**Systems and Innovations Committee Agenda**

Feb 28, 2024 – 1 to 2.30 pm

 Join ZoomGov Meeting

<https://www.zoomgov.com/j/1612492555?pwd=TU00MDQveE9OaGxZZVRlNU1ZbWZOdz09>

Meeting ID: 161 249 2555

Passcode: 160558

**Attendees:** Alex Coleman, Amber Roche, Erin Jolly, Florence Pourtal, Heather Kaisner, Jessica Dale, Jiancheng Huang, Katie Plumb, Kim La Croix, Naomi Biggs, Sadie Siders, Sarah Poe, Sarah Zia, Vanessa Baker, Andrew Epstein, Sara Beaudrault, Steven Fiala

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| **Agenda Item** | **Detail** | **Action Item** |
| Welcome, Introductions (as needed), agenda review, and roll call | Quorum is 50% +1 of committee membership* Quorum Met
 | Roll callEnsure quorumReview agenda for the day |
| **Committee Agenda Items** |  |  |
| Approve Minutes | January Minutes Approved | Approve |
| **Agenda Items** |  |  |
| Public Health Modernization (PHM) reporting  | * Update on considerations for alignment
	+ Working on aligning LPHA PE 51 reporting and CBO reporting.
	+ On March 12th OHA-PHD sections meeting to develop CBO reporting questions that will be implemented in April 2024.
	+ Various programs related to modernization funding and other programs a part of braided CBO funding will determine what they need from the reporting.
	+ Andrew will look at what CBO reporting questions could be considered for PE 51 reporting questions.
	+ OHA has a contractor who will provide support to assist with analysis of CBO activity reports and PE 51 reports.
		- Contractor can be available to discuss types of reporting products and analyses following the onboarding process, possibly in May 2024.
	+ This biennium, PE 51 evaluation and PE 51 progress reporting will be conducted separately. Evaluation to start in Spring 2024.
* Timeline for PE 51 progress reporting
	+ 1st round of PE 51 reporting to occur in October 2024.
	+ 2nd round of PE 51 reporting to occur in May or June 2025.
 | Update/Discuss |
| PE 51 Deliverables | * Update around guidance for deliverables (health equity assessment plan, climate & health plan, all hazards plan)
	+ OHA is continuing to work on developing guidance for PE 51 deliverables in response to LPHA requests. The deliverables have not changed from the previous 2021-23 biennium. The additional guidance is not meant to result in LPHAs creating a new plan; LPHAs that have already submitted required plans should be focusing on implementation the current biennium.
		- For the all hazard plan, HSPR is working with the CLHO Emergency Preparedness and Response subgroup and intends to have guidance available by July 2024. Guidance will align with goals in the new five-year PHEP Cooperative Agreement that HSPR is expecting to receive within next few weeks.
		- For the climate & health plan, the Climate and health program in EPH is working with the CLHO Environmental Health committee to determine if there is interest in developing a subgroup or workgroup to develop guidance for the climate and health plan.
		- Also planning to develop guidance for the health equity assessment and health equity plan to be released by July 2024, expanding on guidance previously developed. The intent of this deliverable is to focus internally on the LPHA’s capacity for work related to health equity.
	+ LPHAs can submit one plan through HSPR for PE 51 and PE 12 related to the all hazards deliverable rather than a submission for each PE.
	+ Committee members shared both support of additional guidance for deliverables and concerns that additional guidance is not necessary; don’t want to reinvent the wheel.
	+ Suggestions were made for resources to help newer people get oriented to and understand modernization in Oregon. presentation or mentoring program around modernization in Oregon for those that are new to the process.
 | Update/Discuss |
| PHM funding methodology update | * Conversation about funding methodology update for matching and incentive funds
	+ Every two years, PHAB updates the public health modernization funding formula that is used to distribute funds to LPHAs. This occurs in even-numbered years, is due to be completed in June 2024 and will affect the 2025-27 biennium.
	+ As part of the 2022 funding formula update, PHAB sent a survey to health administrators for feedback on how the funding formula was working. This feedback resulted in base funding going up to at least $400,000 per county. It also resulted in changes to the indicators that public health felt were more important to have in the funding formula.
	+ PHAB is currently focusing on the methodology around the incentives and matching components that are required to be in the funding formula.
	+ PHAB is also focusing on developing a better understanding of how the funding formula is being used for public health modernization funding.
* Survey or other method
	+ Sara asked the group if they have interest in participating in another survey or providing feedback in another format. The PHAB subcommittee would like to hear about how the changes made in the last biennium worked for LPHAs.
	+ Several committee members expressed interest in providing feedback. A request was made to view the previous survey and review it as a group.
	+ Sara stated she can share the previous survey at the next meeting for the group to discuss and send a new survey out to administrators. The new survey will need to be completed by May 2024.
 | Update/Discuss |
| Contractor for Cost and Capacity Assessment | * Update the group on status of contractor and timeline
	+ There is now a completed contract with the Rede Group that will go through June 2025. One-on-one LPHA support is not in the current contract but could potentially be added as a resource if there is a need.
	+ Onboarding occurred this week to provide an overview of the scope of work including:
		- Modifying the national cost and capacity assessment tool to meet Oregon’s modernizations needs. This tool would be used by LPHAs and the state of Oregon’s public health division.
		- Develop a toolkit and guidance documents to support local and state assessments
		- Provide training and technical assistance during the assessment period.
		- Support administration of data collection, data cleaning analysis, aggregation and summary reporting.
		- Develop any final products from the assessment.
	+ There is a kickoff meeting with the core planning team the first week of March to discuss how to support next steps. A national PHAB member will be joining the meeting.
	+ Clarity was provided that the cost and capacity assessment tool is not an OHA requirement. There is a requirement in statute to complete an assessment but there is no requirement to complete an additional assessment. This committee suggested doing a current assessment rather than base their findings off an assessment that is 7-8 years old.
	+ Based on the pilot project recommendations of a 12-week timeframe for conducting the implementations, July 2024 is more realistic that the initially suggested June 2024 to complete the assessments. The tool is expected to be available to LPHAs by the end of April 2024.
		- Someone asked if LPHAs miss providing data for the June 2024 deadline for the OHA Policy Option Package will there be another chance to communicate what work has been done.
		- OHA is waiting on guidance from the governor’s office regarding POP submission. Information can be shared before the legislative session starts in other ways.
	+ Due to COVID funding going away, an assessment done this summer will look a lot different than an assessment done next summer. Guidance has been requested for how to address that. A suggestion was made to remove that funding from the current assessment.
 | Update/Discuss |
| PE 51 update | * Review discussion at CLHO of Feb 15
	+ PE 51 language changes were approved by CLHO and will go into effect as an amendment in the current fiscal after it goes through DOJ review.
	+ Accountability metrics/process measures are being added to PE 01, PE 10, and PE 43, which will be reviewed at CLHO CD in early March before going to CLHO for approval. If approved, the revised PE language will go into effect July 1,2024.
 | Update/Discuss |
| Outline workgroup | * Update on current status of work, reviewing templates and language
	+ Guidance document, template for the modernization implementation plan – aiming to have this ready in March.
	+ Volunteer LPHAs will be able to beta test the template and guidance document to provide feedback.
	+ The Outline Workgroup next meets March 6th.
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| Wrap-up and next meeting | * Discuss next meeting
	+ Review and discuss 2022 PHM funding formula survey.
	+ Distribute current PHM funding survey for administrator feedback to provide to PHAB.
	+ Provide update from the Cost and Capacity Assessment kickoff meeting.
 | Discuss and adjourn |

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| **Co-Chair** | **Co-Chair** |
| Jessica DaleKlamath County Public Health – Assistant Director541-885-2434jdale@klamathcounty.org | Katie PlumbCrook County - Health & Human Services Director541-447-5165kplumb@crookpublichealthor.gov  |
| **Public Health Division Liaison**Andrew EpsteinLocal and Tribal Public Health Policy Lead503-969-5816 – andrew.d.epstein@oha.oregon.gov |