**Systems and Innovations Committee Agenda**

Sept 27, 2023 – 1 to 2.30 pm

 Join ZoomGov Meeting

<https://www.zoomgov.com/j/1605421048?pwd=OHkvZUp3cERjd3Q1alN5RWo5SmswQT09>

Meeting ID: 160 542 1048

Passcode: 737322

Attendees: Jessica Dale, Andrew Epstein, Sara Beaudrault, Heather Kaisner, Katie Plumb, Amber Roche, Kusuma Madamala, Alicia Aquino, Kelsie Young, Florence Pourtal, Naomi Biggs, Sarah Zia, Sarah Lochner, Michael Baker, Kim La Croix , Lindsey Manfrin, Laura Daily

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| **Agenda Item** | **Detail** | **Action Item** | **Presenter** | **Time** |
| Welcome, Introductions (as needed), agenda review, and roll call | Quorum is 50% +1 of committee membershipQuorum Met | Roll callEnsure quorumReview agenda for the day | Co-chairs | 3’ |
| **Committee Agenda Items**  |
| Approve July Minutes | Postponed for the next meeting | Approve | Co-chairs | 2’ |
| **Agenda Item**  |
| 2023-2025 Modernization Evaluation | * Technical Review Panel
* CLHO S&I engagement
* Beginning stages of thinking through the 2023- 2025 evaluation. Last Biennium, we had two groups that helped guide and create the evaluation domains, questions, and methodologies – a technical group and a working group. The working group met a little more frequently and was comprised of LPHA representation. The technical panel was comprised of local, tribal, state leadership, and national representation.
	+ Where is this work going? Looking at evaluation recommendations that will come from the 2021 – 2023 report and align those with PHIG and the PHAB accountability metrics.
	+ Question to the group: Who should be engaged in the working group for this next biennium?
* Clarification Questions:
	+ Are CBOs aware of the PHAB accountability metrics and how will they show they are influencing or moving in that direction?
		- OHA is just starting conversations with CBOs but the intention is that their work plans demonstrate that they are addressing at least one of those metrics.
	+ Is everybody receiving the CDC public health infrastructure funds?
		- CBOs, Tribes and LPHAs are receiving PH Infrastructure funds.
	+ What is the time commitment to join the working group?
		- Starting sometime in the end of October – before Thanksgiving, the working group will start meeting bi-weekly for an hour. Depending on the work, this can run through February. After that, the meeting would run once a month.
	+ How many members should be on this group?
		- It’s been 10-12, possible could be more.
* It would be great to have representation from each group being evaluated.
* OHA will send an email to LPH Administrators state-wide to see who is interested. This does not have to be a modernization coordinator, but someone that is familiar with the cross-section work.
 | Update/Discuss | Kusuma | 15’ |
| PE Updates for accountability metrics | * Updated on section 3b and 3c of program of program element
* Today’s conversation is to frame the discussion. Next month, we’ll talk about potential language changes. Once process measures are adopted in December, we hope to get this passed by the committee and CLHO in December – January.
* PE51 Update – Section 3b:
	+ “LPHA is not required to select the metrics as an area of focus…” This needs to be changed to reflect that LPHAs are working toward these metrics.
	+ “Public Health Accountability Process Measures will be adopted…” Modify to say more about how LPHAs will work towards these process measures.
* PE51 Update – Section 4:
	+ “…10% or more within any individual budget category may only be made with OHA approval” Will change to 25% or more giving a little more flexibility to make changes without approval.
* No questions. Andrew will work on language and bring back next month for discussion.
 | Update | Andrew | 10’ |
| Summary of CLHO Retreat Modernization Discussion | * Provide a summary of the discussion and feedback from the CLHO Retreat
* There was an overall presentation, then we broke out into three groups, each focused on a different aspect including the assessment and evaluation, who should be involved in the overall work, and alignment with other plans.
	+ Assessment and evaluation group: While there was not a firm agreement on what next steps should be, the consensus was some form of an assessment is helpful and it is preferred to not have to redo a full assessment. However, we are using an assessment that was created in 2015 to judge where we are at in implementation, and to request funding from legislature. There are concerns that going to legislature with the same dollar amount from 2015 would not be enough to achieve implementation with that funding even if full funding was given.
		- How can we create an assessment that is not so labor intensive, but will get us to a place where we are using accurate numbers that will reflect what we need to do this work, and where we are currently with modernization?
		- Possibly use the 2015 assessment and recreate it with less granular detail
		- Ask to OHA: How can we do this work in chunks?
	+ Alignment across plans: The group recognized that there is a strong need to develop a strategic plan that incorporates all agency priorities. We did not come up with how to make that happen.
	+ Relook at the timeline for completing assessment and plan. Concerns that we may lose modernization funding if we push it off too long.
		- OHA might be able to execute a contract to support this work.
	+ How can we create an assessment that is more objective? One that can be used across counties and at the state level.
	+ Can OHA support looking at what other states have done and other possible resources/tools that exist to help with the assessment? What would be the possible timeline?
		- This type of research takes months depending on the scope. OHA was envisioning a contractor to provide technical assistance to LPHAs doing the assessment.
	+ Come together as a group to put together a rough assessment while using a consultant to help guide with parameters to offset subjectivity. Consultant can help tie it all together.
		- Thoughts of using the Workforce Calculator accompanied with the high level rolled up outline of the 2015 assessment to guide us. Agreements that this is a good place to start but need troubleshooting.
 | Update | Co-chairs | 10’ |
| MIP Outline subgroup | * As decided in July meeting, Subgroup will draft an outline of what should be included in the MIP
* meet between today’s meeting and Oct meeting
* Form two workgroups, one looking at assessment and workforce calculator, and a second workgroup to come up with an outline for what is included in the plan. Will send out an email for participation.
* Question: Are we going to include the assessment in the overall guiding document that was originally planned to be ready by June/July 2024?
	+ Yes, the assessment is one, if not, the most vital piece to help LPHAs.
* Question: Is it possible to get a blank template for the assessment?
	+ Not sure, will have to look for it.
 | Reminder/Update | Co-chairs | 5’ |
| Wrap-up and next meeting | * Discuss agenda for October meeting
* Set goals for what we want to get accomplished
* Discuss Holiday / 2024 Schedule
* Typically, we only meet once in November/December due to holidays. Thoughts for this year?
	+ Naomi, Katie, Andrew, and Heather will be able to join November’s meeting.
	+ Will send out a poll.
* Does this day and time work for this group going into the next calendar year?
	+ This meeting needs to take place before the CLHO agenda setting meeting which place on the first Thursday of the month.
	+ We can consider moving to the first Tuesday or Wednesday of the month. Will send out a poll.
	+ Will send meeting apppointment for our current time to hold the time.
 | Discuss and adjourn | Group | 10’ |
| “Overtime” Q/A session | * Open discussion for anyone who wants to stay on with co-chairs to get familiar with the work to date of the committee.
 |  | Those who wish to stay | Until 2:30 if need |
| **Next meeting: Oct 25, 2023 – 1 to 2.30pm** |
| **Co-Chair**Jessica DaleKlamath County Public Health – Assistant Director541-885-2434jdale@klamathcounty.org | **Co-Chair**Katie PlumbCrook County - Health & Human Services Director541-447-5165kplumb@crookpublichealthor.gov  |
| **Public Health Division Liaison**Andrew EpsteinLocal and Tribal Public Health Policy Lead503-969-5816 – andrew.d.epstein@oha.oregon.gov  |