**CLHO - Communicable Disease Meeting Minutes**

 **TB, STD, CD, HIV, Immunizations**

**Date: January 11, 2019**

**Time: 10:00 am - 12:00 pm**

**Attendees**

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| **County Members** |
| [x]  Sheri Salber | [ ]  Kellie Hansen | [x]  Debby Uri | [x]  Lisa Ferguson | [x]  Anna Summers | [ ]  Eric Mone | [x]  Andrea Krause |
| [x]  Bob Dannenhoffer | [ ]  Wendy Zieker | [x]  Trish Elliott  | [x]  Judy Clark | [x]  Amy Manchester Harris | [x]  Kathy Christensen | [ ]  Lindy McCaseland |
| [x]  Karen Yeargain | [x]  Cindy Morgan | [ ]  Lena Hawtin | [x]  Jeremy Hawkins | [x]  Kathleen Rees | [ ]  Charlie Fautin | [ ]  Paul Lewis |
| [x]  Heather Kaisner | [ ]  Jessica Winegar | [ ]  Tana Waller | [x]  Nikki Monford Canwell | [x]  Shelley Wight | [ ]  Barbara Rothgeb | [ ]  Florence Poutal-Stevens |
| **State Public Health Division Partners** |
| [x]  Andrew Epstein | [x]  Paul Cieslak | [x]  Emilio DeBess  | [x]  Heather Harraves | [ ]  Collette Young | [ ]  Ann Thomas | [x]  Melissa Powell |
| [x]  Zints Beldavs | [ ]  Aaron Dunn | [ ]  Annick Benson | [ ]  Mimi Luther | [x]  Heidi Behm | [ ]  Josh Ferrer | [ ]  Kim LaCroi |
| **Guests** |
| John Fontana  |  |  |  |  |  |  |

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| **Agenda Item**  | **Lead** | **Detail** | **Action and Responsible Party** |
| Welcome and roll call | Kathleen | Quorum in attendance  |  |
| Approve minutes from 11/09/18 | Kathleen | Minutes were approved as submitted |  |
| County Updates |  | Bob Dannenhoffer mentioned the BON Stakeholder meeting on standing orders that took place 12/20/18. Morgan Cowling from CHLO, and several local public health representatives attended along with organizational partners. bob urged members to monitor the BON website for updates. The BON may discuss this issue at their 02/14/19 meeting. |  |
| PE 03 TB Revision | Heidi Behm | The updated PE reflects the funding changes for the TB program, reporting requirements were updated, and the performance measures now match the CDC federal goals.  | There was had a provisional vote for approval by the members. Multnomah County will speak directly with TB program staff regarding funding. |
| Health Equity CD Mini Grant Opportunities | Renee Harger, Jude Leahy and Emilio DeBess  | Background: The Acute and Communicable Disease Program (ACDP) Health Equity Work Group has approximately $60,000 to address communicable disease (CD) health disparities in local communities through a mini-grant process. The funds will be awarded to local public health authorities and tribes to support implementation of CD projects that address community health disparities. * Awards will be between $5,000 – 7,500. The amount will depend on the number of recipients.
* One application per LPHA or tribe – The application process is competitive and open to all LPHAs and tribes.
* Timeline:
	+ RFP distributed 1/25/2019
	+ Closing date 2/8/2019
	+ Award notification letters sent: 2/15/2019
	+ Direct contract with reimbursement through invoices
	+ Work completed by: 6/30/2019
	+ Brief written report due: 7/31/2019 and phone call from awardee to ACDP HEWG subcommittee describing what the project was, how funds were used.
* Funds must go towards implementation or a direct service in the community. Examples of projects include: influenza or hepatitis A/B vaccine for people experiencing homelessness, vaccine refrigerators, hepatitis B/C screening, mobile medical vans, or syringe service programs.
* Additional Information
	+ Rural counties (< 50,000 population) are encouraged to apply <https://www.oregon-demographics.com/counties_by_population>. From OHSU’s Oregon Rural Health OREGON AREAS OF UNMET HEALTH CARE NEED REPORT, August 2017: “Rural and frontier service areas have greater unmet need than urban areas”, <https://www.ohsu.edu/xd/outreach/oregon-rural-health/data/upload/2017-AUHCN-Report.pdf>.
	+ LPHAs/tribes working with a community partner on a CD project are encouraged to apply.
 | Members can provide feedback for the Mini grant application draft by **Wednesday 1/16** to: RENEE.E.HARGER@dhsoha.state.or.us, Judith.M.LEAHY@dhsoha.state.or.us, Emilio.E.DEBESS@dhsoha.state.or.us  |
| SSP/Harm Reduction Pilot | Jude Leahy & Emilio DeBess | Attached are the SSP/Harm Reduction Pilot draft manual and draft Appendices A,B, and C.  |  Send feedback by **Friday 1/25** to Judith.M.LEAHY@dhsoha.state.or.us, Emilio.E.DEBESS@dhsoha.state.or.us  |
| Licensing Agencies | Kathleen Rees | Kathleen outlined some of the challenges Washington County has experienced during outbreaks and is looking for guidance from OHA and other counties regarding when involve agencies such as the Office of child Care. Deschutes County is working with the facilities as a modernization project and is willing to share developed resources. Members also discussed presenting at conferences.  | Kathleen will send out information regarding Oregon Health Care Association annual convention in Portland ; November 19-20, 2019: <https://www.ohca.com/events/annual-convention/> Consider submitting an abstract, due **March 24, 2019**.  |
| Cluster Investigations | Taylor Pinsent | Members had a discussion regarding the local staff needs for information on local and national cluster investigations, how local staff are notified, who is the lead on the investigation, which OHA staff is working on the cluster and county capacity to participate on cluster investigations. Taylor mentioned the local Epidemiologists meet on a regular basis. | Taylor will send out participant list for the Local Epi group, their next meeting is in March. OHA will work on a definition for “cluster”. |
| Work Plan | Kathleen | Kathleen introduced the idea for county staff having time on the CLHO-CD agenda to discuss challenges, projects, grants, ask for feedback or present lessons learned. Since many newer members are from coastal and eastern regions, Kathleen proposed we start with the Willamette Valley region (Marion, Linn, Benton and Lane). |  |
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**Facilitator: Kathleen Rees Note Taker: Cindy Morgan Next Meeting: Friday, March 8, 2018**