



Conference of Local Health Officials

CLHO Health Promotion and Prevention Committee Agenda & Minutes

October 3, 2024

1:00 –2:00 PM

ZoomGov Meeting

Agenda Item	Detail	Action Item	Responsible Party
Welcome, Introductions (as needed) and roll call	Quorum is 50% +1 of committee membership	Roll Call was taken.	Elisabeth Maxwell
Review of minutes	Review	The September minutes were approved.	Elisabeth
Co-Chair Update & Discussion		The committee is currently in need of a co-chair after Hannah's resignation. Elisabeth estimated the time commitment for co-chair would be about 30 minutes per week. The main responsibilities are running the meetings, roll call and posting committee information to the CLHO website. There are periodic ad-hoc committees that arise throughout the year. OHA staff assists with the minutes and agenda coordination. Elisabeth does not need a commitment today, but please reach out to her if you are interested.	Elisabeth
LPHA Open Forum		Jennifer asked the committee if anyone was using opioid settlement money to purchase Narcan for entities not under the clearinghouse. Tanya mentioned that Jackson County ordered Narcan outside of the clearinghouse with a letter of agreement with law enforcement. The letter included a chain of custody requirement, and the product was ordered through Cardinal Health. Tanya will share the documents. Lindsey said that Yamhill does something similar through McKesson. Although items are available over the counter, buying in bulk from McKesson is	Committee



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		<p>cheaper. Elisabeth mentioned that Lane also uses Cardinal.</p> <p>Elisabeth stated that if new members are attending the meetings in an official capacity that they will need to be voted in at Big CLHO for permanent committee membership. Jamie Coleman said the process includes contacting your administrator for approval and a vote at the Big CLHO meeting.</p> <p>Rebecca replaced Hannah in Malheur County. She also attends Big CLHO. Jamie Coleman will assist her with the CLHO membership on the committee.</p>	
Next Meeting 11/7/2024			