**Systems and Innovations Committee Minutes**

October 23, 2024 – 1:00 pm to 2.30 pm

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| **Agenda Item** | **Detail** | **Presenter** |
| Welcome, Introductions (as needed), agenda review, and roll call | Quorum is 50% +1 of committee membership – quorum is reached | Co-chairs |
| **Committee Agenda Items**  |
| Approve Sept Minutes | Rebecca motioned to approve; Amber seconded. No one opposed. Minutes approved | Co-chairs |
| **Agenda Item**  |
| Input for OHA contractor for PE 51 progress report analysis | * Opportunity to provide input for OHA contractor for PE 51 progress report analysis
* Contracting with OHSU to analyze & report out activity data from LPHAs & CBOs
* Timeline: complete analysis of priority data and variables by end of December. Analyze rest of data by end of February.

**Discussion: Priorities/suggested focus for OHA’s analysis :** * Connect reporting between PE 51 progress, cost & capacity assessment data, modernization evaluation and accountability metrics to tell cohesive story
* Showcase the work and systems building efforts, including CBO work, to showcase health equity piece that was identified in CAA as needing more work; case studies
* Include visuals to communicate the story.
* Pull out themes within organizational programs
* Focus on both Foundational programs and Foundational capabilities progress (put in context of staff turnover, staff retention, recruitment)
* Regional partnerships
* Successes, accomplishments, challenges & barriers for regional / cross jurisdictional work
* Section around plans required by PE 51 –highlight partnerships and benefits of having these plans to shows meaning of doing this work, what are the benefits of the plans that are being created. This info doesn’t exist right now in the reporting; would be good to ask for this in future reporting.
* Show how we’re moving towards accountability metrics; what are we doing as a collective within public health to move towards these goals
* Opportunity to tell the story if they over/under spend awards (will come out around final questions barriers/challenges, but not quite as specific)
* OHA regularly reports PHM expenditures to Legislative Fiscal Office
* **Thoughts or wish list for types of reporting products:**
* Visual representation as done at retreat – **Steve will check with Rede Group**
* If any further recommendations come to mind, contact Steve
* Steve will attend Dec 4 meeting with updates.
 | Steve |
| Meeting date changes for holiday season | * Regular meetings cancelled for November and December
* Next meeting will be held Dec 4 –calendar updates **have been sent**
 | Co-Chairs |
| PH Modernization Workplan Review | * Review PH Modernization workplan edits (Local modernization plans)
* Katie shared current draft of plan template. Includes role categories from modernization manual, not detailed list of all LPHA roles. Should this be an addendum or in the same space?
* Rede Group has limited capacity to help crosswalk between CCA and plan template. Looking to accurately reflect feedback from this group to them.
* Deliverables for manual, but not LPHA roles, listed. Half of the story is told if people assume they just need to focus on deliverables. How can we communicate that clearly in the plan template? Insert column between roles categories and deliverables for a more robust visualization.
* Florence is concerned this may make it convoluted if we insert all of the roles. Perhaps it’s more in our guidance as to how to use and address in modernization manual.
* Strong desire to make sure it’s structured similarly to manual and rooted in manual. If we can link the manual in key places throughout, that should ground people in the foundational programs & capabilities detail of them.
* Funding should be pulled from CCA, however, there’s a concern about how concrete this is rooted in CCA, since that’s a few years old. Difficult to pull out granular details, with assistance coming from many sources (employees), just not a dedicated expense (salary)
* Plans will be be used to request local funding
* This is a template that may be amended to what makes sense to you and to link it back to CCA as CCA numbers will be used in legislative spaces and a variety of others. Option to amend to fit local jurisdictions.
* What are the next steps for the plans? Who will see them?
 | Katie |
| Process & criteria for approval of local modernization plans | * OHA is required in statute to approve local plans for applying the foundational capabilities established under ORS 431.131 and implementing the foundational programs established under ORS 431.141 as required by ORS 431.417
* Items that will need to be discussed and resolved: co-development of approval criteria, who should be included in plan reviews, time period for plan review/approval
* Andrew shared list of possible approval criteria/plan requirements

Discussion: * Space is built into the draft template to address items listed in the approval criteria.
* Important to understand what we want to do with the plans before requiring extra work on the plans.
* Shared development of approval criteria is appreciated
* Driven by what’s most meaningful and useful to all parties involved
* How feasible is it to approve these plans before spring 2026 budget process – could be potential goal for some LPHAs to submit early.
* Will we have the opportunity to develop a shared understanding of how information from these plans will be used?
* Outline/template development workgroup will be reconvened to discuss approval criteria before the next CLHO S&I meeting.
 | Andrew |
| Wrap-up and next meeting | * Discuss next meeting - agenda item suggestions:
* Continue conversation about the plan for approval of modernization plans
* Finalize the plan template – Katie will be meeting with Rede Group on how to integrate with CCA and then reconvene with subgroup
* Set goals for what we want to get accomplished
 | Group |
| **Next meeting: December 4, 2024– 1 to 2.30pm** |
| **Co-Chair**Jessica DaleKlamath County Public Health – Assistant Director541-885-2434jdale@klamathcounty.org | **Co-Chair**Katie PlumbCrook County - Health & Human Services Director541-447-5165kplumb@crookpublichealthor.gov  |
| **Public Health Division Liaison**Andrew EpsteinLocal and Tribal Public Health Policy Lead503-969-5816 – andrew.d.epstein@oha.oregon.gov  |

**Roll Call (19) :**

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| County / LPHA | Name | X if present |
| Benton | April Holland |  |
| Clackamas | Kim La Croix |  |
| CLEHS Rep | Julie Hamilton | X |
| Crook | Katie Plumb (co-chair) | X |
| Crook | Stephanie O’Neal | X |
| Deschutes | Heather Kaisner | X |
| Douglas | Sarah Zia | X |
| Douglas | Vanessa Becker |  |
| Jackson | Laura Lui |  |
| Jefferson | Michael Baker |  |
| Klamath | Jessica Dale (co-chair) | X |
| Lane | Amber Roche | X |
| Lincoln | Florence Pourtal | X |
| Linn | Shane Sanderson |  |
| Marion | Rebecca Chavez | X |
| Polk | Kari Wilhite |  |
| Washington | Alex Coleman | X |
| Washington | Erin Jolly |  |
| Yamhill | Lindsey Manfrin |  |

**OHA staff present:** Andrew Epstein, Valori Fleisher, Steven Fiala

**CLHO staff present:** Sarah Lochner