

Local Public Health Authority PE 51 Public Health Modernization Funding

Draft 2/21/2023

This document provides an overview of funds awarded to LPHAs through Program Element (PE) 51, including information related to allowable and non-allowable costs. This is a companion document to [PE 51: Public Health Modernization Budget Guidance](#).

Program Element	51-01	51-02	51-03	51-05
Start-end dates	7/1/2021-6/30/2023	7/1/2021-6/30/2023	7/1/2021-6/30/2024	12/1/2022-11/30/2027
Funding source	State General Fund	State General Fund	Federal ARPA funds-Crisis Cooperative Agreement, Workforce	Federal CDC funds -Public Health Infrastructure
Carryover of unspent funds allowed past 6/30/2023?	No.	No.	Yes, until end date of 6/30/24.	Yes, if funds awarded in FY 23. (Some LPHAs chose to not receive these funds until FY 24.)
Budget required?	Budgets from all LPHAs were due to OHA 10/28/2022	Budgets from P 51-02 fiscal agents were due to OHA 10/28/2022	Budgets from all LPHAs were due to OHA 10/28/2022	Currently, a written budget is not required. OHA is negotiating specific reporting requirements with CDC and will notify LPHA of any changes.
Budget modification	Modification to the approved budget of 10% or more for any budget category may only be made with OHA approval.			N/A
Workplan required	Required, but not required to submit to OHA			Not required
Funded activities	Implement strategies for Leadership and Governance, Health Equity and Cultural Responsiveness,	-Implement strategies for public health service delivery using regional approaches, which may be through Regional	Establish, expand, train and sustain the public health workforce gained during the COVID-19 pandemic. This includes	Recruit, hire, support and retain public health staff. See Section 4 of PE 51.

Program Element	51-01	51-02	51-03	51-05
	Communicable Disease Control, Emergency Preparedness and Environmental Health as described in Attachment 1 of PE 51 .	Partnerships, utilizing regional staffing models, or implementing regional projects. -Use regional strategies to improve Regional Infrastructure for communicable disease control, emergency preparedness and response, environmental health, and health equity and cultural responsiveness.	workforce that directly supports COVID-19 response activities and those supporting strategies and interventions for public health and community priorities beyond COVID-19. See Section 3 of PE 51 .	
Allowable expenses	Any expenses, other than those listed below as non-allowable, that align with the LPHA's workplan for public health modernization. (LPHA's workplan must align with goals and work plan requirements listed in Attachment 1 of PE 51, based on legislative intent for public health modernization.)	Any expenses, other than those listed below as non-allowable, that align with the LPHA's PE 51-02 work plan.	Any expenses, other than those listed below as non-allowable, that align with the LPHA's PE 51-03 work plan.	-Any expenses, other than those listed below as non-allowable. -There are no restrictions on the type of positions that can be hired for public health capacity building. -Some costs associated with recruitment and hiring are allowable, including supplies and equipment needed to perform jobs, personal protective equipment, data management and other necessary supplies.
	OHA may request additional information on proposed purchases of equipment with an acquisition cost of more than \$5,000. All equipment purchases must directly			

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	contribute to meeting PE51 requirements. Check with OHA before making equipment purchases of \$5000 or more if not already included in OHA-approved budget.			
Non-allowable expense	-Research or political actions. -Direct medical services, including but not limited to payment for durable medical equipment and supplies; vaccine and medications; staff, supplies, or equipment used to screen people at high risk or to confirm a diagnosis; or clinical education provided by a health care professional. -Purchase of vehicles, if not related to modernization goals. (OHA may approve purchase or lease of vehicles on a case by case basis if the LPHA can articulate how this expense contributes to modernization goals.) -Purchase of meals for meetings outside of the OHA Healthy Meetings Policy. -Funds awarded may not supplant state, local, other non-federal, or other federal funds. Funds may not be used to supplant state covered services, nor to replace services required under the existing Financial Assistance Agreement.			-Research or political actions. -Clinical care expenses such as medical supplies or medication. -Capital equipment (items with a per unit value of \$5,000 or greater.) -Special benefits for employee recruitment and retention packages or staff retreats. -Vehicles. -Building improvements.

Examples of allowable expenses: PE 51-01 and PE 51-02

In general, expenses will be allowed under PE 51-01 and PE 51-02 if they 1) adhere to the budget guidance noted above and 2) align with the LPHA's workplan for public health modernization, or regional workplan for PE 51-02. (LPHA workplans must align with goals and work plan requirements listed in Attachment 1 of PE 51, based on legislative intent for public health modernization.)

The following are examples of PE 51-01/PE 51-02 expenses based on actual requests OHA has received from LPHAs, which would generally be allowed if the criteria noted above are met. These are examples only, not intended to be an all-inclusive list of allowed expenses. OHA approval is required for any modification to the approved budget of 10% or more for any budget category, purchase or lease of vehicles, and any capital equipment purchases (items with a value of \$5,000 or greater).

- Back-up generator for public health building.
- Update website host to improve functionality and access for those who speak languages other than English.

- Mobile clinic to support and facilitate COVID vaccine efforts. (Allowed, if all other COVID funds have been expended.)
- Purchase or lease of a vehicle if necessary for travel by public health modernization staff.
- Purchase or lease office space for workspace specifically used by PE 51 public health modernization staff.
- Weather emergency kits to distribute to schools and other facilities.
- Expenses for strategic planning, including contracting facilitators and offsite facilities, and staff time (for staff funded by public health modernization; time for other staff to participate should be funded through their usual funding sources).
- Training and workforce development for public health staff related to foundational capabilities.
- Purchasing food or snacks for events (must align with PE 51 workplan and OHA Healthy Meetings Policy).
- Develop a library for professional development.
- Paying staff's professional certificates (allowed if certificates are in areas related to LPHA's public health modernization work plan, e.g. communicable disease, environmental health, or emergency preparedness).
- A new position to update county emergency plans (allowed if plans to be reviewed/updated are health-related).
- Clinical practitioners - only allowed if paying for work tied to the LPHA's modernization plan and PE 51; may not be pay for staff costs related to providing direct client services (e.g. WIC) or medical services.
- Signs, furniture and equipment for a new office location that has expanded access to services.
- Equipment and supplies for education/outreach events (e.g. projector/screen equipment, tablets and software for surveys, promotional items such as branded pens, hand sanitizer, etc.)
- Expenses tied to local or regional Community Health Improvement Plan (CHIP) priorities, e.g. STI home test kits or gun safety lock boxes.
- Funds to CBOs.

Please contact your LPHA's assigned [Public Health Systems Consultant](#) with questions or if you'd like to request a PE 51 budget modification.