**Systems and Innovations Committee Agenda**

September 28, 2022 – 1 to 2:30 pm

In attendance: Naomi Adeline-Polk, Rebecca Chavez, Vanessa Becker, Sarah Zia Erin Jolly, Alex Coleman, Florence Pourtal, Lindsey Manfrin, Andrea Krause, Amber Roche, Julie Hamilton, Kim LaCroix, April Holland, Jessica Dale, Laura Daily, and Sara Beaudrault

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| **Agenda Item** | **Detail** |
| Welcome, Introductions (as needed) and roll call | Quorum is 50% +1 of committee membership* Quorum met
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| Approve August minutes | * Minutes approved and seconded
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| CLHO S&I plan moving forward |  Discussion* CLHO S&I website is up and running and is up to date
* Review of last month’s discussion on Local Modernization Plan
* Actionable steps for the Local Modernization Plan
* Reading list of resources for the development of the plan
* Discussion to be continued at the retreat
* Brief overview
* Format templates for the plan
* Align with strategic plans
* Helpful to understand what needs to be accomplished at this meeting to move forward with the discussion at the CLHO retreat
* Action steps
* Goal: get to a high-level overview that can be presented as far as goals, strategies and action items that would be contained within the plan to get feedback from Administrators about how things can get incorporated and for the specific goals, strategies, and actionable items, to be discussed at the in-person meeting
* Develop a template for the plan itself
* Discuss strategies, ideas, or thoughts with the group around the goal of the Modernization Plan
* Goal
* Overall point of the plan is to help produce a guide and a roadmap for Modernization to be fully implemented
* Outlying of what the foundational capabilities and programs are and all the resources that are available
* Goal for the template: what needs to be laid out, strategically, plan to achieve the goal in 2025
* Discussion on the 5 goals
* Identify the steps as a group to agree on a document
* Clarify and agree with the group what PH Modernization is
* Step 1: identify the reading list to confirm what the group is aligning with
* Important to compile a reading list to be inclusive for future discussion
* List items to read and review to give a foundational starting point on what PH Modernization is and what LPHAs hope to achieve through Modernization
* Align the vision with the group of what Modernization is
* In addition, what is in the statute identifying what are LPHA and PH supposed to do
* Bring a draft to JLT and CLHO in February
* Draft by the end of the fiscal year
* The Plan is due by 2025
* Identify different types of resources to assist in frame of references in creating the plan
* Where to point people to access those resources, create a “resource library”
* Work on a joint vision for the local public health system or what the outcome will be so LPH will know what they are working with
* Overall vision: Every citizen or resident of Oregon has the same level of access to services contained in the foundational capabilities, regardless the county they live in
* Find a way for there to be equitable access to those programs and capabilities for all counties across the state
* Every PH Authority has the resources they need to provide foundational capabilities for the people of Oregon
* Resources for onboarding for PH and PH Modernization
* PH 3.0
* PH Innovation
* Latest standards from PH Accreditation Board
* Make a list of example plans from other states who are doing the same work
* Sharing with each other what other health departments are doing
* Recap
* Step 1: Having a Modernization Plan by 2025 that will encompass the entirety of the Modernization framework. Talking about overall, how we implement Modernization at the local level through this plan that is being developed by 2025
* Step 2: Conversations about outcomes, remember other entities have decision making power and when it comes to outcomes, LPH could possibly suggest even knowing that they may not be considered
* Step 3: agree on guiding principles at a high level, create a living document and make sure everyone is involved early on, early adoption
* Step 4: Developing an outline of components determining what is wanted in the plan, have this be part of the guidance
* Step 5: Flushing out or developing the specifics in each of those areas
* Start with an existing outline and go over at the in-person meeting
* Framework or logic models, because it is all encompassing
* Having a detailed breakdown will make things clear
* Use strategic guiding principles map and then use as logic model for more detail
* Activity
* How do individual department identify what Modernization is?
* Compare language used
* Draft a reading list
* Draft a vision of what PH Modernization is and it’s guiding principles
* Create a Survey Monkey with one paragraph describing what Modernization is
* Shift from program focus to a capability focus
* How do you describe your Modernization work?
* How do we describe Modernization and how do we describe the work to get there?
* What does the outcome look like?
* How do we get there?
* It will look very different due to resources and the ability to get there
* The Template will give simple processes for creating a plan
* Look for words and patterns of words to focus on developing the guiding principles
* Craft an email listing questions and collecting everyone’s input
* What do we want to accomplish after the 3-hour meeting?
* Written down guiding principles
* Joint vision, outline of what are the points that are important to drill down?
* Create an outline
* What kind of language to use?
* What categories of considerations?
* Staffing models
* Weaving the plan into a strategic plan
* Have an outline created
* Create a timeline
* Have something created by June 2024
* Discussion about updating the PH Modernization manual
* Guidance of what the plan will look like after COVID, which would warrant updating the manual
* After working on the plan, work on updating the PH Modernization manual
* It is important to update the Modernization manual, there has been work done on PH Modernization dollars and how they are being spent
* What will work in LPH space to involve equity?
* If LPH doesn’t have a plan, the impression is that LPH doesn’t know what they are doing
* Difficult how the CBOs are in the equation of the manual
* LPH may come up with key areas to address for updating
* Modernization is very LPHA focused
* LPHAs are facing blockage in the Communicable Disease area
* LPHAs are having difficulty with staff having the expertise to do analysis and not getting additional help
* OHA is asking LPHAs to be accountable but not getting any help from OHA
* CBO partners are receiving Modernization funds, are they going through the same process that LPHAs are going through?
* How will this be wrapped into the Modernization plan?
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| **Co-Chair**Florence PourtalLincoln County Public Health Director**Co-Chair**Jessica DaleKlamath County Public Health Deputy Director**OHA Liaison**Sara BeaudraultPublic Health Modernization Lead  |
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