



CLHO Communicable Disease Committee Minutes

Friday, June 7th, 2024

10:05 a.m. – 11:00 a.m.

Agenda Item	Detail	Presenter	Action
Welcome and Roll Call	<p>Quorum is 50% +1 of committee membership Roll taken. No quorum at time of roll call. No additional agenda items.</p> <p>Naomi welcomed committee members and gave an update that Laura Daily left her position at CLHO and that this committee does not have co-chairs. Naomi is leading this meeting in the interim.</p>	Naomi Biggs	Deferred
Approve minutes	<p>Discuss any needed changes. Move to approve. Deferred, No quorum</p>	Naomi Biggs	Deferred
Co-Chair Roles	<p>Refresher of Co-Chair rolls and provide information.</p> <p>Naomi provided information on the role of the co-chair for this committee. This meeting is where conversations start on how resources are distributed from the state to LPHAs. If CLHO-CD determines a recommendation, it goes forward to Big CLHO as a motion where it is deliberated and voted on. If it passes, it becomes a recommendation to OHA. The co-chairs will moderate the meetings, take roll and attendance, ensure a quorum for voting. The co-chairs also receive support from the other committee co-chairs, meet quarterly with the CLHO chair of the conference (Naomi), work with OHA for setting agendas, planning the meeting, and distributing meeting notes and attendance.</p> <p>Naomi asked for volunteers. There were none.</p> <p>Questions/Discussion Members said:</p> <ul style="list-style-type: none"> • they do not have capacity to be co-chair • their primary interest in the meeting was for the IGs, and now that has moved to the Orpheus group. • since this committee is primarily budgets and distribution making decisions, they do not feel qualified. • they feel too new to the committee to take a leadership role • they are in a temporary position so could not make the commitment • they feel intimidated by taking on a leadership role given how this group was reconstituted after being dissolved for unknown reasons. <p>Naomi explained that the group had become large and difficult to manage. With those challenges the 33 county administrators reviewed their representation in each county. They decided who to keep and who to change as representative.</p>	Naomi Biggs	<p>Naomi will bring concerns to the June 20 JLT meeting. You may email her with your input by that date: Biggs Naomi biggs.naomi@co.polk.or.us</p>

	<ul style="list-style-type: none">they asked about the possibility of training for a co-chair role since some are new to it. Naomi noted there is a recorded training on the CLHO website and the CLHO staff will make time for any co-chair who needs additional training or orientation. There is also ongoing support throughout the role. There would be 2 meetings a month, one to prep the agenda and then the committee meeting, and possibly a 3rd meeting if you are taking an item to BIG CLHO. Naomi will take these concerns back to JLT on June 20th. You may send her more input by that date.			
Co-Chair Selection	Vote for co-chairs Naomi noted voting is deferred as co-chairs did not come forward. If, however, co-chairs volunteer before the July 12 th meeting, there could be vote by email so the co-chairs would start on July 12 th . Alternatively, if names come forward close to the July 12 th meeting, the voting would be added to the agenda.		Naomi Biggs	Deferred
July 5 th Meeting	Discuss moving the July 5 th meeting, choose alternative date The July 5 th meeting is the Friday after a holiday. Naomi proposed moving the meeting date to July 12 th at the same time. Consensus to move meeting to the 12 th Gerald Dyer noted he will be absent on that date and wanted to know if he could provide a substitute. Naomi explained that an appointed Benton County representative could be present and vote. Jennifer confirmed that Benton does has a 2 nd representative and Gerald could reach out to them. Regarding voting, one member noted that several representatives are actually health administrators and as such it is difficult at times to make these meetings.		Naomi Biggs	The July meeting will be held July 12th.
Dismissal	Dismissal of all members except the newly elected co-chairs As there were no co-chairs, all LPH members were dismissed and Naomi met with OHA representatives		Naomi Biggs	Members adjourned at 10:27
Co-Chairs Planning	Discuss Planning meeting, provide information, ask questions		Naomi Biggs	deferred
Adjourn				10:44
Next meeting: July 12, 2024 10:05 – 11:00 am				
Co-Chair: TBD		Co-Chair: TBD		
Public Health Division HST: Alison Goldstein, alison.goldstein@odhsoha.oregon.gov Immunization: Rex Larsen, rex.a.larsen@oha.oregon.gov ACDP: Lee Peters, lee.r.peters@oha.oregon.gov Administrative Support: Jennifer Brown, jennifer.l.brown@oha.oregon.gov				



Roll Call:

County/LPHA	Name	X if present
Benton	Gerald Dyer	X
Benton	Sara Hartstein	
Clackamas	Anna Summer	
Clackamas	Michelle Mattison	
Clatsop	Lisa McClean	
Columbia	Lillia Rodgers	
Crook	Joanna McCabe	
Deschutes	Rita Bacho	X
Deschutes	Michelle Ashby	
Douglas	Bob Dannenhoffer	
Douglas	Laura Turpen	X
Hood River	Trish Elliott	
Hood River	Lindy McCasland	X
Jackson	Bonnie Simpson	X
Lincoln	Callie Lamendola-Gilliam	X
Malheur	Rebecca Stricker	X
Marion	Rachel Posnick	
Marion	Dana Finch	X
Morrow	Sarah Rea	X
Multnomah	Sara McCall	X
Multnomah	Chris Hammel	X
NCPHD	Marta Fisher	X
Polk	Emily Brateng	
Umatilla	Alisha Lundgren	
Washington	Folu Adeniyi	X
Yamhill	Abigail Gray	X

OHA Staff present: Jennifer Brown, Alison Goldstein, Lee Peters, Amanda Faulkner, Orion McCotter, Cessa Karson-Whitethorn, Sheri Hearn, Meagan McLafferty, June Bancroft

CLHO Staff Present: Naomi Biggs, CLHO Chair