**Conference of Local Health Officials  
 Systems and Innovations Committee  
Work Plan**

**Draft version 2-24-2018**

**Goal:**

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| **Objective 1: Ensure High Quality Measurement of Program Elements (PE).**  **Background:** | | | | |
| **Activities/Key Action Steps** | **Reportable Milestone/ Progress**  **(i.e. forwarded to X Committee to finalize work, or discussed at two meetings)** | **Plan for Monitoring and Evaluation (including measurement tools).**  **(i.e. Completed. Forwarded on to CLHO. Update at next S/I Meeting).** | **Timeline** | **Key Persons/**  **Roles/Responsibilities** |
| PE Review Checklist | Ongoing discussion at S/I meetings | Checklist to be submitted to CLHO for approval. | August 2018 | S/I Committee |
| Capabilities Checklist | Ongoing discussion at S/I meetings | Checklist to be submitted to CLHO for approval. | August 2018 | S/I Committee |
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| **Objective 2: Identify Methods to Align Public Health Modernization and Accreditation.**  **Background:** | | | | |
| **Activities/Key Action Steps** | **Reportable Milestone/ Progress**  **(i.e. forwarded to X Committee to finalize work, or discussed at two meetings)** | **Plan for Monitoring and Evaluation (including measurement tools)**  **(i.e. Completed. Forwarded on to CLHO. Update at next S/I Meeting).** | **Timeline** | **Key Persons/**  **Roles/Responsibilities** |
| Accreditation/Modernization Crosswalk | Ongoing discussion at S/I meetings | Completed crosswalk for LPH and CLHO Committees. | Ongoing | REDE Group/CLHO  S/I Committee |
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| **Objective 3: Identify and Make Recommendations to Eliminate Duplicate Reporting**  **Background:** | | | | | | |
| **Activities/Key Action Steps** | | **Reportable Milestone/ Progress**  **(i.e. forwarded to X Committee to finalize work, or discussed at two meetings)** | **Plan for Monitoring and Evaluation (including measurement tools)**  **(i.e. Completed. Forwarded on to CLHO. Update at next S/I Meeting).** | **Timeline** | | **Key Persons/**  **Roles/Responsibilities** |
| Identify areas of duplicate reporting | | Ongoing discussion at S/I meetings | Develop methods for sharing submitted reports. | Ongoing | | S/I Committee  OHA/ Klamath County |
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| **Objective 4: Develop Quality Fiscal Reporting Tool.**  **Key Questions:** | | | | | | |
| **Activities/Key Action Steps** | **Reportable Milestone/ Progress**  **(i.e. forwarded to X Committee to finalize work, or discussed at two meetings)** | | **Plan for Monitoring and Evaluation (including measurement tools)**  **(i.e. Completed. Forwarded on to CLHO. Update at next S/I Meeting).** | | **Timeline** | **Key Persons/**  **Roles/Responsibilities** |
| Streamline process | Ongoing discussion at S/I meetings | | Process to be submitted to CLHO for approval. | | Ongoing | OHA/PHD |
| Identify requirements | Ongoing discussion at S/I meetings | | Requirements to be submitted to CLHO for approval. | | Ongoing | CLHO |
| “Core Population Health” | Ongoing discussion at S/I meetings | | Definition to be submitted to CLHO for approval. | | July 2018 | S/I Committee/CLHO |
| “Administration” | Ongoing discussion at S/I meetings | | Categorized items to be submitted to CLHO for approval. | | July 2018 | S/I Committee/CLHO |
| Rural vs Urban | Ongoing discussion at S/I meetings | | Summary to be submitted to CLHO for approval. | | July 2018 | S/I Committee /CLHO |
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| **Objective 5: Identify Methods and/or Procedures to Remain Flexibility as New Public Health and/or CLHO Issues Emerge.**  **Key Questions:** | | | | |
| **Activities/Key Action Steps** | **Reportable Milestone/ Progress**  **(i.e. forwarded to X Committee to finalize work, or discussed at two meetings)** | **Plan for Monitoring and Evaluation (including measurement tools)**  **(i.e. Completed. Forwarded on to CLHO. Update at next S/I Meeting).** | **Timeline** | **Key Persons/**  **Roles/Responsibilities** |
| System wide vs. individual committee |  |  | September 2018 | S/I Committee |
| Funding Formula Discussion |  |  | Ongoing | CLHO |
| Formation of Sub-Committees |  |  | September 2018 | CLHO/SI Committee |
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