**Systems and Innovations Committee Agenda**

July 24, 2024 – 1 to 2.30 pm

**Committee Attendees:** Katie Plumb, Stephanie O’Neal, Sarah Zia, Vanessa Becker, Amber Roche, Alex Coleman, Erin Jolly, Kim La Croix, Lindsey Manfrin, Rebecca Chavez

**OHA Attendees:** Andrew Epstein, Steven Fiala, Kim Tham

**CHLO Attendee:** Allison Mora

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| **Agenda Item** | **Detail** | | **Action Item** |
| Welcome, Introductions (as needed), agenda review, and roll call | Quorum is 50% +1 of committee membership | | Roll call  Ensure quorum  Review agenda for the day |
| **Committee Agenda Items** | | | |
| Approve May Minutes | No quorum | | Approve  Co-chairs |
| **Agenda Item** | | | |
| Cost and Capacity Assessment update | * Update on next steps and timeline for data validation and sharing initial findings * What spaces would be appropriate for these initial findings to be shared   Update:   * CCA tool due from LPHAs on August 23rd * September: Rede Group initial data review/analysis * October: Data review meetings with OHA and LPHA. Below are the objectives identified by Rede Group for the LPHA Review meeting (3-4 hours spread over two separate dates) to do the following:   1. Review OR CCA Assessment data.   2. Discuss themes and key findings.   3. Ideate recommendations based on the findings. * Also in October present at PHAB meeting initial data review findings and outcomes of LPHA & OHA review workshops   Discussion:   * Steve will look into date for PHAB meeting; makes sense to have it late in October. * Encourage LPHA data review meetings to be virtual rather than in person. * This can be a space to talk about reporting format, audience and channels. Rede Group will take everyone’s input to produce final reporting products. * Lindsey/Katie: If there are concerns about specific counties that might be late in submitting CCA’s, committee members might be able to help with outreach. Could also share about that at PHAO. * Kim: Running into disconnect/misalignment with FTE calculator and capacity/expertise rating, specifically around home visiting and WIC. Will put FTE for those into additional programs for calculator, but when doing capacity and expertise assessment, a lot of the roles and activities that WIC and HV do fall into other buckets (eg health promotion, access to preventive services). Rating that they do those things but not accounting for it in those buckets. Steve will give Rede a heads up about this and see if they have any thoughts. This could be a piece of nuance that gets brought up in reporting of the data. | |  |
| Climate Adaptation Plan | * Discuss proposal of requirements for time certain updates to plan (3 years, 5 years, etc.) * Discuss whether there should be a requirement for annual demonstration of implementation activities * Discuss coordination of communication (OHA, LPHA, CBO, etc.) about community plan development and implementation.   Background presented:   * A timeframe for required report updates was not included in Climate and health plan guidance for LPPHA because that needs to be determined through CLHO for PE 51 requirements. * Andrew shared proposed revised PE 51 language that he and Kim Tham from EPH Climate and Health program drafted stating a requirement for LPHAs to submit a new climate adaptation plan or an updated version if they have not submitted a plan within the past five years. LPHAs with a completed plan will demonstrate strategies toward plan implementation. By end of June 2027, each LPHA will submit at least one shareable deliverable highlighting progress toward achieving climate adaptation plan strategies.   Discussion:   * Does all hazards plan have a timeframe for submission? Plan updates are submitted annually to HSRP REC. * Local public health modernization plan due Dec 31, 2025 is a one-time plan required in statute. * Committee members expressed agreement with the 5-year timeframe for climate adaptation plans. The revised PE 51 language related to this will be held for possible inclusion when we’re ready to move PE 51 forward through the official CLHO S&I review and CLHO approval process in 2025. * Jessica recommended communications to CBOs to ensure CBOs are aware of LPHA climate and health work and encourage collaboration. * Andrew will ask CET to send LPHA climate adaption plan guidance to all PH Equity CBOs * Katie: A lot of people don’t realize LPH does climate work; work needed at local level to message about climate work. Need to keep reminding partners in different spaces about this work. * When will CBO work plans be finalized? No specific date set yet for finalizing all work plans. Consider reaching out to CBOs listed in public health equity CBO dashboard to discuss local efforts, even if work plan not yet posted. * Kim Tham: OHA Climate and Health program has reviewed CBO proposals that addressed climate and health work (APANO Communities United Fund, Bridging Cultures, Coalition of Communities of Color, Doulas Latinas International, Familias en Accion, Image Black Futures, Klamath Works, inc., Mercy Connections, Nurturely, Oregon Community Healthworkers Assoc, Rogue Climate, Casa Latinos Unidos, Trash for Peace). Feel free to reach out to Kim if any specific information is needed. LPHAs can check the workplan dashboard to see if work plans have been approved or posted. * Some CBOs that are funded as working in rural counties are listed as based in Portland. Should LPHAs reach out to those CBOs? PE 51 and CBO grant agreements require coordination between LPHA/CBO when they are working in the same body of work such as climate and health. LPHAs should reach out to CBOs that are funded for work within their jurisdiction to explore partnership opportunities. Capacity may be limited for some CBOs, for example, if funded for statewide work with defined scope of work but not able to participate in planning efforts in all counties. If concerns come up about working with any specific CBO, reach out to Anthony, Cessa or Jamie (LPHA’s assigned Public Health Systems Consultant). * LPHA Climate and Health Community of Practice could be another place to talk about CBO outreach, challenges, best practices. Planning next in person gathering in October. * OHA Climate and health program was previously doing Climate Connections group with CBOs. Looking at how to reconvene statewide support for CBOs. | | Discuss / Recommend |
| Wrap-up and next meeting | * Discuss next meeting * Set goals for what we want to get accomplished | | Discuss and adjourn |
| **Next meeting: August 28, 2024 – 1 to 2.30pm** | | | |
| **Co-Chair**  Jessica Dale  Klamath County Public Health – Assistant Director  541-885-2434  jdale@klamathcounty.org | | **Co-Chair**  Katie Plumb  Crook County - Health & Human Services Director  541-447-5165  [kplumb@crookpublichealthor.gov](mailto:kplumb@crookpublichealthor.gov) | |
| **Public Health Division Liaison**  Andrew Epstein  Local and Tribal Public Health Policy Lead  503-969-5816 – [andrew.d.epstein@oha.oregon.gov](mailto:andrew.d.epstein@oha.oregon.gov) | | | |