**Program Element #44: School-Based Health Centers (SBHC)**

**OHA Program Responsible for Program Element:**

Public Health Division/Center for Prevention & Health Promotion/ Adolescent Health, ScreenWise & Reproductive Health

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below, to deliver School-Based Health Centers (SBHC) Services. SBHC Services must only be used to support activities related to planning, oversight, maintenance, administration, operation, and delivery of services within one or more SBHC as required by OHA’s SBHC funding formula.

Many school-aged youth do not routinely access preventive health care services due to barriers such as insurance, cost, transportation and concerns around confidentiality. According to the 2022 Oregon Student Health Survey, about 39% of both 8th and 11th graders said they had not seen a doctor or nurse for a check-up in the past year. SBHCs provide physical, mental and preventive health services to all students regardless of their ability to pay at an easily accessible location for students and families.

This Program Element and all changes to this Program Element are effective the first day of the month noted in Issue Date of Exhibit C Financial Assistance Award unless otherwise noted in Comments and Footnotes of the Exhibit C of the Financial Assistance Award.

1. **Definitions Specific to School-Based Health Centers*.***
2. **Biennium:** June 1 to June 30 of the specified years as set forth on the first page of this Agreement.
3. **Culturally and Linguistically Responsive Services:** meansthe provision of effective, equitable, understandable and respectful quality care and services that are responsive to diverse cultural health beliefs and practices, preferred languages, health literacy and other communication needs.
4. **School-Based Health Center (“SBHC”):** has the meaning given the term in ORS 413.225
5. **SBHC Standards for Certification:** In order to be certified as a SBHC, a SBHC must meet all requirements for certification in the SBHC Standards for Certification. SBHC Standards for Certification, Version 4 are found at: <http://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Documents/SBHC%20Certification/SBHCstandardsforcertificationV4.pdf>
6. **Alignment with Modernization Foundational Programs and Foundational Capabilities.** The activities and services that the LPHA has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see Public Health Modernization Manual at: <https://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf>):
   1. **Foundational Programs and Capabilities** (As specified in Public Health Modernization Manual)

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| **Program Components** | **Foundational Program** | | | | | **Foundational Capabilities** | | | | | | |
|  | CD Control | Prevention and health promotion | Environmental health | Access to clinical preventive services | | Leadership and organizational competencies | Health equity and cultural responsiveness | Community Partnership Development | Assessment and Epidemiology | Policy & Planning | Communications | Emergency Preparedness and Response |
| Population Health | Direct services |
| *Asterisk (\*) = Primary foundational program that aligns with each component*  *X = Other applicable foundational programs* | | | | | | *X = Foundational capabilities that align with each component* | | | | | | |
| **SBHC Standards for Certification Compliance** | X | X |  | X | \* | X | X | X | X | X |  |  |
| **Mental Health Expansion Grants** |  | X |  | X | \* | X | X | X | X | X |  |  |
| **School-Linked Telehealth Grant** |  | X |  | X | \* | X | X | X | X | X |  |  |

* 1. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric, Health Outcome Measure:**

Not applicable

* 1. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric, Local Public Health Process Measure:**

Not applicable

1. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, LPHA agrees to conduct activities in accordance with the following requirements:
   1. Use funds provided under this Agreement for SBHC Services only to support activities related to planning, oversight, maintenance, administration, operation, and delivery of services within one or more SBHC as required by OHA’s SBHC funding formula.
   2. Deliver all SBHC Services in accordance with OAR Chapter 333, Division 28, a copy of which is accessible on the Internet at <https://secure.sos.state.or.us/oard/displayDivisionRules.action?selectedDivision=1243>
   3. The SBHC Standards for Certification, Version 4 including administrative, operations and reporting guidance, and minimum standards and requirements in the areas of: Certification Process, Sponsoring Agency, Facility, Operations/Staffing, Comprehensive Pediatric Care, Data Collection/Reporting, and Billing.
   4. Provide oversight and technical assistance so that each SBHC in the LPHA’s jurisdiction meets SBHC Certification Requirements as set forth in OAR 333-028-0220.
   5. Assure to OHA that all certification documentation and subsequent follow-up items are completed by the requested date(s) in accordance with the OHA’s certification review cycle as set forth in OAR 333-028-0230.
   6. This Section 4.f. is only applicable to LPHA if LPHA is selected to receive a Mental Health Expansion Grant from OHA. LPHA agrees to conduct Mental Health Expansion Grant activities in accordance with the following requirements:

# Use funds provided under this Agreement to support mental health staff capacity (FTE) within the school-based health center system. Funding can used to support multiple positions within each SBHC. Funding must be used to provide Culturally and Linguistically Responsive Health Services that are inclusive and welcoming for youth from diverse backgrounds.

# Use funds in compliance with the full list of SBHC Mental Health Expansion Grant award requirements that are posted on the OHA website: <https://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Pages/mh-expansion-grant.aspx>

# This Section 4.g. is only applicable to LPHA if LPHA is selected to receive a School-Linked Telehealth Grant from OHA. LPHA agrees to conduct School-Linked Telehealth Grant activities in accordance with the following requirements:

# Funds provided under this Agreement:

1. Must be used to support staffing (e.g., for SBHC staff including providers administrative staff, or technical staff), technical equipment, costs associated with conducting a needs assessment, and/or supporting technical assistance related to School-Linked Telehealth Pilot planning and operations; and
2. May be allocated to the school district, Educational Service District, or community-based organization(s) to support the implementation of this program and increasing referrals to services.
3. Recipient will engage in planning and implementation activities that should include the following:
   1. Conducting engagement activities at the originating site school(s) with a focus on communities that have historically shown disproportionate health disparities and inequities. These engagement activities must include students at the originating site school, parents/families, and key school or community partners. These planning activities should be done with the purpose of:
      1. Determining and continuing to meet health service needs – for example, which services students and families want and need, and at which locations/days/times.
      2. Relationship building with school and school partners to connect students and families to services via communications, outreach, and referrals.
      3. Mapping community resources for purposes of outlining possible medical/health provider organizations for on-site services, referrals, and care coordination.
      4. Developing or refining partnership and workflow processes between originating site school and distant site SBHC to support the school-linked telehealth operations.
   2. Working with partners to engage and educate the community about the School-Linked Telehealth Health Center model.
   3. Developing project agreement/contract/Memorandum of Understanding between school district and SBHC.
4. Once a School-Linked Telehealth site is operational:
   1. Grantees must adhere to Oregon Administrative Rules related to telehealth administration (OAR 410.120.1990): https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=314666
   2. School-linked Telehealth Program sites will need to be approved within 4 months of initiation of services by the Adolescent and School Health State Program Office (SPO) and meet Operations Criteria that are posted on the OHA website to be eligible for funding: https://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Pages/Pilot-Project-Grants.aspx
   3. Funding will be allocated based on the number of approved sites using the funding formula posted on the OHA website: https://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Pages/Pilot-Project-Grants.aspx
   4. LPHA must participate in scheduled technical assistance or learning collaborative meetings with the SPO and other School-Linked Telehealth Grantees and engage in evaluation planning and data collection with the SPO.

# This Section 4.g. is only applicable to LPHA if LPHA is selected to receive a School-Linked Mobile Unit Grant from OHA. LPHA agrees to conduct School-Linked Mobile Unit Grant activities in accordance with the following requirements:

# Funds provided under this Agreement:

1. Must be used for infrastructure, personnel, or technical assistance related to planning or operation of a School-Linked Mobile Unit.
2. May be allocated to the school district, Educational Service District, or community-based organization to support the implementation of this program and increasing referrals to services.
3. Recipient will engage in planning and implementation activities that should include the following:
   1. Identifying the medical service provider(s) for on-site services and school partners.
   2. Conducting engagement activities with youth, parents, and schools, with a focus on communities that have historically shown disproportionate health disparities and inequities. These planning and implementation activities should be done with the purpose of:
      1. Determining and continuing to meet health service needs – for example, which services students and families want and need, and at which locations, days, and times.
      2. Relationship building with school and school partners to connect students and families to services via communications, outreach, and referrals.
      3. Mapping community resources for purposes of outlining possible medical/health provider organizations for on-site services, referrals, and care coordination.
      4. Developing or refining partnership and workflow processes between school and mobile unit providers to support the School-Linked Mobile Unit operations.
   3. Working with partners to engage and educate the community about the School-Linked Mobile Unit health center model.
   4. Developing project agreement/contract/Memorandum of Understanding between school district and health care provider organization(s).
4. Once a School-Linked Mobile Unit is operational:
   1. School-linked Mobile Units will need to be approved within 4 months of initiation of services by the Adolescent and School Health State Program Office (SPO) and meet Operations Criteria that are posted on the OHA website to be eligible for funding: https://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Pages/Pilot-Project-Grants.aspx
5. LPHA must participate in scheduled technical assistance or learning collaborative meetings with SPO and other School-Linked Mobile Unit Grantees and engage in evaluation planning and data collection with the SPO.
6. This Section 4.i. is only applicable to LPHA if LPHA is selected to receive one-time funding from OHA. OHA occasionally provides one-time grant funding to support activities related to planning, oversight, maintenance, administration, operation, and delivery of services within one or more SBHCs. LPHA will be notified when these one-time grant funding opportunities become available.
7. If one-time only funding becomes available, OHA will issue one-time funding guidance and LPHA may submit an application outlining activities, timeline and budget. The application is subject to approval by the OHA School-Based Health Center program.
8. If LPHA is awarded one-time grant funds, it will fulfill all activities and use funds in accordance with funding guidance and OHA-approved application and submit reports as prescribed by OHA.
9. **General Revenue and Expense Reporting.** LPHA must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of this Agreement each quarter of the Agreement. These reports must be submitted to OHA each quarter on the following schedule:

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| **Fiscal Quarter** | **Due Date** |
| First:  July 1 – September 30 | October 30 |
| Second:  October 1 – December 31 | January 30 |
| Third:  January 1 – March 31 | April 30 |
| Fourth:  April 1 – June 30 | August 20 |

1. **Reporting Requirements.**
2. LPHA must submit client encounter data in a form acceptable to OHA and in accordance with the SBHC Standards for Certification two times a year, no later than January 31 for the previous calendar year (July 1 – Dec 31) and no later than July 15 for the preceding service year (July 1 –June 30).
3. LPHA must submit annual SBHC financial data via the SPO’s online Operational Profile in the form acceptable to OHA no later than October 1 for the preceding service year (July 1-June 30).
4. LPHA must submit annual hours of operation and staffing via the SPO’s online Operational Profile in the form acceptable to OHA no later than October 1 for the current service year.
5. LPHA must complete the triennial School-Based Health Alliance SBHC Census Survey. Current SBHC Census Survey timeline and details can be found at <http://www.sbh4all.org/>
6. If LPHA received a Mental Health Expansion Grant from OHA, LPHA must track data related to mental health encounters as outlined in the SBHC Standards for Certification.
7. If LPHA received a Mental Health Expansion Grant from OHA, LPHA must participate in check-in meetings with the SPO and submit annual narrative grant reports. OHA will work with the LPHA to schedule calls and supply the due date and required format for the reports.
8. If LPHA received a School-Linked Telehealth Grant, LPHA must submit annual reports. OHA will work with the LPHA to supply the due date and required format for the reports.
9. If LPHA received a School-Linked Telehealth Grant and has approved sites providing services, LPHA must submit client encounter data in a form acceptable to OHA in accordance with the School-Linked Telehealth Grant Operations Criteria no later than July 15 for the preceding service year (July 1-June 30).
10. If LPHA received a School-Linked Mobile Unit Grant, LPHA must submit annual reports. OHA will work with LPHA to supply the due date and required format for the reports.
11. If LPHA received a School-Linked Mobile Unit Grant and has approved sites providing services, LPHA must submit client encounter data in a form acceptable to OHA in accordance with the School-Linked Mobile Unit Grant Operations Criteria no later than July 15 for the preceding service year (July 1-June 30).

**Performance Measures.**