

CLHO Strategy Workshop Agenda



DRAFT – FOR COMMENT

**September 19th, 2023: Klamath Falls
9am-4pm**

Note to all CLHO members:

This draft agenda was designed based on:

- the pre-identified objectives for the gathering
- the survey that you were invited to complete and four focus conversations with CLHO members.

We are designing a day that aims to allow CLHO to walk away at the end with a **draft strategic framework** for the next five years and a **shared understanding of what needs to happen to achieve the objectives in this framework**.

We heard clearly from many of you that it is important that this day not only achieves these outputs but is also designed in a way that invites **creativity, is fun, ensures participation from all members and allows for peer learning and sharing**. We are proposing a range of activities that meet different learning and participation styles - from individual reflection through small groups to plenary.

At the board meeting, Anna will share insights from the conversations and a high-level overview of the agenda for your input and reflection. We would love to know:

- *Will the design allow CLHO to land a strategic framework and meet the four objectives identified for this meeting? If not, what needs to change?*
- *Is the design varied enough to allow everyone to participate fully? What additional recommendations do you have?*

We look forward to engaging with you on Thursday. Reach out if you have comments or thoughts in the meantime.

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Purpose:

Create a shared vision for the future of CLHO over the next five years and understand the steps needed to get there.

Output:

Draft strategic framework for CLHO.

Objectives:

1. Revisit the vision and purpose of CLHO
2. Identify key strategic priorities and activities for the coming years ahead.
3. Create opportunities for dialogue and creating shared understanding between the different member priorities and opportunities for prioritization.
4. Create a framework to make budgeting and investment decisions against.

Draft Agenda

(Note: timings are approximate and will shift based on the needs of the group and how discussions unfold)

- 9.00-9.30** **Introductions and setting the stage**
Establishing agreements and creating shared expectations for the day. Group activity to bring all voices into the room. *(Plenary)*
- 9.30-10.30** **Where is CLHO right now?**
Celebrating and highlighting achievements from the past 5 years, identifying gaps and lessons learned. Review vision and purpose of CLHO. *(Plenary activity then group work)*
- 10.30- 11.00** **Aligning on the purpose of the strategy**
Sarah and others will share where the current stresses are on CLHO and what the strategy will help do. *(Presentation, Q&A, individual reflection)*
- Break**
- 11.15-12.30** **Creating a strategic framework**
Identify and reflect on key objectives, pillars and activities to support the vision and purpose of CLHO. How do we know when CLHO is successful? *(Group work followed by plenary)*
- Lunch** *Includes opportunity for informal networking*
- 1.30-1.45** **Energizer (Plenary)**
- 1.45-2.30** **Prioritization activity**

How do we use the framework to support us in decision-making? Use of scenarios to stress-test and allow revisions to the draft strategic framework.
(*Group activity and scenarios*)

Break

2.45-3.30 What needs to change to allow CLHO to be successful – resourcing and structure?

Discussion identifying operational changes needed to allow for CLHO to deliver on the strategic framework. (*Group work*)

3.30-4.00 Next Steps and Closing

Ensure that there are clear next steps and a shared understanding of what is going to happen, timelines and points of responsibility. Appreciations and closing.
(*Plenary*)

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