



October 19th, 2023, Meeting of the Coalition of Local Health Officials

Minutes recorded by Laura Daily ([video recording available to CLHO members upon request](#))

Reviewed by Secretary Philip Mason-Joyner

Approved on November 16th, 2023

Chair Naomi Biggs called meeting to order at 11:45 AM PST and requested roll call. Vice-Chair Carrie Brogoitti conducted roll call:

Members Present (x if present):

X	Baker – Meghan Chancey	X	Hood River - Trish Elliot	X	Multnomah – Adelle Adams
X	Benton – Sara Hartstein	X	Jackson - Jackson Baures*	X	North Central PHD - Shellie Campbell
X	Clackamas – Philip Mason-Joyner*	X	Jefferson - Mike Baker	X	Polk – Naomi Biggs*
X	Clatsop – Jiancheng Huang	X	Josephine – Mike Weber		Tillamook – Marlene Putnam
X	Columbia – Jaime Aanensen	X	Klamath – Jessica Dale	X	Umatilla - Joseph Fiumara
X	Coos - Anthony Arton	X	Lake - Judy Clarke	X	Union - Carrie Brogoitti*
X	Crook – Katie Plumb*	X	Lane - Jocelyn Warren*		Washington – Marie Boman-Davis*
X	Deschutes – Heather Kaisner	X	Lincoln - Florence Pourtal	X	Wheeler – Sarah Hartenstein
X	Douglas - Bob Dannenhoffer	X	Linn – Shane Sanderson*	X	Yamhill - Lindsey Manfrin
	Gilliam – Hollie Winslow	X	Malheur - Sarah Poe		HO Caucus - Pat Luedtke*
X	Grant – Trey Thompson	X	Marion – Wendy Zieker	X	CLEHS Caucus - Joseph Fiumara*
X	Harney – Kelly Singhose		Morrow – Robin Canaday	X	PHAO - Lindsey Manfrin*

*Member of the Executive Committee

Public Health Division Staff Present: Andrew Epstein

Coalition of Local Health Officials Staff Present: Sarah Lochner, Executive Director; Laura Daily, Program Manager

Guests Present: None



Quorum established. Naomi reviewed the agenda and requested a motion to approve the September 2023 minutes.

Motion: Heather moved to approve the September 2023 minutes. Katie Plumb seconded the motion. 0 nays, 1 abstention (Umatilla), all remaining present in favor, motion passed.

Appointments: Naomi made the follow appointments to the CLHO Workforce Development Committee: Jennifer Little (Klamath), Shelby Thompson (Wheeler), Meghan Chancey (Baker), and Elizabeth Barth (Clackamas)

Confirm CLHO Election: Laura Daily reviewed the CLHO Executive Committee Election results from the Conference of Local Health Officials (which is used as the election for the Coalition of Local Health Officials).

Seat	Candidates	Votes
Chair	Naomi Biggs (Polk)	24
Vice-Chair	Carrie Brogoitti (Union)	24
Secretary/Treasurer	Philip Mason-Joyner (Clackamas)	23
At-Large Seat 1 (Benton, Clackamas, Deschutes, Jackson, Lane, Marion, Multnomah, and Washington)*	Jackson Baures (Jackson)	23
At-Large Seat 2 (Coos, Douglas, Josephine, Klamath, Linn, Polk, Umatilla, and Yamhill)*	Shane Sanderson (Linn)	24
At-Large Seat 3 (Clatsop, Columbia, Crook, Curry, Hood River, Jefferson, Lincoln, Tillamook, Union, and Wasco)*	Katie Plumb (Crook)	16
	Florence Pourtal (Lincoln)	8

At-Large Seat 4 (Baker, Gilliam, Grant, Harney, Lake, Malheur, Morrow, Sherman, Wallowa, and Wheeler)*	Meghan Chancey (Baker)	24
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Motion: Shellie made a motion to accept the election results. Florence seconded. 0 nays, 0 abstentions, all remaining present in favor, motion passed.

Appoint: Naomi also official reappointed the following non-elected representatives

- Public Health Administrators of Oregon (PHAO) Caucus Representative: Lindsey Manfrin (Yamhill)
- Health Officer Caucus Representative: Pat Luedtke (Lane)
- Caucus of Local Environmental Health Supervisors: Joe Fiumara (Umatilla)
- Most Recent Past Chair: Jocelyn Warren (Lane)

Resolution to Declare CBOs as Part of the Public Health System: Bob reviewed that he’s heard many times over the past year on various PHAB meetings and workgroups that LPHAs are not supportive of CBOs being part of the public health system. While there have been challenges about the process for selecting community-based organizations that serve communities, he believes LPHAs across the state agree that CBOs are essential partners in Oregon’ public health system. He proposed CLHO adopt a short resolution to move future conversations along:

“A Resolution: The members of CLHO declare their strong support of the inclusion of Community Based Organizations as part of an effective, equitable and modernized public health system.”

Discussion: The Board discussed two approaches – using this resolution to combat the incorrect narrative that LPHAs do not want to work with CBOs, and slowing down to address some of the “elephants in the room” regarding LPHA and CBO relationships and confusion about a vision for a modernized public health system. The Board also discussed how to name that CBOs have always been part of the public health system/doing public health work while also addressing that this started because several CBOs lobbied OHA because they didn’t feel included. Another concern is how to/whether to include other partners (non-governmental organizations, health systems, other government branches, etc.) in this document – a challenge is that governmental local public health is not fully-funded, so the conversations about funding/including others is happening with limited resources. Board agreed to hold a separate ad hoc workgroup of administrators to review this document and the edits made today and bring it back to the next meeting.



Motion: Bob moved that we table this discussion until the next meeting. Sarah Poe seconded. 0 nays, 0 abstentions, all remaining present in favor, motion passed.

Legislative Committee Recommendations: Federal Priorities & OLCC PH Seats: Anthony reviewed that the Legislative Committee developed a federal agenda for upcoming advocacy efforts in Washington DC. The committee brainstormed a list of issues, CLHO staff researched these issues, and the committee narrowed it down to four federal priorities: Public Health Workforce Loan Repayment Program; Flexible PH Funding through the CDC; WIC Funding; and PH Emergency Preparedness Grant Increase ([details on each in the meeting materials](#)).

Discussion: Clarification that CLHO would be lobbying for federal funding for 2025, not 2024 (which is current year). This will be a Priority 1, meaning CLHO would directly lobby for these items, and CLHO will partner with NACCHO on lobbying.¹

Motion: Philip made a motion to approve this federal legislative agenda. Mike Baker seconded. 0 nays, 0 abstentions, all remaining present in favor, motion passed.

Sarah also reviewed that the Legislative Committee voted to Support at Priority 2 a bill brought by Oregon Recovers that would require at least two members of the Oregon Liquor and Cannabis Commission have a public health background and would prohibit the OLCC from promoting the use of alcohol or cannabis. 10 committee members were present, and all were in favor. Sarah brought it to AOC, and she did not hear any opposition from county commissioners.

Motion: The Legislative Committee has brought a motion and a second to support Oregon Recover's bill on the OLCC membership. 0 nays, 0 abstentions, all remaining present in favor, motion passed.

Quarterly Financial Report and Dues Increase Review: Philip reviewed the quarterly financial report and scheduled dues increase (documents available in [CLHO Library](#)). High level updates include:

- All but one county has paid dues (and this final county has it in process)
- Major costs from previous month are related to the retreat, and more costs from that will be coming in next month
- State travel is a bit high, and Sarah and Philip are monitoring this especially with Legislative Session approaching.

¹ Note: Two administrators were present at the Legislative Committee meeting vote, so this recommendation did not need a motion/second, but this is recorded as it happened in the meeting.



- In 2022, the CLHO Board approved 40% dues increase followed by 15% increases in the following three years. We are in the second year of this schedule – amounts available in [CLHO Library](#) (column for this year highlighted)
- Philip has offered to put together a financial plan and 3 to 5 year forecast for CLHO as part of the strategic plan and discussions around growing and diversifying funding sources.

Group Agreements: Naomi reviewed that the Board had some difficult conversations during the retreat, and some members expressed they felt uncomfortable with sharing during that time. OHA and the Conference of Local Health Officials are planning to set aside some time to develop group agreements – should the Coalition use these same agreements developed with OHA and the Conference, or should there be a separate time and space for this.

Discussion: The goal is to ensure everyone (including introverts and people who need to have time to process) can express themselves within meeting spaces, not outside of it, so challenges can be discussed and happen within the meetings (avoid the meeting after the meeting). Naomi offered that the group agreements in the PHAB Modernization Funding Workgroup helped them navigate some challenging conversations. Naomi offered to bring this back to the next meeting.

2024 Annual Retreat: Sarah requested the Board set a date and general location for the 2024 Retreat to get it on calendars and give plenty of time for planning. Sarah tentatively has it set for September 18th-19th, 2024. Someone had also suggested the coast as a tentative location. Florence requested an extra day for the Coalition like we had this year (17th).

Motion: Trish made a motion that the Retreat be on September 17th-19th and that it be held at the coast. Heather seconded. 0 nays, 0 abstentions, all remaining present in favor, motion passed.

November Meeting Updates: Sarah reviewed that November 16th will be a hybrid meeting in Eugene, and the afternoon of the 15th will be a joint meeting with AOCMHP. Topics will include BM 110 successes and gaps, breakout groups for opioid prevention strategy, and AOCMHP successes with new state funding. There won't be a pickleball activity because there are no courts available, but there may be a group walk or something active. Watch for an RSVP request.

Grant Application Updates: Sarah reviewed that CLHO did not receive the OHA HOWTO Grant for developing a training module and cohort system for new PH staff. Sarah and Laura will be meeting with OHA program in charge of the grant to discuss the application criteria and review process. CLHO did receive a \$250K grant for two years from Kaiser Permanente –



this will fund 1 FTE for 1.5-2.5 years (depending on salary) to help fill workforce vacancies. The proposed counties for this grant are Marion, Multnomah, and Polk. This may shift because Polk may not need as much assistance filling vacancies, and CLHO applied for another grant through Willamette Valley Health Council that may cover these activities Marion (won't know until December). CLHO also received the \$4900 from County Health Rankings and Roadmap – Laura and one OHA staff will be trained to facilitate conversations about transformative narratives and will then facilitate a group of state, local, and CBO folks to do this. Watch out for an invite for participation.

PHAB Large County Seat: Jocelyn reviewed that she is stepping down from PHAB and that this seat is available. She will stay until a replacement is found. This seat represents: Benton, Clackamas, Deschutes, Jackson, Lane, Marion, Multnomah, and Washington. Heather in Deschutes expressed interest - she will follow up with Jocelyn and other PHAB members offline.

Addiction and Community Safety Response Legislative Committee: Sarah reviewed that this is a new joint committee within the Legislature – they had their first meeting focused on prevention, and the committee seemed to understand that prevention must be part of the response. To help advocate for money to go into prevention, CLHO will be sending out a survey soon to understand what prevention needs (staff, funding, etc.) that LPHAs need.

Discussion: Board discussed aligning this Modernization Implementation Plans (though these plans will be high-level) and efforts from OHA data collection. Andrew Epstein will check in with the OHA team. Philip offered that there are multiple potential funding sources for prevention, and it warrants strategic conversations so we can utilize Modernization funds for other things.

Meeting Adjourned at 1:30 PM PST.