**Systems and Innovations Committee**

**Minutes**

February 12th 2018 2 to 3:30 pm

Present: Amanda Garcia-Snell, Sara Beaudrault, Brian Johnson, Florence Pourtal-Stevens, Frank Brown, Hillary Saraceno, Jessica Dale, Judy Bankman, Koua Cha, Michael Baker, Muriel DeLaVergne-Brown, Janis Payne, Tricia Mortell

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| **Agenda Item** | **Detail** | |  | **Presenter** |  |
| Welcome, Introductions (as needed) and roll call | Quorum is 50% +1 of committee membership  Quorum achieved | |  | Mike and Florence |  |
| Review of minutes | Review minutes from last meeting, make corrections as needed  Approved | |  | Mike and Florence |  |
| Approve Committee Charter | Approve Charter since we did not have quorum at January meeting  Approved | |  | Mike and Florence |  |
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| Draft of progress report for statewide PH modernization plan | Provide comments for Sara before she finalizes the report and make a recommendation to share this with CLHO  The state wants to make sure they are capturing the work that has taken place at the local level over the last year by local public health modernization, CLHO and the Aim High grant.This will be available on the state website. | |  | Sara |  |
| Counties to CHA and CHIP easily accessible | The State would like to get feedback from the committee on the idea of making these documents available. The committee could make a recommendation with whatever was discussed and approved to the CLHO Board  A new health assessment is being done by the state which will be available this spring. Historically, the CLHO website hosted a link to this. It was also collected in the triennial review process for a time. The Public Health Division would like to get this information back on-line. The cessation of this practices was largely a capacity issue. There would be no new requirement unless the county was seeking accreditation. It would mean a yearly reporting of community health assessments and improvement plans or the lack thereof.  Consensus is that Florence and Mike may take this forward to the CLHO meeting. | |  | Sara and Christy Hudson |  |
| Expenditures reporting | Danna and Joey will be reviewing some reports from the data collected by the State. There will also be a review of the expenditure data and survey results. The committee will talk about these with an eye to how to make the process better next time around.  This is self-reported expenditure data collected for the first time. It includes all LPHAs except for Wallowa County. The Population Level Work Estimate will need to be refined in future years. Emergency Preparedness and Response is separate because it falls across several programs making it difficult to assign. Access to clinical preventative services is the largest expenditure followed by communicable disease and administration tied for second.  In-kind classification would include rent but also include some administration costs. In-kind investment may need to be called out in more detail. It could be helpful to have more detail on what could be included. Population health work is also a term that needs more definition. The State tried to provide examples to clarify. There will not be a corresponding state assessment. Comparison of counties by geography and size of county could also provide some useful data.  Survey results: Out of 34 districts, 27 responded on their degree of confidence in the figures they could provide on estimated expenditures on population health. In an average ten hours of staff time, the major were able to report confidence and documentation in their numbers. They were also able to provide valuable feedback on how data collection could be improved. This data collection will be required annually in accordance with Oregon Administrative Rules. It could be useful to adjust this to get some measurement of foundational capability. The term ‘population health work’ will be discussed at the next JLT. | |  | Danna Drum and Joey Razzano |  |
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| SI committee work plan | Brainstorm activities the committee would like to work on in 2018   * Insuring high quality measurements of program elements   Identifying and making recommendations to eliminate duplicate reporting   * Improving fiscal information reporting including definition and accuracy * Aligning accreditation and modernization * Establish capabilities for emerging issues from the other committees | |  | Mike |  |
| To do item for next meeting | Michael will work on the committee work plan and send out a draft to the group for comments and additions. | |  |  |  |
| **Next meeting: March 19th 2018 2 to 3:30 pm** | | | | | |
| **Co-Chair**  Michael Baker  Jefferson County Public Health Administrator  541-475-4456  [Michael.baker@co.jefferson.or.us](mailto:Michael.baker@co.jefferson.or.us) | | **Co-Chair**  Florence Pourtal-Stevens  Coos County Public Health Administrator  541-751-2425  [Florence.pourtal-stevens@chw.coos.or.us](mailto:Florence.pourtal-stevens@chw.coos.or.us) | | | |
| **Public Health Division Liaison**  Sara Beaudrault  Public Health Modernization Lead  971-645-5766  [Sara.beaudrault@dhsoha.state.or.us](mailto:Sara.beaudrault@dhsoha.state.or.us) | | | | | |