quorumReview agenda for the day |
| **Committee Agenda Items**  |
| Approve Feb Minutes | * Alex motioned to approve, Florence seconded – no opposed or abstaining. Minutes approved.
 | Approve |
| **Agenda Item**  |
| Modernization implementation plan development | **Community of practice for LPHAs to discuss and collaborate on plan development*** With the CCA completed and LPHA plans due 12/31/25, how do we best support LPHA leaders and staff to develop these plans?
* Discussion regarding if anyone has started the plan and what tool are they using. Several members mentioned using the template, one mentioned using Smartsheet to map to the template, and another is doing a crosswalk of reaccreditation and modernization.
* A webinar training was suggested. This would need to be presented from this group, as they are the ones who created this tool. OHA can assist with logistics.
* It was suggested having a space with shared templates, tools and tips from LPHAs. CLHO’s online library was mentioned as a possible space.
* Jessica added a community of practice would be more beneficial and feasible than setting up and executing technical assistance. She suggested after everyone has had some time to review the work, questions and issues can be collected for the first community of practice meeting. **Katie suggested getting onto the CLHO agenda for 4/17 to discuss and getting feedback for setting up the community of practice. Andrew is getting it added to the agenda.**
 | Discuss -Andrew Epstein |
| Understanding incentive and matching funds  | **Feedback on materials to support understanding of this structure**.* Reviewed the statutory requirements for public health modernization including those related to matching and incentive funds.
* Equal LPHA base floor payments are made for each county.
* If there is an at least 5% increase in funding available for PE 51-01 for the next biennium, funds would then be available for matching funds for qualified LPHAs.
* LPHAs will be qualified to receive matching payments if they are able to maintain or increase county investment towards modernization over two-year period. Also recommended by PHAB subcommittee is that a 3% buffer is maintained for calculation of county investment to account for standard budget fluctuations. If the two above qualifications are met, the matching funds would be distributed proportional to population among all eligible LPHAs. Determination of possible matching funds for the 2025-2027 biennium would be based on fiscal years 2023 & 2024.
* LPHA incentive funds for 2025-2027 are 1% of the 2023-2025 total PE 51-01 funding, as recommended by the PHAB Incentives and Funding subcommittee. Incentive funds are awarded based on whether each LPHA met some or all of the six accountability metrics LPHA process measures selected by the LPHA. Any funds left over from accountability process measures not being met will be pooled. An average of process measures met will be calculated and those LPHAs that exceed the average will have unallocated funds distributed proportional to their population size.
* Local public health investment data collection form, submitted by LPHAs annually, states which investments qualify for possible matching funds.
* Comments:
	+ Local investment tool includes many things not related to modernization
	+ Need to be clear on which local funds are included. All or a subset.
	+ Would havereported differently if specific to modernization.
	+ Amount of funding vs proportion of funding contributed. Confusion about process/mechanism.
	+ A threshold for a meaningful investment as a percentage of the overall budget would be helpful.
* **Andrew will invite Liz Hunt to attend the next committee meeting to address questions and concerns relate to the local PH investment tool.**
* **The incentives and funding subcommittee convenes annually, and Steven will present these questions and concerns to them.**
* **Steven will add to the visual on LPHA modernization funding the calculations and breakdown for incentive metrics and matching funding if all funding criteria is met for all LPHAs.**
* Since the next biennium calculations are not fully established by PHAB yet, LPHAs could reach out to their PHAB representative (included in slide deck) to provide input.
* Committee members like the visual. The slide deck will be helpful to reference, along with some of the background pieces, and having the scenarios mapped out in tables will help LPHAs to understand how it may or may not affect them.
 | Discuss/ Recommend – Steven Fiala |
| Matching & incentive funds overview | **PHAB decision process for next round*** Process for matching funds was determined by the PHAB Incentives and Funding Subcommittee and is contingent on LPHA PE 51-01 funding increase by 5%. FY2023 to FY 2024 will be compared. When the subcommittee reconvenes, comparison years moving forward will be decided upon and CLHO S&I questions and concerns will be brought to them. We will have check-ins with this group on the process, as suggested. **Heather and Bob are subcommittee members who should report out to CLHO.**
* When data is ready to share, OHA will share local PH investment data with LPHAs at a CLHO meeting.

**Opportunity for input & questions*** OHA team extended their gratitude for everyone’s input and suggestions.
* **Before the revised visual is posted, Jessica, Laura and Alex have volunteered to take another look at it.**
 | Discuss – Steven Fiala |
| April meeting reschedule | **Conflict with OR Epi - Change or cancel*** April meeting is cancelled
 | Discuss/ Recommend |
| Wrap-up and next meeting | **Discuss next meeting**Set goals for what we want to get accomplished* Review the deliverables due at the end of June – check-ins and reminder emails are favorable
 | Discuss and adjourn |
| **Next meeting: May 28, 2025 – 1 to 2.30pm** |
| **Co-Chair**Jessica DaleKlamath County Public Health – Assistant Director541-885-2434jdale@klamathcounty.org | **Co-Chair**Katie PlumbCrook County - Health & Human Services Director541-447-5165kplumb@crookpublichealthor.gov  |
| **Public Health Division Liaison**Andrew EpsteinLocal and Tribal Public Health Policy Lead503-969-5816 – andrew.d.epstein@oha.oregon.gov  |

**Roll Call:**

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| County / LPHA | Name | X if present |
| Benton | April Holland |  |
| Clackamas | Marco Enciso | X |
| Clatsop | Jill Quackenbush | X |
| CLEHS Rep | Julie Hamilton |  |
| Crook | Katie Plumb (co-chair) | X |
| Crook | Stephanie O’Neal | X |
| Columbia | Kirby Kowalski | X |
| Deschutes | Thomas Kuhn | X |
| Douglas | Sarah Zia | X |
| Douglas | Vanessa Becker |  |
| Jackson | Laura Lui  | X |
| Jefferson |  |  |
| Klamath | Jessica Dale (co-chair) | X |
| Lane | Amber Roche | X |
| Lincoln | Florence Pourtal | X |
| Linn | Shane Sanderson |  |
| Marion | Rebecca Chavez | X |
| Polk | Kari Wilhite | X |
| Washington | Alex Coleman | X |
| Washington | Erin Jolly |  |
| Yamhill | Lindsey Manfrin |  |

**OHA staff present:** Andrew Epstein, Valori Fleisher, Steven Fiala

**CLHO staff present:**