October 11, 2019

To CLHO Board

Fr CLHO Staff

Re Meeting survey results

Overall survey results:

There were 28 respondents from 25 counties.

Keep the same date and time.

Assuming the sample is representative of all CLHO Members (which it may not be), then 14% of members can't attend the monthly meetings.

57% of members attend by phone and there were suggestions for how to improve phone participation. 29% attend in-person.

Despite conversation about regional satellite locations, no survey respondents checked off that they would need a regional location to be able to attend in-person.

The top three selected ideas for making the meetings more productive were send out materials 7 days in advance, ask for phone comments by region of the state, and have shorter meetings with fewer agenda items.

No particular technology change stood out

Next steps:

1. Improve teleconference protocols including: list of reminders at the beginning of each meeting, asking for participation by region of the state, conduct roll call votes for “approval” agenda items.
2. Develop options for fewer or shorter meetings.
3. Anything else?