October 15th, 2020

Meeting of the Conference of Local Health Officials

**Executive Members** Present: Jocelyn Warren, CLHO Chair, Lane; Carrie Brogoitti, Vice-Chair, Center for Human Development Union; Katrina Rothenberger, Secretary, Marion; Jackson Baures, Large County Rep, Jackson; Joseph Fiumara, Coalition of Local Environmental Health Specialists; Pat Luedtke, Health Officer Rep, Lane, Tricia Mortell, Past Chair, Washington;

Absent: Lindsey Manfrin, Public Health Administrator of Oregon Caucus; Mid-County Rep

**Members Present:**

 North Central PHD – Shellie Campbell

 Polk – Jacqui Umstead

☐ Tillamook – Marlene Putman

 Umatilla – Joseph Fiamara

 Union – Carrie Brogotti

 Washington – Tricia Mortell

☐ Wheeler – Karen Woods

 Yamhill – Lindsey Manfrin

☐ HO Caucus – Pat Luedtke

 CLEHS Caucus – Joseph Fiumara

☐ AOPHNS – vacant

 Public Health Administrators - Lindsey Manfrin

 Baker – Nancy Staten

 Benton – Charlie Fautin

 Clackamas – Julie Aalbers

☐ Clatsop – Mike McNickel

☐ Columbia – Mike Paul

☐ Coos – Kathy Cooley

 Crook – Muriel DeLavergne-Brown

 Curry – Sherrie Ward

 Deschutes – Nahad Sadr-Azodi

 Douglas – Bob Dannenhoffer

 Grant – Jessica Winegar

 Harney – Nic Calvin

☐ Hood River – Trish Elliot

 Jackson – Jackson Baures

 Jefferson – Mike Baker

☐Josephine –Audrey Tiberio

 Klamath – Jennifer Little

☐ Lake – Judy Clarke

 Lane – Jocelyn Warren

☐ Lincoln – Florence Pourtal

 Linn – Shane Sanderson

 Malheur – Sarah Poe

 Marion – Katrina Rothenberger

☐ Morrow – Diane Kilkenney

☐ Multco – Adelle Adams

**Public Health Division:** Cara Biddlecom, Danna Drum, Sara Beaudrault, Brett Sherry, Collette Young,

**Meeting Guests:** Kusuma Madamala & Margaret Braun, PDES

**Coalition of Local Health Officials:** Morgan Cowling,

**Agenda Review & Meeting Goals:** No changes were made to the agenda.

**August Minutes**

*Motion: Muriel DeLaVergne-Brown motioned to approve the September Minutes. Jackson Baures seconded. No discussion. No objections. Board approved.*

**Appointments**

Florence Pourtal was appointed to CLHO Systems and Innovation

**Modernizing OHA Survey Data**

Kusuma and Margaret from PDES walked through a survey improvement project using the Public Health Modernization framework. The problem was identified that the BRFSS doesn’t represent all communities in Oregon, even with the race oversample so a project was undertaken to improve Oregon’s data collection with communities. There were two approaches identified: 1. Collaborations with Communities and community groups and 2. Identify new survey methods.

PDES developed two community collaborations (one looking at Black, Latinx communities and one specifically on Pacific Islander community) that included researchers, PDES and members of community groups which worked together to review current data, identify data gaps, data collection methods. A new plan for survey methods developed, and collected by communities for communities should be developed and ready to launch in June of 2021.

**PE 01-05/05 Discussion and Action**

This discussion began with Cara reviewing where Oregon is to date with the current funding for COVID -19 response. OHA anticipates running out of funding at the end of September with $18.4 million in invoices for $17 million in funding available. During the discussion on October 2nd there was discussion with public health administrators about projecting how much of the base and regional components of the funding LPHAs would need and put any funds not anticipated being used into a pool for other LPHAS to utilize. The goal is to ensure that funding does not go unused between now and December.

Discussion:

* It has been difficult to predict needs with cases going up significantly in the last couple of weeks.
* Maybe there should be another group that looks at how to distribute the pool of funding and make a recommendation to CLHO, like the Joint Leadership Team or CLHO Systems and Innovation. There was additional discussion about which is the right place to have the conversation and if Systems and Innovation is currently meeting.

*Muriel moved the following recommendation (three parts) and Bob 2nd the motion.*

1. *Accept Fee-For-Service through the end of August, 2020.*
2. *Adjust contracts to reduce the base based on projections received from LPHAs*
3. *Request that CLHO Systems and Innovation make a recommendation on the unused pool of funding to redistribute (to be discussed at the November CLHO Meeting).*

*No nay votes, All in favor.*

**EH IGA**

Brett Sherry presented. OHA started a workgroup in November to review the EH IGA. Meetings wrapped up in July. Topics addressed in the revisions include: delegating to subcontractors; enforcement; and reporting clarifications.

Danna sent out the EH IGA to LPHA Administrators and County Counsels. The Current IGA doesn’t expire until 2023. There will also be a discussion at the DHS-OHA County Contracts group in early November. The goal is to adopt this IGA in July of 2021.

*If you have any comments, questions or concerns please send them to Danna by October 30, 2020.*

There were a couple of questions about Pool Plan Review. Brett acknowledged that the Plan program needs ore work with LPHA to develop a plan for the program. They are currently working on hiring someone in the Pool Program at OHA.

**Preparedness Rollover Funding – Recommendation from CLHO EPR Committee**

Selene, Co-chair of the CLHO EPR committee shared that there are unspent funds and the CLHO EPR is recommending that the rollover funds be sent out according to the document provided.

*Bob 2nd the motion from the CLHO EPR Committee*

*No nay votes. All in favor.*

**Annual Meeting – Updates from CLHO Committees [Selene asked to go while she was in speaking then they returned to the agenda.]**

CLHO EPR Committee – no meetings since May where they discussed wildfire protocol updates. They are hoping to start meeting again in November.

**COVID Vaccine Funding – Recommendation from CLHO CD Committee**

Kathleen Rees came to “big” CLHO with a recommendation from the CLHO CD Committee to distribute Vaccine Planning funding through the Modernization funding formula. Only five members of the CLHO CD Committee were in the meeting where the topic was discussed but Kathleen sent it out to the Committee via email and no concerns were raiased.

*Bob moved support of the CLHO CD Recommended distribution and Charlie 2nd the motion.*

*No opposed. All in favor.*

 **Annual Meeting Reports from Committees**

CLHO Access to Clinical and Preventative Services – 16 active members. Report available on the website.

CLHO Communicable Disease – Has only met a couple of times since January as many are involved in the COVID response. They don’t yet know when regular meetings will meeting, however, they are down a co-chair and will need to do some member recruitment in November.

CLHO Environmental Health Committee – Was not available for an update. Morgan shared that they are down a co-chair and will be seeking a replacement for Jae Douglas who has been working on that committee with Bill Emminger. [Update, after meeting, Bill sent in a written report that will be posted with the meeting materials.]

CLHO Health Promotion and Prevention – Has continued to meet through the pandemic.

CLHO Systems and Innovation – Has been mostly dormant throughout the pandemic as many committee members have been serving in their LPHAs response teams. Equity work has been built into the funding principles that the committee worked on. Mike Baker shared that he is ready for another local administrators to help provide leadership for the committee. Want to be a Co-chair?

**Adjourn**