



## June 15<sup>th</sup>, 2023: Meeting of the Conference of Local Health Officials

Hybrid Meeting (in-person attendees at PSOB, virtual attendees on Zoom)

Minutes recorded by Laura Daily ([video recording available to CLHO members upon request](#))

**Date Approved:**

Chair Naomi Biggs called meeting to order at 12:00 PM PST and requested roll call. Vice-Chair Carrie Brogoitti conducted roll call:

### Members Present (x if present):

X	Baker – Meghan Chancey	X	Hood River - Trish Elliot	X	Multnomah – Jessica Guernsey
X	Benton – April Holland		Jackson - Jackson Baures*	X	North Central PHD - Shellie Campbell
X	Clackamas – Philip Mason-Joyner*		Jefferson - Mike Baker	X	Polk – Naomi Biggs*
X	Clatsop – Jiancheng Huang	X	Josephine - Janet Fredrickson		Tillamook - Marlene Putnam
X	Columbia – Jaime Aanensen	X	Klamath - Jennifer Little	X	Umatilla - Joseph Fiumara
X	Coos - Anthony Arton		Lake - Judy Clarke	X	Union - Carrie Brogoitti*
X	Crook – Katie Plumb*	X	Lane - Jocelyn Warren*	X	Washington – Marie Boman-Davis*
X	Deschutes – Heather Kaisner	X	Lincoln - Florence Pourtal		Wheeler - Shelby Thompson
	Douglas - Bob Dannenhoffer	X	Linn – Shane Sanderson*	X	Yamhill - Lindsey Manfrin
	Gilliam – Hollie Winslow	X	Malheur - Sarah Poe	X	HO Caucus - Pat Luedtke*
X	Grant – Jessica Winegar	X	Marion – Wendy Zieker	X	CLEHS Caucus - Joseph Fiumara*
X	Harney – Kelly Singhose		Morrow – Robin Canaday	X	PHAO - Lindsey Manfrin*

\*Member of the Executive Committee

**Public Health Division Staff Present:** Danna Drum, Jamie Coleman Wright, Cessa Karson

**Coalition of Local Health Officials Staff Present:** Sarah Lochner, Executive Director; Laura Daily, Program Manager; Olivia Darby, CLHO Intern



**Guests Present:** Ryann Gleason (CFM Advocates), Anna Young (Anna Young Consulting)

Quorum established. Naomi reviewed the agenda. No minutes to approve this month.

**Appointments:** No appointments.

**Introduce CLHO Intern:** Sarah Lochner introduced Olivia Darby as CLHO's summer intern. Olivia will be helping with communications work once CLHO's contract with the Stuart Collective ends.

**Quarterly Budget Report:** Philip Mason-Joyner (Treasurer/Secretary) provided the Quarterly Budget Report (materials available in the [CLHO Library](#)). Everything is on track, and CLHO came in underbudget for the June 2022-May 2023 Fiscal Year. CLHO is floating some expenses for the Healthy Rural Oregon Grant while awaiting payment from Oregon Office of Rural Health. CLHO continues to keep 12 months of expenses in reserves. Sarah Lochner added that she mailed out due notices to everyone.

**HOWTO Budget Update:** Laura Daily provided an update on CLHO's application for OHA's Healthy Oregon Workforce Training Opportunity: Supporting, Training, and Retaining Oregon's New Governmental Public Health Workforce (STRONG PHW). The application is due June 30<sup>th</sup>, and CLHO's proposal focuses on providing training opportunities and support for newly hired local public health professionals. It will include a training needs assessment, an environmental scan of existing trainings, curating a package of quality trainings, and three cohorts of new public health staff. An ask today is for CLHO members to review, sign, and return the Letter of Commitment that Laura will circulate after this meeting (return date of June 23<sup>rd</sup>).

*Discussion/Questions:*

- LPHAs do not need to customize the letter – the intent is to put all signatures on one letter.

**Anna Young Introduction:** Anna Young introduced herself as the facilitator for CLHO's strategic planning in September. She provided background on her experience as a facilitator, strategist, and leadership developer and her vision for CLHO's strategic process and timeline. She will be conducting two focus groups, a few one-on-one interviews, and a survey to allow CLHO members a chance to provide input on this process. She also asked members about what would make this successful.



### *Questions and Discussion:*

- This strategic planning will focus on the Coalition, and this can be an opportunity to review the Coalition Bylaws. The Conference Bylaws are being reviewed by a small workgroup led by Danna separately.
- Anna is the sole person at Anna Young Consulting and does not have a team. Anna has strategies for both energizing and slowing down the group to make the process successful.
- Anna plans to do as much prep work as possible to help make this one-day session successful. It will be very important to have people participate in the focus groups or one-on-one interviews if they have strong feelings on this process.

**CLHO Retreat:** Sarah Lochner shared that she will be sending out an invitation next week. It will be held at the Running Y Resort in Klamath Falls. The invitation will include a link to an RSVP and activity interest form. Sarah is planning several sessions, including one on mental health and wellness facilitated by Trey Doty (from Responder Life) and Felisciana Peralta (Equity in Education), one discussion session on the book *The Practice of Adaptive Leadership* by Ronald A. Heifetz led by Jocelyn Warren, and a Modernization session in collaboration with OHA.

**Legislative Update:** Ryann Gleason (CFM Advocates) provided an update on the Legislative Session. Senate Republicans returned after a 6-week walkout. Key parts of the agreement to end the walkout were to amend HB 2002 (codifying reproductive health access and gender affirming care) and HB 2005 (ghost guns). HB 3090 (Tobacco Flavor Ban) did not move out of subcommittee because business in subcommittees shut down during the walkout. HB 2773 (CLHO's workforce bill) did not move out of the Ways & Means subcommittee – lobbyists are speculating that bills in these spots will not move. In the Oregon Health Authority budget, Public Health Modernization only has \$30 million allocated. Ryann and Sarah are working hard to push for more, and Ryann asked that CLHO members consider contacting their legislators if they haven't yet – this advocacy push seems to be working. The end-of-session budget bill has not been released yet, but CFM and Sarah will update everyone as soon as it is.

**Non-Agenda Item:** Sarah Lochner shared that Jocelyn Warren is stepping down from her role on PHAB as the Large County LPHA Representative. Jocelyn will be reaching out to other administrators in large counties to talk about stepping into the role.

**Meeting Adjourned at 1:00 PM PST.**