



March 31, 2022

Meeting of the Coalition of Local Health Officials

Meeting Began: 11:10am

Executive Members:

Present: Jocelyn Warren, CLHO Chair, Lane; Carrie Brogoitti, Vice-Chair, Center for Human Development Union; Katrina Rothenberger, Secretary/Treasurer, Marion; Dr. Pat Luedtke, Health Officer's Rep; Shane Sanderson, Medium County Representative, Linn; Joseph Fiumara, Coalition of Local Environmental Health Specialists, Umatilla; Lindsey Manfrin, Public Health Administrators of Oregon, Yamhill

Absent: Nic Calvin, Small County Representative, Harney

Members Present (x if present)

X	Baker – Meghan Chancey	X	Jackson - Jackson Baures	X	North Central PHD - Shellie Campbell
X	Benton - April Holland	X	Jefferson - Mike Baker	X	Polk - Naomi
X	Clackamas - Philip Mason-Joyner		Josephine – Janet Fredrickson		Tillamook - Marlene Putnam
	Clatsop – Jill Quackenbush	X	Klamath - Jennifer Little	X	Umatilla - Joseph Fiumara
	Columbia - Mike Paul		Lake - Judy Clarke	X	Union - Carrie Brogoitti
X	Coos - Anthony Arton	X	Lane - Jocelyn Warren	X	Washington – Marie Boman-Davis
X	Crook – Katie Plumb		Lincoln - Florence Pourtal	X	Wheeler – Shelby Thompson
X	Deschutes – Nahad Sadr-Azodi	X	Linn - Shane Sanderson	X	Yamhill - Lindsey Manfrin
X	Douglas - Bob Dannenhoffer	X	Malheur - Sarah Poe		
X	Grant - Kimberly Lindsay	X	Marion - Katrina Rothenberger	X	HO Caucus - Pat Luedtke
	Harney - Nic Calvin		Morrow – Robin Canady	X	CLEHS Caucus - Joseph Fiumara
X	Hood River - Trish Elliot	X	Multnomah – Jessica Guernsey	X	PHAO - Lindsey Manfrin

Public Health Division: Danna Drum, Rachael Banks, Cara Biddlecom, Tim Noe, Sara Beaudrault, Dean Sidelinger, Anthony Nickerson, Erica Sandoval, Andre Ourso



Coalition of Local Health Officials: Sarah Lochner, Executive Director; Laura Daily, Program Manager

Other LPHA Staff present: Kim LaCroix (Clackamas), Meghan Chancey (Baker), Todd Noble (Linn)

Guests: Dailene Wilson, Hollie Winslow (soon-to-be Gilliam County Public Health)

Agenda Items

Appointments: Jocelyn Warren made the following appointments to CLHO's Legislative Committee:

- Jill Quackenbush (Clatsop)
- Todd Noble (Linn)
- Elisabeth Maxwell (Lane)
- Leona O'Keefe (HO Rep)

Workforce Report: Laura Daily shared an update on the CLHO Workforce Report. The report was officially released on 3/7 after the Board approved it at the February meeting. CLHO staff have meetings set up with OHSU-PSU School of Public Health, OSU School of Public Health, and the NorthWest Center for Public Health Practice to share the report and bring partners in for recommendations. Other potential partners that CLHO will reach out to are: Oregon Center for Nursing, Oregon Public Health Association, Oregon Public Health Institute, National Association of County and City Health Officials, the de Beaumont Foundation, Public Health Center for Health Innovation, and the Public Health Foundation.

CLHO staff is also trying to garner some media attention on the report. CLHO released a press release (available in meeting materials) on March 28th and sent it specifically to *The Oregonian*, *OPB*, *Willamette Week*, and *The Lund Report*. CLHO staff opted to move quickly because several newsworthy events occurred: the Legislature not approving COVID funding, CLHO releasing the report, and National Public Health Week. CLHO will plan on doing additional press releases in the coming weeks and will begin reaching out to publications outside the metro area for specific advocacy efforts.

Laura discussed how CLHO staff would like to take intentional next steps. The report covers many topics and has many potential avenues for future work, and it would be easy to lose momentum or get lost in the details. Laura asked for volunteers to form a workgroup to start a Workforce Development Strategic Plan based on the report. The group would meet



from May – July for 1-2 meetings per month, and volunteers should plan on an additional 1 hour or so of reviewing materials outside the meetings. CLHO would also bring in other partners to these meetings as appropriate. Joe Fiumara, Katrina Rothenberger, Marie Boman-Davis, Shane Sanderson, Philip Mason-Joyner, and Trish Elliot all volunteered to be part of this workgroup.

Future Board Meetings: Sarah Lochner began a conversation about how future CLHO meetings should be held. Some people had expressed interest in moving back to in-person meetings (quarterly).

Bob Dannenhoffer stated that he thinks hybrid meetings are the way to go (for every meeting) to accommodate the people who live far away. Sarah Poe asked that there be mechanisms for ensuring that those who are attending virtually will be able to fully participate during hybrid meetings. Sarah Lochner stated that CLHO is looking into technology that will assist with that as she prepares next fiscal year's budget.

The leading idea was to have virtual meetings and then a hybrid meeting quarterly. The suggestion was also made to rotate the hybrid meeting around the state so that people in more remote areas do not have to drive to Portland every few months. Marie Boman-Davis acknowledged some fear in traveling to other parts of the state. Rachael Banks agreed that this can be a concern for people of color because of lack of familiarity or knowledge of which places are safe. Katie Plumb acknowledged that this was something to think about carefully because people who are BIPOC, LGBTQ+, and other historically oppressed populations may need some assurances of safety. CLHO members will continue discussing ways to support each other as we move into hybrid meetings and more travel. Nahad Sadr-Azodi offered that he would commit himself to being at in-person meetings as much as possible because he felt that the in-person interaction of this retreat was important.

Fall Retreat Planning: Sarah Lochner shared that it is already time to begin planning for the in-person Fall Retreat. She would like to reinstate the Retreat Planning Committee and asked about potentially holding the retreat in Corvallis October 19-20th (the same week of the OPHA Annual Conference and Meeting - also in Corvallis). The idea is that people could spend the whole week in Corvallis. The other option would be to hold it in September like it normally is (September 14-15th).

Kimberly stated that there was a time where the CLHO retreat would intentionally overlap with the AOC-MHP Meeting in Hood River. CLHO would hold their meeting Wednesday-Thursday, hold one joint session with AOC, and the AOC would meet Thursday-Saturday. The last shared session that was organized this way was around suicide prevention. She expressed interest in doing that again.



Members were split on when to hold the fall retreat. Some were concerned about spending a whole week away from their department. CLHO will gather more information through a survey and will be reaching out to find volunteers for a planning committee.

Motion: Katrina Rothenberger noted that the Board forgot to approve the February 2022 minutes. She made a motion to approve the minutes. Jennifer Little seconded. Unanimous vote, motion passed.

CLHO Budget Committee: Sarah shared that the Coalition's annual meeting will be held in May. This is a time where the Board reviews and approve a budget. She asked for volunteers for a Budget Committee to begin reviewing expenses and planning for next fiscal year. Bob Dannenhoffer, Lindsey Manfrin, Jennifer Little, and April Holland all volunteered (plus Katrina Rothenberger as the Treasurer).

June Virtual Retreat: Laura Daily discussed the June virtual retreat. When CLHO's 2021 September in-person retreat was canceled, CLHO held a two-hour virtual retreat dedicated to getting to know one another and discussing challenges/solutions facing the public health system. CLHO members opted to keep holding these "mini, virtual retreats" quarterly. The December/January retreat was canceled due to capacity/COVID Response. The next one would be held in June, and it is time to plan topics and pick a date.

Marie Boman-Davis offered that it would be helpful to talk about strategic planning for CLHO by asking what direction we are going. Jocelyn Warren stated that workforce would be at the top of the list. Others listed the following topics: accreditation, a funding gap analysis, a branding strategy for CLHO, and what the Health Officer Caucus should be reviewing and doing for CLHO are all potential topics of interest. Laura will follow-up with a survey to arrive at a topic and pick a date.

Meeting adjourned at 12:05pm.