



Conference of Local Health Officials Annual Committee Report of Activities - 2022

During the Annual Meeting of the Conference of Local Health Officials in October, the six subcommittees review their work from the past year, discuss future work, and present any needs for support or additional representation.

Co-Chairs: please provide the answers to the following questions in writing and send it to laura@oregonclho.org by October 12th. In addition, please plan on attending the October 20th, 2022 CLHO meeting to provide a brief (~5-minute) summary of this information. If neither chair can attend, please arrange to have another committee member attend to provide this report. Reach out to Laura with any concerns.

Committee: Systems and Innovations

Co-Chairs: Jessica Dale and Florence Pourtal

- 1) What is the purpose of your committee (please include the issues that are within your committee's purview)?

The Systems and Innovation Committee provides guidance and recommendations for the implementation and improvement of system-wide work as it relates to the core-functions and requirements of public health modernization.

- 2) Has your committee met during the last year? If yes, what topics did your committee address?
 - Monthly in 2022
 - Revised program element 51 for modernization funding
 - Reviewed modernization funding formula
 - Ways to support improved communication between OHA and LPHAs by developing consistent approaches throughout system
 - Communities of practice
 - Monthly meetings
 - Liaisons, etc.
 - Working to develop guidance and template for local plans on full implementation of public health modernization

- 3) How has your committee discussed or incorporated Public Health Modernization as it pertains to your committee's objectives?

Our committee objectives are specific to public health modernization, so every discussion and project is aimed at supporting full implementation of Public Health Modernization.

- 4) When the CLHO Committees were restructured in 2018, each committee was asked to develop a charter and work plan. How are those materials working for your committee? Are you meeting your work plan objectives?



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- We must review the Charter and see if this is still relevant. We follow basic meeting standards such as making sure that we have quorum prior to decision making.
- One rule we might want to put forward is to ensure that if – in any committee – there is multiple staff representing one county, only one vote per county should be counted.
- The workplan has been reviewed and our focus is on developing a guiding document and possible template for the local modernization plan due in 2025.

5) How are you sharing meeting materials with committee members?

- We try to send them ahead of the meeting
- We recently gained access to the website and have posted meeting materials and minutes back to May 2022. Going forward, information will be maintained on the website in a timely manner.

6) How are you ensuring the CLHO Board (i.e. health administrators) receive relevant updates from your committee?

- We bring to the board any question we might have – for example we intend to engage the board with our initial plan and ideas for the local modernization guidance and plan requirement we will be developing to ensure that we have buy-in and can answer questions and get feedback from the board on the direction we are taking.

7) Is there anything else you'd like to share with the other committees or the CLHO Board?

Our committee is routinely assigned new tasks for review and input. For the remained of this fiscal year, while we focus on development of the modernization plan due in 2025, our capacity for additional assignments is reduced to ensure we can complete this high priority project.

In addition, frequent requests to our committee to review items that do not always align with our committee purpose add challenges to our ability to remain focused on larger system wide projects.

8) Please check the [CLHO website](#) to see if the list of your committee members is accurate. If there are any changes needed, please include those below. Please note if you need any additional members from small, medium or large LPHAs, or Administrators.

___ **The CLHO website list looks accurate.**

___ The CLHO website needs the following updates:

___ This committee needs the following representation (list county names, size, or if administrators are needed):



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Additional Needs:

To support the growing infrastructure, we would like to request that OHA provide a quarterly program contact list back to LPHAs. This will aid in more robust communication and understanding of limitations and constraints in the implementation of foundational program and capabilities through the public health modernization framework. A standardized communication framework that supports expectations throughout the system will also build trust and support professional relationships.