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Memorandum

To: Local Public Health Administrators and
Environmental Health Supervisors
From: André Ourso, Administrator, Center for Health Protection
Date: April 29, 2022
Subject: Food, Pool and Lodging
Final Remittance Factor for July 1, 2022 through June 30, 2023

The Environmental Health Intergovernmental Agreement (EH-IGA) between the Oregon Health Authority (OHA) and Local Public Health Authorities (LPHA) requires OHA to provide a preliminary remittance factor for the Food, Pool/Spa and Tourist Facility Programs in September, and a final remittance factor in April of each year. The timing of the preliminary remittance factor is designed to allow LPHAs the time necessary to adjust licensing fees in their jurisdictions to cover the costs of supporting the statewide programs as well as their individual licensing and inspection programs. The final remittance factor released in April is required in Oregon Administrative Rule.

OHA's Food Program is currently hiring two new positions to replace staff that are retiring. At this time the exact salary of the new hires is unknown, which makes the development of a precise budget challenging. As a result, OHA will not be making any changes to the current remittance factor for the Food Program, and it will remain at 12.81% until the end of the biennium. This is the same figure provided as the preliminary remittance factor in September. See Tables 1-3 for a breakdown of program costs and the calculation of this remittance factor. The remittances to support the Pool/Spa and Tourist Facility Programs will remain the same as they have been for the past few biennia. The remittance for the Pool/Spa Program is \$45 per each license issued by the LPHA. For the Tourist Facility Program, the remittance is fifteen percent (15%) of the state licensing fee or 15% of the county licensing fee, whichever is less.

It is important to note that OHA foresees increased program costs over the current fiscal biennium and anticipates increased program costs that will necessitate an increase in remittances amounts for all three programs (Food, Pool/Spa and Tourist Facility) for the next fiscal biennium, which begins on July 1, 2023, and runs through June 30, 2025. OHA will provide additional budget detail on any changes in September of 2022.

Foodborne Illness Prevention Program (FIPP) Remittance Calculation:

OHA determines the FIPP remittance amount by first projecting the estimated FIPP budget, and then projecting annual statewide food service license revenue using statutory licensing fees. (In other words, OHA does not calculate revenues based on the actual restaurant license fees charged by LPHAs, which are generally higher than the fees set in statute.) OHA then divides the estimated FIPP budget by the revenue projection to yield a percentage factor. OHA then multiplies each LPHA's revenue projection for food services (calculated using the licensing fees in statute) by that

factor to yield the remittance amount for each county or health district. OHA used licensing data from 2020 to calculate the remittance factor.

Table 1 details the calculation of the July 1, 2021 - June 30, 2023, FIPP remittance factor:

Foodborne Illness Prevention Program Remittance Factor Calculation	
Total annual cost estimate to implement the FIPP	\$1,164,263
Total annual statewide revenue projection	\$9,089,610
Remittance Factor (\$1,164,263 divided by \$9,089,610)	12.81%

Table 2 provides a detailed breakdown of FIPP costs:

Foodborne Illness Prevention Program Annual Program Costs	
Salary	\$423,491
Fringe	\$228,685
Supplies	\$53,528
HealthSpace	\$163,800
Direct Charges	\$104,218
Indirect Charges	\$190,540
Total	\$1,164,263

Table 3 provides a breakdown of annual FIPP remittance amounts by LPHA:

LPHA	ANNUAL Remittance for 2021-2023 biennium	LPHA	ANNUAL Remittance for 2021-2023 biennium	LPHA	ANNUAL Remittance for 2021-2023 biennium
Baker	\$4,995	Hood River	\$10,513	Multnomah	\$342,659
Benton	\$22,794	Jackson	\$58,581	North Central	\$9,188
Clackamas	\$80,585	Jefferson	\$4,809	Polk	\$12,880
Clatsop	\$23,260	Josephine	\$18,323	Tillamook	\$10,298
Columbia	\$9,018	Klamath	\$17,858	Umatilla	\$17,917
Coos	\$17,054	Lake	\$2,891	Union	\$6,424
Crook	\$4,938	Lane	\$89,527	Wallowa	\$3,932
Curry	\$8,084	Lincoln	\$21,745	Washington	\$129,975
Deschutes	\$65,488	Linn	\$23,256	Wheeler	\$649
Douglas	\$25,402	Malheur	\$8,482	Yamhill	\$22,999
Grant	\$2,509	Marion	\$82,103		
Harney	\$2,803	Morrow	\$2,326		

The tables below repeat the FIPP budget, and also presents budgets for the Pool/Spa Program and Tourist Facility Program; the EH-IGA requires OHA to provide a breakdown for each of these programs.

Table 4 provides an annual budget projection for FIPP (July 1, 2022 - June 30, 2023.)

Foodborne Illness Prevention Program Annual Program Costs	
Salary	\$423,491
Fringe	\$228,685
Supplies	\$53,528
HealthSpace	\$163,800
Direct Charges	\$104,218
Indirect Charges	\$190,540
Total	\$1,164,263

Table 5 provides an annual budget projection for the Pool/Spa Program (July 1, 2022 - June 30, 2023.)

Pool/Spa Program Annual Program Costs	
Salary	\$135,424
Fringe	\$42,297
Supplies	\$10,000
Direct Charges	\$19,315
Indirect Charges	\$50,684
Total	\$257,719

Table 6 provides an annual budget projection for the Tourist Facility Program (July 1, 2022 - June 30, 2023.)

Tourist Facility Program Annual Program Costs	
Salary	\$32,312
Fringe	\$16,835
Supplies	\$2,099
Direct Charges	\$7,854
Indirect Charges	\$13,836
Total	\$72,936