

800 NE Oregon Street, Suite 640
Portland, OR 97232
Phone: (971) 673-0440
Fax: (971) 673-0457
TTY Nonvoice: (971) 673-0372

Memorandum

To: Local Public Health Administrators and
Environmental Health Supervisors
From: André Ourso, Administrator, Center for Health Protection
Date: September 4, 2020
Subject: Foodborne Illness Prevention Program- Preliminary Remittance
Factor for July 1, 2021 through June 30, 2023

According to Oregon Administrative Rule, (OAR) 333-012-0057, the Local Public Health Authorities (LPHAs) must collect fees from food, pool/spa and tourist facilities and remit to the Oregon Health Authority (OHA) the moneys necessary to support the statewide Food, Pool and Lodging Safety Programs. OHA calculates the remittances for each of these components (Foodborne Illness Prevention Program (FIPP); Pools Safety Program; and Lodging Safety Program) separately.

OHA has calculated a preliminary FIPP Remittance Factor for the biennium starting July 1, 2021-June 30, 2023. This has been done to aid LPHAs in developing their budgets, consistent with provisions of our Environmental Health Intergovernmental Agreement (EH-IGA). This year the COVID-19 pandemic is directly affecting food, pool and tourist facilities statewide. It is unknown at this point how many of these facilities will be applying for a license in 2021. OHA will recalculate this preliminary remittance factor in early 2021, once LPHAs have a clearer picture of the impact of COVID-19 on licensing revenues, and provide a final remittance factor in April 2021, as required by OAR 333-012-0057(1)(b). OHA is committed to working with LPHAs in early 2021 to assess the impact of COVID-19 on budgets and consider those circumstances when reevaluating the remittance factor.

OHA determines the FIPP remittance amount by first projecting annual statewide food service license revenue using statutory licensing fees. OHA does not calculate this amount based on the actual restaurant license fees charged by LPHAs, which are generally higher than the fees set in statute. OHA then divides the estimated FIPP budget by the revenue projection to yield a percentage factor. OHA then multiplies each LPHA's revenue projection for food services (calculated using the licensing fees in statute) by that factor to yield the remittance amount.

OHA anticipates the remittances to support the Pool/Spa and Tourist Facility Programs to remain the same. The remittance for the Pool/Spa Program is \$45 per each license issued by the LPHA. For the Tourist Facility Program, the remittance is fifteen percent (15%) of the state licensing fee or 15% of the county licensing fee, whichever is less.

Table 1 details the calculation of the July 1, 2021 through June 30, 2023 FIPP remittance factor:

TABLE 1	
Foodborne Illness Prevention Program Remittance Factor Calculation	
Total annual cost estimate to implement the FIPP	\$1,163,683
Total annual statewide revenue projection	\$8,979,410
Remittance Factor (\$1,163,683 divided by \$8,967,685)	12.96%

Table 2 provides a detailed breakdown of FIPP costs:

TABLE 2	
Foodborne Illness Prevention Program Annual Program Costs	
Salary	\$423,228
Fringe	\$228,543
Supplies	\$53,528
HealthSpace	\$163,800
Direct Charges	\$104,153
Indirect Charges	\$190,431
Total	\$1,163,683*

** Note that the total projected cost to support FIPP in the 2021-23 biennium is lower than the current 2019-21 biennium, resulting in a lower remittance factor and smaller remittance amount for the period July 1, 2021- June 30, 2023. This is in part because the OHA remittance in the current biennium successfully: 1) covered the past budget shortfall and 2) funded an operating reserve OHA determined is necessary to avert future fluctuations of the remittance.*

Table 3 provides a breakdown of FIPP remittance amounts by LPHA:

LPHA	ANNUAL Remittance for 2021- 2023 biennium	LPHA	ANNUAL Remittance for 2021- 2023 biennium	LPHA	ANNUAL Remittance for 2021- 2023 biennium
Baker	\$4,921	Hood River	\$11,583	Morrow	\$2,017
Benton	\$23,064	Jackson	\$59,888	Multnomah	\$336,860
Clackamas	\$80,581	Jefferson	\$4,502	North Central	\$9,392
Clatsop	\$23,409	Josephine	\$18,932	Polk	\$12,764
Columbia	\$8,877	Klamath	\$17,899	Tillamook	\$11,226
Coos	\$17,576	Lake	\$3,183	Umatilla	\$17,337
Crook	\$4,909	Lane	\$95,319	Union	\$6,793
Curry	\$8,721	Lincoln	\$22,854	Wallowa	\$4,317
Deschutes	\$64,512	Linn	\$24,289	Washington	\$125,228
Douglas	\$24,784	Malheur	\$8,849	Wheeler	\$454
Grant	\$2,643	Marion	\$80,126	Yamhill	\$23,003