



Conference of Local Health Officials

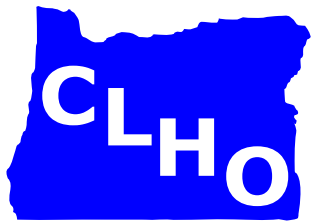
CLHO Prevention and Health Promotion Committee Agenda & Minutes

December 7, 2023

1:00 –2:00 PM

ZoomGov Meeting

Agenda Item	Detail	Action Item	Responsible Party
Welcome, Introductions (as needed) and roll call	Quorum is 50% +1 of committee membership	Roll Call is attached.	Elisabeth Maxwell & Jennifer Little
Review of minutes	Review	The December minutes were approved.	Jennifer & Elisabeth
TPEP Funding Overview	Update	<p>Ophelia and Jennifer Chandler will be taking over the TPEP program for Steven Fiala. Jen will be serving as the Budget Manager for tobacco taxes, including TPEP. Ophelia will be taking on TPEP's programmatic work, including working closely with the Liaisons around work plans.</p> <p>Ophelia provided a PowerPoint to give an overview of TPEP funding. The funding will include flexible spending based upon a survey that was sent to grantees.</p> <p>Jamie Zenter has appreciated the thoughtful approach and believes this is a fine plan. Gwyn said she is looking forward to the extra funding and was also happy with a thoughtful process in funding for the counties. Sarah Poe believed it was a reasonable plan and liked the ability to scale up and down. Jessica asked about the flexibility to scale back if the county was not able to complete due to funding levels. Jen Chandler said they would take a creative approach with possible regional and community convening directions.</p> <p>Jennifer Little said the program allotted plenty of time which made the process manageable. Ophelia recognized that there would be opportunities to leverage funding regionally and use synergy moving forward if needed. A vote of the committee approved</p>	Ophelia S. Vidal and Jen Chandler



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		<p>the plan. Since this is part of PE 13, it will have to go to Big CLHO.</p> <p>Next steps will include sharing the plan with grantees. Counties will need to provide budget and work plans.</p>	
Annual solicitation for Committee Co-Chair	Discussion	Jennifer confirmed that the annual solicitation and vote for a co-chair would be in January. She requested anyone interested contact the co-chairs and confirm that it is approved by their administrators.	Committee
LPHA Open Forum		Recording turned off upon request. Open discussion continued with sharing of concerns, brainstorming and ideas to share about county work in LPHA's.	Jennifer Little and Elisabeth Maxwell
Next Meeting 1/4/2024			