



9/17/25 Meeting of the Conference of Local Health Officials

Minutes recorded by Allison Mora (video recording available upon request)

Reviewed & Approved on XX

Chair Philip Mason-Joyner called the meeting to order at 09:32 AM PST and requested a roll call. Vice-Chair Carrie Brogoitti conducted roll call:

Members Present (x if present):

X	Baker – Chastity Anderson	X	Hood River - Trish Elliot	X	Multnomah – Kirsten Aird
X	Benton – Sara Hartstein	X	Jackson - Jackson Baures*	X	North Central PHD (Sherman, Wasco) - Martha McInnes
X	Clackamas – Kim La Croix	X	Jefferson - Katie Russell	X	Polk – Kari Wilhite
	Clatsop – Jill Quackenbush	X	Josephine – Janet Fredrickson	X	Tillamook - Marlene Putman was absent; Rockie Phillips was the proxy
X	Columbia – Jaime Aanensen	X	Klamath - Jennifer Little	X	Umatilla - Joseph Fiumara
	Coos – Tim Lynch		Lake - Judy Clarke	X	Union - Carrie Brogoitti*
X	Crook – Katie Plumb*	X	Lane - Jocelyn Warren*	X	Washington – Marie Boman-Davis
X	Deschutes – Heather Kaisner		Lincoln - Florence Pourtal	X	Wheeler - Sarah Hartenstein
X	Douglas - Bob Dannenhoffer	X	Linn – Shane Sanderson*	X	Yamhill - Lindsey Manfrin
X	Gilliam – DaiLene Wilson*	X	Malheur - Rebecca Stricker	X	HO Caucus - Pat Luedtke*
X	Grant – Trey Thompson		Marion – Wendy Zieker	X	CLEHS Caucus - Joseph Fiumara*
	Harney – Kelly Singhose	X	Morrow – Robin Canaday		PHAO - Lindsey Manfrin*

*Member of the Executive Committee

Common Acronyms: Conference of Local Health Officials (CLHO), Oregon Health Authority (OHA), Access to Clinical & Preventive Services Committee (A2CPS), Communicable Disease Committee (CD), Emergency Preparedness & Response Committee (EPR), Environmental Health Committee (EH), Health Promotion and Prevention Committee (HPP), Systems and Innovation Committee (S&I)



Additional Attendees Present

- **Public Health Division Staff Present:** Liz Hunt, Jamie Coleman, Naomi Adeline Biggs, Andrea Krause, Sara Beaudrault, Wendy Polulech, Steven Fiala
- **Coalition of Local Health Officials Staff Present:** Sarah Lochner, Executive Director; Allison Mora, Program Manager
- **Guests:** Brita Meyer, Bill Michielsen, Jenka Soderberg, Lisa Cline

Martha (NCPHD) moved to approve the August minutes. Jennifer (Klamath) seconded the motion. There were 0 nays, 0 abstentions, all present in favor, motion passed.

Committee Appointments

Philip made the following appointments:

- A2CPS: Madison Riethman (Columbia)
- CD: Madison Riethman (Columbia)
- HPP: Madison Riethman (Columbia)

Agenda Item Topics

LPHA Workforce Reporting Data | Information | Kusuma Madamala & Thomas Packebush, PDES | OHA-PHD & MCHD

Overview: Kusuma Madamala and Thomas Packebush presented workforce hiring survey results from Oregon's Local Public Health Authorities (LPHAs), focusing on four funding streams.

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- Funding streams: PE 5101 (Modernization), PE 5102 (Regional Modernization), PE 5103 (ARPA), and PE 5105 (Public Health Infrastructure Grant/Fig).
- Most positions supported by PE 5101; ARPA funding is ending, and positions supported have declined.
- Survey limitations: self-reported data, changing respondents, and variations in data sources.

Discussion/Q&A:

- Emphasis on ongoing tracking due to changing funding sources and uncertainty.
 - Participants highlighted the importance of integrated data and regular reporting to monitor workforce stability.
 - ARPA funds supported ~30 positions/14 FTEs at the end of June 2025; at peak, ~90 positions.
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Federal Funding Updates | Discussion | Liz Hunt, OHA-PHD

Overview: Liz Hunt outlined recent federal funding developments.

- Updates on receipt of key federal awards, including the second part of PE 12, PE 1934, PE 6201, and Title V MCHA.
- Alerted members to a possible government shutdown after September 30, 2025, which could impact WIC and other programs.

Discussion/Q&A:

- Discussion about potential workaround (using general funds, mitigation planning).
 - Questions about stop-gap measures for WIC if a shutdown occurs; OHA is coordinating with the governor's office and will update as more information is available.
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CD Investigative Guidelines Taskforce | Information | Collette Young, OHA-PHD

Overview: Liz Hunt (for Collette Young) introduced a new task force to review and improve communicable disease (CD) investigative guidelines at the state and local levels.

- The task force aims to adapt guidelines to evolving needs and public health funding.
 - Work will proceed with the CD CLO committee; updates and input are requested from attendees.
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PHAB Seat Recruitment | Information | Veronica Herrera, OHA-PHD

Overview: Veronica Herrera announced recruitment for a new seat representing local public health administrators on the Public Health Advisory Board (PHAB), with Bob Dannenhoffer's term ending Dec 31.

- Role details, application process, and timeline shared.
- Encouragement for eligible candidates from specific counties to apply.

Discussion/Q&A:

- Bob Dannenhoffer reflected on his experience and encouraged participation.
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Workforce Reporting Moving Forward | Discussion | Sara Beaudrault & Steve Fiala, OHA-PHD

Overview: Sara Beaudrault discussed the need for expanded and improved workforce reporting.

- Proposal for more frequent, comprehensive data collection to capture workforce trends, funding impacts, and program pivots.
- Aims to streamline existing reports and consider general fund impacts, not just categorical funds.

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Discussion/Q&A:

- Members expressed both support and concerns (burden, data interpretation, story behind FTE changes).
 - Suggestions to use existing workgroups (like the CLHO Workforce Development Committee) and to involve additional stakeholders.
 - Consensus to explore options further through existing workforce committees, with volunteers added to the group.
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Transfer of “Stay True to You” Campaign | Information | Liz Hunt, OHA-PHD

Overview: Liz Hunt announced the intended transfer of the “Stay True to You” youth cannabis prevention campaign brand and assets to Multnomah County Behavioral Health.

- Multnomah expressed interest in revitalizing the campaign, with possible regional collaboration.
- No funding attached—brand and materials only.

Discussion/Q&A:

- Members requested website/materials links and discussed the campaign's relevance for local use.
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Standing Items: Updates for PHAB, LGAC & OSTPR Board | Information | CLHO Representatives: Marie Boman-Davis (PHAB), Jennifer Little (LGAC), and Carrie Brogoitti (OSTPR)

Overview:

- PHAB (Marie Boman-Davis): No new major updates shared.
- LGAC (Jennifer Little):
 - Focus on housing, behavioral health, and legislative updates.
 - Attendees are encouraged to contribute agenda topics and attend as guests.

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- OSTPR Board (Carrie Brogoitti):
 - No September meeting; plans for a retreat to strategize opioid settlement fund allocations.
 - Emphasis on input via ADPC meetings, given their influence on funding priorities.
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September Food, Pool, and Lodging Remittance Memo | Information | Brett Sherry, OHA-PHD

Overview: Brett Sherry explained upcoming remittance factors for county public health licensing programs.

- Small remittance increase for foodborne illness prevention (15.24% → 16.03%), tied to expected COLA/pay increases.
- Pool/spa and lodging remittance rates remain unchanged.
- Licensing fees returned to OHA help fund statewide program support.

Discussion/Q&A:

- Attendees voiced concerns about local business reactions to fee increases and challenges with unlicensed vendors.
 - Brett agreed to provide a written update and highlighted the intent to be transparent.
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Group Agreements & Practices Debrief | Philip Mason-Joyner, Chair

Overview: Chair Philip Mason-Joyner reinforced the importance of shared agreements for meeting conduct: self-awareness, truth-telling, curiosity, and transformation. Participants were encouraged to embody these principles throughout the meeting.

Meeting Adjourned at 11:30 AM

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