



## December 21<sup>st</sup>, 2023 Meeting of the Coalition of Local Health Officials

Minutes recorded by Laura Daily ([video recording available to CLHO members upon request](#))

Reviewed by Secretary/Treasurer: Philip Mason-Joyner

Approved January 18<sup>th</sup>, 2024

Chair Naomi Biggs called meeting to order at 11:45 AM PST and requested roll call. Vice-Chair Carrie Brogoitti conducted roll call:

### Members Present (x if present):

X	Baker – Meghan Chancey	X	Hood River - Trish Elliot		Multnomah – Andrea Hamberg
	Benton – Sara Hartstein	X	Jackson - Jackson Baures*	X	North Central PHD - Shellie Campbell
X	Clackamas – Philip Mason-Joyner*		Jefferson - Mike Baker	X	Polk – Naomi Biggs*
	Clatsop – Jiancheng Huang		Josephine – Mike Weber		Tillamook – Marlene Putnam
X	Columbia – Jaime Aanensen	X	Klamath - Jennifer Little		Umatilla - Joseph Fiumara
X	Coos - Anthony Arton	X	Lake - Judy Clarke	X	Union - Carrie Brogoitti*
X	Crook – Katie Plumb*	X	Lane - Jocelyn Warren*		Washington – Marie Boman-Davis*
	Deschutes – Heather Kaisner		Lincoln - Florence Pourtal	X	Wheeler - Shelby Thompson
	Douglas - Bob Dannenhoffer	X	Linn – Shane Sanderson*	X	Yamhill - Lindsey Manfrin
	Gilliam – Hollie Winslow	X	Malheur - Sarah Poe	X	HO Caucus - Pat Luedtke*
X	Grant – Jessica Winegar		Marion – Wendy Zieker		CLEHS Caucus - Joseph Fiumara*
	Harney – Kelly Singhose	x	Morrow – Robin Canaday	X	PHAO - Lindsey Manfrin*

\*Member of the Executive Committee

**Public Health Division Staff Present:** None

**Coalition of Local Health Officials Staff Present:** Sarah Lochner, Executive Director; Laura Daily, Program Manager

**Guests Present:** Trey Thompson (Grant), Stacy Brubaker (Jackson)



Quorum established. Naomi reviewed the agenda.

**Appointments:** Naomi made the follow appointments to the CLHO Workforce Development Committee:

- Jaime Aanensen (Columbia)
- Mike Baker (Jefferson)

**Strategic Plan:** Naomi reviewed the draft CLHO Strategic Plan sent out to CLHO members last week – she thanked the Board for their participation in this over the last few months. She reviewed the changes since the November meeting:

- Removed “perceived tension” language
- Clarified that an activity in the Workforce Development domain is to “develop a workforce committee plan and calendar”
- Updated chart of activities/timeline to reflect the two changes above
- Added Annex 2 that reviews all the activities that will require additional capacity

Naomi reviewed that there was discussion about whether this should be an external-facing document or internal-facing document. The Executive Committee decided that the full Strategic Plan should be internal-facing and that CLHO staff can develop a 1-2-page summary to be external facing.

*Discussion:* No discussion or questions.

**Motion:** Jocelyn moved to adopt this as CLHO’s Strategic Plan. Shane seconded. 0 nays, 0 abstentions, all remaining present in favor, motion passed.

**Member Travel Budget Request for National Rural Health Association Advocacy Days:** Sarah reviewed that CLHO has a line item in the budget for member travel (~\$3000). Anthony and Jennifer have requested to use these funds to travel to Washington DC for the National Rural Health Association Advocacy Days. Jennifer added that they are also seeking resources from the Oregon Office of Rural Health.

**Motion:** Shane moved to approve this request to use member travel funds for the National Rural Health Association Advocacy Days travel. Lindsey seconded. 0 nays, 0 abstentions, all remaining present in favor, motion passed.



**CBO Resolution Update:** Laura reviewed that Bob introduced a brief resolution at the October meeting:

“A Resolution: The members of CLHO declare their strong support of the inclusion of Community-Based Organizations as part of an effective, equitable, and modernized public health system.”

Board Members discussed wanting to expand this statement. Anthony drafted a longer statement – on December 4<sup>th</sup>, the Board met to discuss and revise this longer statement and decided to return to a shorter statement on which everyone could agree. The group proposed a new statement during the meeting, and Marie proposed another statement via email after the meeting:

From Meeting: “The Public Health system is a collaborative mix of public, private and voluntary entities that contribute to the delivery of essential public health services. CLHO stands in strong support that all community partners, including community-based organizations, are highly valued in contributing to the public’s health and well-being throughout each community.”

Proposed by Marie via email: “Partnership and collaboration between governmental public health, community-based organizations and intermediary nonprofits lead to greater health equity. Together, public health systems can be responsive to the unique needs of all communities.” Source: [We Are All Public Health: How Public Health Systems Can Support Community Resiliency - Public Health Institute \(phi.org\)](#)

Laura reviewed that this was to dispell the narrative that LPHAs are not supportive of CBOs. Sarah added that CLHO has scheduled another meeting on Thursday, January 11<sup>th</sup> @ 2pm to discuss the two proposals above, select one to edit, and to review that with the full Board at the January Board meeting.

*Discussion:* The Board discussed being clear about the many facets of this – we are trying to align public health work effectively at the local level, we are trying to undo a narrative that LPHAs are not supportive of CBOs (example: LPHAs have been giving money to CBOs for years), and we are trying to communicate that OHA made major system decisions without involving LPHAs. The Board also discussed the evaluation process of funding CBOs and of PHM as a whole – we need to make sure the evaluation is asking the right questions to see how our system is functioning. The PHM Evaluation Workgroup is not a public meeting, but Laura and some LPHA staff are on this group and can arrange for updates.



**Retreat Venue:** Sarah reviewed that she found a potential venue on the coast for the 2024 Retreat. Because our retreat is during peak travel season, most hotels that can accommodate our group won't hold blocks of room. The exception is the Best Western at Agate Beach, but they are not available on Thursday. Sarah proposed that we move our retreat up one day (Monday = CLHO day; Tuesday = Retreat day; Wednesday = Board meeting day). Another option is to keep the CLHO day and Retreat day on Tuesday/Wednesday, end Wednesday night, and hold our regular Board meetings remotely.

**Motion:** Jackson moved to hold the CLHO retreat in-person at the Best Western at Agate Beach Monday, September 16<sup>th</sup> – Wednesday, September 18<sup>th</sup> (move the CLHO Board Meetings up one day). Jennifer seconded. 0 nays, 0 abstentions, all remaining present in favor, motion passed.

**Non-Agenda Item:** Naomi shared that OHA reached out to her, Laura, and Sarah about the CBO RFGA application review – eight counties do not have anyone reviewing applications (due to capacity or due to not responding or for other reasons). CLHO negotiated LPHA involvement in the application review through the PHAB Modernization Funding workgroup, so we are flagging this for those who do want to review applications and missed the email.

*Discussion:* Board members discussed that having LPHAs in the process is a good step, but there are still concerns about whether applications align with community priorities (like those in CHAs/CHIPs). The Board also discussed whether LPHAs are reviewing applications for CBOs in their jurisdiction or not. Laura offered language from the PHAB Materials in November: “On September 26, the PHAB workgroup agreed to the following methods for LPHA involvement in CBO awardee decision-making:

- Each CBO grant application will be reviewed by two LPHAs:
  - One from a similar sized LPHA not located in the region.
  - One from the LPHA in which the CBO is proposing to work.
- If a LPHA cannot contribute a reviewer, then OHA will request a neighboring county or a county also listed in the applicant's service area participate in the review.”

**Meeting Adjourned at 12:30 PM PST.**