



Conference of Local Health Officials Annual Committee Report of Activities - 2022

During the Annual Meeting of the Conference of Local Health Officials in October, the six subcommittees review their work from the past year, discuss future work, and present any needs for support or additional representation.

Co-Chairs: please provide the answers to the following questions in writing and send it to laura@oregonclho.org by October 12th. In addition, please plan on attending the October 20th, 2022 CLHO meeting to provide a brief (~5-minute) summary of this information. If neither chair can attend, please arrange to have another committee member attend to provide this report. Reach out to Laura with any concerns.

Committee: Emergency Preparedness and Response (EPR)

Co-Chairs: Selene Jaramillo/VACANT

- 1) What is the purpose of your committee (please include the issues that are within your committee's purview)? The Preparedness and Response committee provides guidance and recommendations for existing and new areas of work as it relates to preparing for emergencies, responding to emergencies, and coordinating and communicating before and during an emergency,

Areas of work to be addressed by the committee:

- Public Health Emergency Preparedness, Planning, Training, and Exercises
- Response to Emerging Events with Public Health Impacts
- Administrative Functions

Our purpose is to promote and facilitate Local and State Public Health to work effectively and efficiently together for planning, implementing and aligning action for Public Health Emergency Preparedness Programs. Issues include equitable funding, reviewing Program Element 12 wording and requirements, hearing the concerns and feedback of PHEP coordinators and bringing those thoughts or suggestions to OHA representatives or other state agencies, and making recommendations on items affecting PHEP work in Oregon.

- 2) Has your committee met during the last year? If yes, what topics did your committee address?
 - a. During 2021-22, this committee reviewed via email discussion and voted to approve the PHEP updated workplan for FY23. A quick subcommittee to review changes to the language in the PE 12 document was also formed.
 - b. we completed that task, as well as review of budget and allocations.
 - c. We have not been able to resume regular meetings. All were still engaged in COVID response activities. We are planning to re-start this in November 2022.
- 3) How has your committee discussed or incorporated Public Health Modernization as it pertains to your committee's objectives?
 - a. There has not been much activity other than the minimums as we have continued to be engaged in COVID related response activities until June 2022. Back in 2019,



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the group started discussions of how modernization requirements would affect our workloads. The committee agreed that implementing modernization requirements would be difficult under the current funding levels and that additional funding would be necessary at the county level. It should not add too much of a burden on to the committee, at least that the committee can foresee except for budget and PE-12 discussions that are longer due to additional requirements and funding. Many of our counties have now received substantial amounts of funding for Preparedness and other programs and will continue to discuss how they are being implemented.

- 4) When the CLHO Committees were restructured in 2018, each committee was asked to develop a charter and work plan. How are those materials working for your committee? Are you meeting your work plan objectives?
 - a. The documents were working well for our committee the last time we were conducting regular committee work (2019) but have not been used much since we have reduced activity during the response to COVID. Back then we were able to clarify the purpose of our committee through the charter and develop actionable items through the work plan. The first work plan that the EPR committee developed helped the state and counties to receive plans, training, toolkits, and exercise assistance that they might not have received otherwise. All work plan deliverables were met. The group needs to review our current 5-year work plan that has not been reviewed and modified yearly (it was to align with the HSPR 5-year work plan for their grants to help the state and counties meet deliverables and plan ahead for the future, which is a requirement in the PHEP culture of work).
- 5) How are you sharing meeting materials with committee members?
 - a. We have maintained communication via email this past year
- 6) How are you ensuring the CLHO Board (i.e. health administrators) receive relevant updates from your committee?
 - a. The OHA PHEP staff and the current chair have provided updates when requested by CLHO staff
- 7) Is there anything else you'd like to share with the other committees or the CLHO Board?
- 8) Please check the [CLHO website](#) to see if the list of your committee members is accurate. If there are any changes needed, please include those below. Please note if you need any additional members from small, medium or large LPHAs, or Administrators.

☐ The CLHO website list looks accurate.

☐ The CLHO website needs the following updates:

☐ This committee needs the following representation (list county names, size, or if administrators are needed):

None of the above: this committee is currently confirming representation and recruiting more members. There have been several people retiring and other turn-over in local counties/health departments. This work was kicked off in late September and is underway.

Additional Needs: