



Conference of Local Health Officials Annual Committee Activity Report - 2023

During the Annual Meeting of the Conference of Local Health Officials in October, the six subcommittees review their work from the past year, discuss future work, and present any needs for support or additional representation.

Co-Chairs: please provide the answers to the following questions in writing and send it to laura@oregonclho.org by October 6th. In addition, please plan on attending the October 19th, 2023 CLHO meeting to provide a brief (~5-minute) summary of this information. If neither chair can attend, please arrange to have another committee member attend to provide this report. Reach out to Laura with any concerns.

Committee: Access to Clinical and Preventive Services

Co-Chairs: Erika Zoller and Rebecca Collett

- 1) What is the purpose of your committee (please include the issues that are within your committee's purview)?

The purpose of the Access to Clinical and Preventive Services Committee is to take action and make meaningful progress on community health issues related to preventative care and access to services in the following areas:

Maternal and Child Health (MCH)
Women, Infants and Children (WIC)
Reproductive Health
School Based Health Centers (SBHC)
Immunization services
Others as assigned or as need arises

- a. Do you have a charter? How is this working for you?

The Access to Clinical and Preventive Services Committee has a charter that was adopted in January 2021. The committee updated the charter in April 2023 to reflect the committee's desire to have OHA provide meeting materials at least one week in advance, especially when OHA is requesting a vote. The updated process has worked well, and committee members are prepared to vote (either because they reviewed the materials in advance or because they consulted with subject matter experts within their respective LPHAs). In the case that materials are provided late- we move to a virtual vote providing members 5 business days to review and return their vote.

- b. Do you have a workplan? How is this working for you?

The Access to Clinical and Preventive Services Committee has an existing workplan but it has not been updated since 2021. We are meeting many of our



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goals (e.g., holding regular meetings, updating the Conference Executive Committee, etc.) **but are not utilizing the committee to its fullest extent.**

Because of this, our committee is holding a retreat in May 2024 to develop new goals and a subsequent workplan. We are aligning the meeting with the Title V meeting, so our attendance is higher. However, this has been challenging to plan as there are no associated funds to support this type of work.

- 2) What challenges and successes has your committee faced in incorporating Public Health Modernization into your committee's objectives?

The Access to Clinical and Preventive Services Committee is focused on the broad Public Health Modernization vision that all people in Oregon have access to and receive recommended and cost-effective clinical and preventive services. However, since the majority of our service areas are not receiving Modernization funding, our committee is less focused on the specific details of Modernization. But we are unified with the vision and our committee works to align community needs, local and State strategic plans, contract requirements (program elements) and current programs with the foundational programs and capabilities as outlined in the Public Health Modernization Manual. The committee and statewide maternal, infant, child, youth, family and school-based, immunization and reproductive/sexual health service providers and prevention champions are looking forward to the and prevention champions are looking forward to Modernization support.

- 3) What challenges and/or successes has your committee experienced in sharing meeting materials and information with committee members? With other committees (as relevant)? With the CLHO Board?

Information sharing within our committee has been standard, but we continue to struggle to engage the committee members virtually and no one has volunteered to help the co-chairs to plan meeting agendas/priorities. We hope the May retreat will improve our engagement. The quarterly committee meetings that Laura hosts have been helpful for cross-committee awareness. We would like more connection with the CLHO Executive Committee and Coalition. We have had OHA administrative support that has been essential in coordinating meetings, sharing information, and posting minutes. We would not be able to fulfill the co-chair roles without this support.

- 4) Is there anything else you'd like to share with the other committees or the CLHO Board?
- 5) Please check the [CLHO website](#) to see if the list of your committee members is accurate. If there are any changes needed, please include those below. Please note if you need



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any representation from CLHO Board Members/Administrators or from small, medium or large LPHAs.

☐ The CLHO website list looks accurate.

☒ The CLHO website needs the following updates: Membership; current roster attached

☐ This committee needs the following representation (list county names, size, or if administrators are needed):

- a. Additional Needs: We would like a better understanding of the co-chair time commitment expectations, clear determination of role of OHA, role of CLHO staff—have a repository or shared site for templates, presentation guidelines, voting guidelines- a toolbox to support and standardize the work of the committees. A small budget for bi-annual retreat.