



## 4/17/25 Meeting of the Conference of Local Health Officials

Minutes recorded by Allison Mora (video recording available upon request)

Reviewed & Approved on XX

Chair Philip Mason-Joyner called the meeting to order at 09:30 AM PST and requested a roll call. Vice-Chair Carrie Brogoitti conducted roll call:

### Members Present (x if present):

	Baker – Chastity Anderson	X	Hood River - Trish Elliot	X	Multnomah – Kirsten Aird was absent- Desha Reed-Holden was proxy
	Benton – Sara Hartstein	X	Jackson - Jackson Baures*	X	North Central PHD (Sherman, Wasco) - Martha McInnes
X	Clackamas – Philip Mason-Joyner* and Kim LaCroix	X	Jefferson - Katie Russell	X	Polk – Kari Wilhite
	Clatsop – Jill Quackenbush		Josephine – Michael Sellers		Tillamook - Marlene Putman
X	Columbia – Jaime Aanensen	X	Klamath - Jennifer Little	X	Umatilla - Joseph Fiumara
X	Coos – Tim Lynch		Lake - Judy Clarke	X	Union - Carrie Brogoitti*
X	Crook – Katie Plumb*	X	Lane - Jocelyn Warren* was absent; Brian Johnson was proxy		Washington – Marie Boman-Davis*
X	Deschutes – Heather Kaisner	X	Lincoln - Florence Pourtal		Wheeler - Shelby Thompson
X	Douglas - Bob Dannenhoffer		Linn – Shane Sanderson*		Yamhill - Lindsey Manfrin
X	Gilliam – DaiLene Wilson	X	Malheur - Rebecca Stricker	X	HO Caucus - Pat Luedtke*
X	Grant – Trey Thompson	X	Marion – Wendy Zieker		CLEHS Caucus - Joseph Fiumara*
X	Harney – Kelly Singhose	X	Morrow – Robin Canaday		PHAO - Lindsey Manfrin*

\*Member of the Executive Committee

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**Public Health Division Staff Present:** Liz Hunt, Anthony Nickerson, Danna Drum, Cessa Karson, Tim Noe and Jen Chandler.

**Coalition of Local Health Officials Staff Present:** Sarah Lochner, Executive Director; Allison Mora, Program Manager

Quorum established. Philip reviewed the agenda and requested a motion to approve the March 2025 minutes.

- **Motion:** Pat Luedtke (Lane) moved to approve the March minutes. Florence Pourtal (Lincoln) seconded the motion. All present in favor, motion passed.

**Committee Appointments:** Philip made the following committee appointments:

- CD: Alanna Spry (Crook)

## Agenda Topics

### Federal Updates | Updates | Danna Drum, OHA-PHD

**Overview:** Danna shared the following updates:

- There was a recent hearing for a coalition of states that motioned for preliminary injunction regarding terminated funding. The hearing occurred that morning, with the temporary restraining order extended. The judge wants more briefing on the preliminary injunction (Health and Human Services briefing is due on April 24th, and the state's response is due April 29th). No immediate decision is expected, and it's likely at least two weeks away. Danna also noted that if a preliminary injunction is granted, the federal administration would likely appeal, and it's uncertain when stop work orders on affected program elements might be lifted.
- Dana also mentioned she requested information about potential Medicaid implications related to executive orders and the proposed congressional budget, but had not yet received a response.

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## **PE 13: TPEP Funding Changes | Information/Discussion | Jen Chandler, OHA-PHD & Tim Noe, OHA-PHD**

**Overview:** Tim Noe discussed the key points about Tobacco Prevention and Education Program (TPEP) funding:

- There's a projected 15% decrease in revenue for the 2025-2027 biennium
  - The decrease is actually a positive sign, indicating that tobacco consumption is down, ballot Measure 108 is working, and local prevention efforts are effective.
  - Funding challenges:
    - One-time carryover from previous biennium is not continuing
    - Increase in Tier 3 county applications impacts total available budget
    - Goal was to spread the revenue reduction across the entire TPEP system
  - Funding reduction impacts the following entities: county TPEP programs, regional Health Equity coalitions, public health equity grants, tribes, and state infrastructure.
  - OHA staff reached out to local TPEP programs to understand their needs and determine best support methods
  - Tim concluded optimistically, noting they are "working themselves out of a job" as tobacco consumption declines.
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## **IGA Boilerplate Changes | Information/Feedback | Liz Hunt, OHA-PHD**

**Overview:** Liz Hunt provided an overview of the proposed boilerplate changes to the intergovernmental agreement for financial assistance.

- Liz explained the changes, including date changes, clarifications on services, and the addition of high tech language.
- Liz discussed the need for separate revenue and expense reports for each sub-element and the inclusion of indirect costs.
- Liz also discussed the upcoming training on indirect costs and the availability of a webinar on the topic.

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### **Discussion/Q&A:**

- Jocelyn (Lane) asked about a potential PDF explaining direct and indirect costs. Liz responded that she doesn't have one currently but will request one. Liz also mentioned an upcoming May 23rd webinar on indirect costs that LPHAs can attend.
- Danna (OHA) added context about why they're changing the funding source tables, explaining they want to avoid frequent amendments and are adopting a practice used by behavioral health colleagues.
- Liz invited participants to provide feedback by April 25th before the county contracts meeting on April 30th.

### **FPLHS Remittance Memo Updates | Information | Erica Vaness, OHA-PHD**

**Overview:** Erica provided an update on the annual remittance memo for food pool and lodging programs.

- Explained how counties collect fees on behalf of OHA and remit a portion to support food pool and lodging programs
- Noted that food program fees are percentage-based and fluctuate, unlike pool and lodging fees which remain static
- Discussed the remittance percentage history:
  - In 2019, the remittance was 17% with experienced senior staff
  - Dropped to 12% after staff retirements
  - Currently fully staffed with mid-range staff
- Announced the remittance percentage is increasing from 13.42% to 15.24%, and gave reasons for the increase:
  - 6.55% cost of living adjustment (COLA)
  - Staff step increases
  - Addition of a new support staff member
- Mentioned she had already discussed this with local environmental health supervisors, who did not express concerns

### **CLHO S&I Feedback on Potential LPHA Community of Practice | Discussion | Katie Plumb and Jessica Dale, CLHO S&I Co-Chairs**

**Overview:** Jessica and Katie's provided an overview of the community of practice for modernization implementation plans:

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- Background: They are currently developing resources and materials for local modernization implementation plans. The plans are due December 31, 2025 and resources are available on the CLHO website.
- Community of Practice Proposal: To create a statewide space for open dialogue and peer resource sharing, help local public health authorities develop their plans, and address capacity limitations for providing technical assistance.
- Specific Requests for Feedback:
  - How could a community of practice be best structured?
  - What additional supports are needed?
  - What questions remain after reviewing materials?

#### **Discussion:**

- Kim (Clackamas) mentioned that the Portland Metro region (Washington, Multnomah, Columbia Counties) already has a monthly community of practice that's been going on for approximately one year
  - Various CLHO members suggested combining existing regional groups into one statewide group
  - CLHO members discussed potential facilitators and timing (consensus was to start as soon as possible)
  - Next Steps:
    - Systems and Innovation committee will discuss facilitation capacity
    - Participants can provide feedback via email
    - The aim is to provide an update at the next month's meeting
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#### **Standing Items: Updates for PHAB, LGAC & OSTPR Board | Updates | CLHO Representatives: Marie Boman-Davis (PHAB), Jennifer Little (LGAC) & Carrie Brogoitti (OSTPR)**

##### **Public Health Advisory Board (PHAB)**

- Marie Bowman Davis was not present for the meeting but Sara Beaudrault (OHA) was able to provide a brief update on accountability metrics information since Katie (Crook) asked about the timeline.
- Sarah Beaudrault shared the following information in regard to accountability metrics:
  - Accountability metrics subcommittee is restarting
  - Focusing on metrics for prevention, health promotion, and access

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- Likely won't have formal metrics until the following biennium
- Plan to develop metrics slowly and thoughtfully

### **Local Government Advisory Committee (LGAC)**

- Jennifer Little shared that the meeting was canceled last month and the next meeting is in two weeks

### **Opioid Settlement Prevention, Treatment and Recovery Board (OSTR):**

- Carrie Brogoitti provided a brief update and shared that at the last meeting, they conducted a deep dive into:
  - Evaluation and assessment work
  - Reflecting on their process
  - Looking at how to guide future work based on their experience

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## **Group Agreements & Practices Debrief Philip Mason-Joyner, Chair**

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**Meeting Adjourned at 11:05 AM**