



May 19th, 2022

Meeting of the Coalition of Local Health Officials

Meeting Began: 11:46am

Executive Members:

Present: Jocelyn Warren, CLHO Chair, Lane; Carrie Brogoitti, Vice-Chair, Center for Human Development Union; Katrina Rothenberger, Secretary/Treasurer, Marion; Dr. Pat Luedtke, Health Officer's Rep; Shane Sanderson, Medium County Representative, Linn; Katie Plumb, Small County Representative, Crook; Joseph Fiumara, Coalition of Local Environmental Health Specialists, Umatilla; Lindsey Manfrin, Public Health Administrators of Oregon, Yamhill; Marie Boman-Davis, Legislative Committee Representative, Washington; Jackson Baures, Large County Representative, Jackson

Absent:

Members Present (x if present)

X	Baker – Meghan Chancey	X	Jackson - Jackson Baures	X	North Central PHD - Shellie Campbell
X	Benton - April Holland	X	Jefferson - Mike Baker	X	Polk – Naomi Adeline
X	Clackamas - Philip Mason-Joyner		Josephine – Janet Fredrickson	X	Tillamook - Marlene Putnam
	Clatsop - Margo Lalach	X	Klamath - Jennifer Little	X	Umatilla - Joseph Fiumara
	Columbia - Mike Paul		Lake - Judy Clarke	X	Union - Carrie Brogoitti
X	Coos - Anthony Arton	X	Lane - Jocelyn Warren	X	Washington – Marie Boman-Davis
X	Crook – Katie Plumb	X	Lincoln - Florence Pourtal	X	Wheeler – Shelby Thompson
X	Deschutes – Nahad Sadr-Azodi	X	Linn - Shane Sanderson	X	Yamhill - Lindsey Manfrin
X	Douglas - Bob Dannenhoffer	X	Malheur - Sarah Poe		
	Grant - Kimberly Lindsay	X	Marion - Katrina Rothenberger	X	HO Caucus - Pat Luedtke
X	Harney – Jolene Cawfield		Morrow – Robin Canaday	X	CLEHS Caucus - Joseph Fiumara
X	Hood River - Trish Elliot	X	Multnomah – Adelle Adams	X	PHAO - Lindsey Manfrin

Public Health Division: Danna Drum



Coalition of Local Health Officials: Sarah Lochner, Executive Director; Laura Daily, Program Manager

Guests: Cord Van Riper (CLHO Policy Intern)

Motion: Trish Elliot made a motion to approve the April 2022 minutes. Jennifer Little seconded the motion. Unanimous vote, motion past.

Agenda Items

Appointments: Jocelyn Warren made the following appointments:

- April Holland (Benton) to the Legislative Committee

CLHO Year in Review: Laura Daily and Sarah Lochner reviewed CLHO's work from June 2021 – May 2022 (PDF outline and PPT available in meeting materials). The end of the 2021 Legislative Session in June 2021 saw some major victories with the passage of SB 587 (Tobacco Retail Licensure), the largest Public Health Modernization investment to date, and a significant Family Connects investment. During the summer of 2021, CLHO also conducted 31 interviews with 30 LPHAs for the Workforce Report, assisted Oregon Center for Nursing with PH Nurse census survey, and provided PH WINS outreach and support. From September to December 2021, CLHO advised on the TRL RAC, arranged the first virtual mini retreat, held CLHO Elections virtually, submitted and was awarded County Health Rankings & Roadmap grant, submitted feedback on the 1115 Medicaid Waiver application, and successfully transitioned the Executive Director position to Sarah Lochner. From January through May 2022, CLHO completed the 2022 Legislative Session which saw the passage of SB 1554, submitted HRSA-22-117 grant, organized three conversations between OHA and LPHAs to discuss equity goals and rebuilding trust, completed and released CLHO's Workforce Report along with a press release and advocacy materials, held the first in-person retreat since 2019, and visited six LPH in person (as of 5/19). Some of CLHO's ongoing work throughout the year includes CLHO's Monthly Newsletter, CLHO's Weekly Brief, and continuing advocacy and workforce partner meetings.

No questions from CLHO members although several thanked CLHO staff for outlining this work and for all their efforts over the past year.



CLHO Budget and Dues: Sarah Lochner and Katrina Rothenberger reviewed the work of the budget committee (made up of Katrina, Bob, Shane, Anthony, Jennifer, and April). Materials were not included in the meeting info but were sent out by email in advance. There are several key changes to the budget, including:

- Switching CLHO's 401K to a different provider and selecting socially-responsible investments
- Ending the lease on CLHO's office since staff can work from home effectively
- Building in a large in-state travel budget for the 2023 Legislative Session and for visiting health departments
- Adding in funds for a contract lobbyist (to assist with the 2023 PHM investment since it will be an opportune time with the amount of funding available)
- Potentially adding in funds for a part-time communications specialist (which will professionalize CLHO and take some items off of the program manager's plate to focus on workforce development)

There are two key budgets scenarios that the committee is recommending:

- Option 1: Provides funds for a contract lobbyist
- Option 2: Provides funds for a contract lobbyist and a half-time communications specialist

Sarah and Katrina then reviewed the various scenarios for dues increases. The budget committee reviewed multiple scenarios (see documents) but recommended two:

- Increase Now: Maintain a \$750 base with a per capita increase (from 0.053 per capita to 0.074 per capita) this fiscal year
- Wait to Increase Until Next FY: Maintain the current dues formula (\$750 base + 0.053 per capita) this fiscal year and consider a larger dues increase next year (this option will significantly dip into reserves)

April Holland added that it appears neither due increase scenario meets the budgets proposed and that CLHO would need to continue the dues increases over some time. Sarah Poe asked if it would be possible to balance the budget and have the dues meet the expenses. Florence Pourtal asked about a conversation a few years ago about spending down what CLHO had in reserve. Katrina offered that CLHO does have to dip into reserves each year. CLHO's bookkeeper advised to have at least 6 months' worth of operating costs in reserve. CLHO has almost 12 months, so spending some of this down is acceptable. However, moving forward CLHO will have to think about how to operate as an organization and to create some fiscal policies for formalizing due increases.



Marie Boman-Davis asked about pay equity and when the last time CLHO staffs' salaries were compared. Katrina stated that staff pay scales were increased in the November 2021 rebalance but that a formal pay equity assessment has not been conducted.

Nahad Sadr-Azodi asked if dues could be linked to consumer base index. Katrina stated that this could be part of a review of the organization's fiscal policies in addition to reviewing market rates for employees and reviewing dues increase processes. Katrina and Sarah also asked for folks to consider taking on the role of Treasurer/Secretary when Katrina's term is up in October. Jocelyn Warren asked for people to also consider running for chair as her term will also be up.

Vote: Laura Daily launched a poll in Zoom to vote for the proposed budget and dues scenarios. The results were:

- Budget Option 1: Provides funds for a contract lobbyist: **9 votes, 35%**
- **Budget Option 2: Provides funds for a contract lobbyist and a half-time communications specialist: 17 votes, 65%**
- **Dues Option 1: Increase Now - Maintain a \$750 base with a per capita increase (from 0.053 per capita to 0.074 per capita) this fiscal year: 22 votes, 85%**
- Dues Option 2: Wait to Increase Until Next FY - Maintain the current dues formula (\$750 base + 0.053 per capita) this fiscal year and consider a larger dues increase next year (this option will significantly dip into reserves): **4 votes, 15%**

Pat Luedtke asked if this vote could be approved with a simple majority. Sarah Lochner answered that in her review of the bylaws, the budget and dues votes are just a simple majority.

Public Health Modernization Funding Formula: Laura Daily reviewed some of the recent discussions of the Public Health Advisory Board Funding and Incentives subcommittee and the Systems and Innovation Committee on the PHM funding formula changes. Laura reviewed that this discussion is outside the decision-making structure and is meant to ensure counties are aware of how these changes could impact them and to ensure CLHO is moving forward with a shared understanding. Should CLHO members have feedback or concerns, they should talk with Carrie Brogoitti as the official CLHO rep on PHAB and/or bring them to the June 1st meeting set up by OHA.

Laura referred to PHAB meeting materials (linked in CLHO meeting materials). If we keep the current funding formula and get an investment of at least \$40 million (going to LPHAs) next session, it will still be challenging for some of our smallest health departments to hire one FTE. However, if we switch to the new funding formula that sets a base of \$200,000 per \$20 million



of investment into LPHAs, smaller health departments will get a very large increase that could be challenging to spend all at once with additional hiring challenges. For example, Wheeler County would see the most dramatic shift – they would go from ~\$136,000 per biennium (current formula, \$40 million investment) to ~\$416,000 per biennium (proposed formula, \$40 million investment). Laura reiterated that we want the smaller health departments to be able to hire at least one FTE with PHM funds but that we must also be sure we aren't hurting our future advocacy efforts by having funds left over. Whichever way we go, it will be important to keep the big picture in mind and prioritize supporting local public health departments' workforce and capacity-building efforts.

Katie Plumb stated that it is a heavy lift for the smaller health departments to be able to hire folks considering all the other challenges. Joe Fiumara agreed that it is a heavy lift but that left over funds is going to happen and that it takes time to hire and build up capacity. Sarah Lochner stated that she will make sure that is part of her messaging to legislators. Jennifer Little added that she thinks this would be great for small counties to finally be able to grow in a meaningful way to allow citizens from rural counties to receive equal services to urban areas. Nahad Sadr-Azodi and Shane Sanderson added that regional funding will be an important aspect to consider in ensuring that smaller health departments are able to build up capacity. Marie Boman-Davis stated that these are important conversations but that it would be helpful to frame them not as small counties vs. large counties/us vs. them in the future. Jocelyn Warren stated that she did not think that was the way this conversation was framed but that we can ensure that for the future.

Laura asked CLHO members to review how these changes would impact their health departments and provide feedback to PHAB and at the June 1st meeting.

Legislative Updates: Sarah Lochner reviewed two legislative updates. First, OHA and the Governor's Office are getting an advisory board together for the Opioid Settlement funding via HB 4098. This board will have one representative from CLHO along with two county representatives (not necessarily public health): one from Clackamas, Washington or Multnomah and one from Clatsop, Columbia, Coos, Curry, Jackson, Josephine, Lane, or Yamhill. Sarah asked for volunteers to be the CLHO representative.

Jennifer Little asked how those counties were selected. Sarah stated that they were the litigating counties in the settlement. Marie Boman-Davis stated that the tri-county is putting forward a Behavioral Health Representative but that she is also interested in being the CLHO rep. Lindsey Manfrin stated she is also interested but is fine with deferring to others. Stacy Brubaker also stated she may be interested. Katie Plumb recommended that a jurisdiction east of the Cascades represent



CLHO since there is no other representation. Philip Mason-Joyner asked if Lindsey could be a county rep and then someone else from CLHO represent so that we have a strong number of voices. Sarah stated that CLHO does not have any control over who those county reps are – we brought them to this group today so that everyone can see where there will be representation so we can ensure the CLHO rep brings rounded geographical representation. Sarah will submit the names of those who are interested to the Governor's Office.

Sarah also reviewed a funding opportunity through Oregon DEQ for an onsite septic program (link in meeting materials). This was brought up at CLHO's Legislative Committee meeting, so Sarah did some research and met with DEQ. She found that this funding opportunity is prioritized first for wildfire-impacted communities, but there is also a separate pot of money for these communities. DEQ anticipates that there will be a significant portion of these funds left for communities who are not impacted by wildfires but that want to set up a onsite septic program. There is \$15 million from ARPA funds allocated to this opportunity. She encouraged LPHAs to talk with their county and city administrators to collaborate on an application if they are interested.

Future Coalition Meetings: Sarah Lochner reviewed a series of updates for upcoming Coalition meetings.

First, CLHO plans to hold their first in-person Board meeting on July 21st in Douglas County. Sarah and Laura are working on getting the details arranged with Bob and will bring a document outlining expectations for these in-person meetings to the June Board meeting.

Second, Sarah reviewed that she's heard the August Board meeting is often canceled. She is offering that now as a potential and will check back at the June and July meetings to finalize that decision.

Third, recent survey responses showed that October 19th-20th were the most popular dates for the Fall retreat. AOC-MHP is also unable to do September anymore, so CLHO will go forward with planning a retreat in October in Corvallis to coincide with the OPHA Conference and ACO-MHP.

Finally, CLHO has contracted with Health Resources in Action (HRIA) to provide a training series in health equity and leading with race. They have been conducting interviews and focus groups with a few CLHO members to develop this training and are looking for dates in July and/or August to hold the training. Laura launched a poll to check availability for 4 dates: July 29th



(13 available), August 3rd (10 available), August 12th (18 available), and August 19th (15 available). Laura and Sarah will inform HRiA and will send out calendar holds.

Meeting adjourned at 12:30pm.