

**Systems and Innovations Committee Agenda**

Oct 25, 2023 – 1 to 2.30 pm

Conference of Local Health

Join ZoomGov Meeting

<https://www.zoomgov.com/j/1612492555?pwd=TU00MDQveE9OaGxZZVRlNU1ZbWZOdz09>

Meeting ID: 161 249 2555

Passcode: 160558

**Participants:** Jessica Dale, Andrew Epstein, Sara Beaudrault, Erin Jolly, Amber Roche, Alex Coleman, Florence Pourtal, Lindsey Manfrin, Katie Plumb, Rebecca Chavez, Sarah Zia, Kim La Croix, Jiancheng Huang

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| **Agenda Item** | **Detail** | **Action Item** | **Presenter** |
| Welcome, Introductions (as needed), agenda review, and roll call | Quorum is 50% +1 of committee membership Quorum meet | Roll callEnsure quorumReview agenda for the day | Co-chairs |
| Approve July & Sept Minutes |  Approved by Florence Pourtal, seconded by Katie Plumb | Approve | Co-chairs |
| Proposed PE 51 Language Change | * Accountability Metrics
	+ Section 3 *Public Health Accountability Outcome Metrics*, part C, "Number of weeks in drought annually, #% of population affected" has been removed because it is not a measure of an outcome.
	+ Added language to Section 3, part C that LPHAs "must use funding through this Program Element in a way that advances progress toward" these metrics.
	+ Section 3 of *Public Health Accountability Process Measures*, part C, a placeholder of "2023-2025" was added. A note to the document states that process measures will be inserted after they are adopted by PHAB. Language will also later be added regarding requirements for LPHAs and the selection of process measures they choose to work on.
		- A request was made to add that process measures will be adopted by PHAB in December 2023.
		- A request for clarification was made to add the word "metrics" to refer to outcome metrics.
		- A request was made to add language to clarify progress towards outcomes as they apply to specific counties. This language addition will be discussed at the next meeting.
		- Concerns were shared about the timeline for submitting workplans when they do not know what the process measures are. Further discussion will be had at the next meeting.

 * Language Cleanup
	+ For Section 4, *Procedural and Operational Requirements: Requirements that apply to Section 1 and Section 2 funding*, Part C, has been changed from 10% to "25% or more within any individual budget category" requires OHA approval.
	+ For Section 4, *Procedural and Operational Requirements: Requirements that apply to Section 1a LPHA Leadership, Governance and Implementation,* Part A, was updated to include "Assessment and Epidemiology, Community Partnership Development, & Communications" as foundational capabilities.
		- Suggestion to correct program name to "Leadership and Organizational Competencies" from "Leadership Governance"
	+ Language has been changed from 10% to "25% or more within any individual budget category" requires OHA approval for budget modification.
 | Discuss / Maybe Vote  | Andrew |
| Workforce Calculator Update | * Provide Update from Meeting about workforce calculator tool
	+ There are a few workforce calculator tool options available to help achieve the goal of looking at suggested capacity versus current capacity under our foundational capabilities to inform on modernization and implementation plans.
		- A detailed calculator that breaks things down by capability. One downside is that it is based on the national framework for modernization which is different from the Oregon framework for modernization.
		- There is also a simplified version with the drawback that it is not designed to be used by counties with a population of 500,000 and greater.
		- More information to come about options following review of the doodle poll. Testing of these calculators is currently underway and feedback will be provided at future meetings.
* Timeframe to Conduct Assessments
	+ LPHA assessments would need to be completed by the end of June 2024 so they can be included with the statewide assessment for budget requests.
		- Concerns were shared that a timeline of June 2024 to submit assessments felt rushed given that process measures are unknown at this time and they will need time to train others on how to use supportive tools. Andrew and Sara reiterated that the deadline for OHA to submit budget requests is June 2024 so they can be voted on during the next legislative session.
	+ Sara is in talks about resources to support completion of the assessments with a possibility of hiring a contractor to assist.
		- Concerns were shared about a contractor not being hired with enough time to be helpful.
	+ This will be discussed at JLT.
 | Update | Jessica/ Andrew |
| PHAB Meeting Update | * Provide update from October PHAB presentation and feedback
	+ Jessica provided PHAB with an update about what this group is working on to provide counties with tools and guiding documents for Modernization plan development.
	+ PHAB requested regular feedback from this group on a quarterly basis or more frequently.
	+ Governor Kotek will be attending a future PHAB meeting in the next few months, date not yet determined.
 | Update | Jessica |
| Workgroup meetings | * Talk about meeting dates for workgroups for assessment and outline
	+ Doodle polls were sent to both groups. Reminder to take the poll so that the meetings can be scheduled.
 | Update | Jessica |
| Wrap-up and next meeting | * Discuss next meeting
	+ A Google form was sent out by email to determine who can attend the November and December meetings. The form also asked if this is a good day and time to continue meeting in 2024.
	+ Danna Drum will join a future meeting to discuss streamlining OHA/LPHA communications and review process.
 | Discuss and adjourn | Group |
| **Co-Chair**Jessica DaleKlamath County Public Health – Assistant Director541-885-2434jdale@klamathcounty.org |  |