| **Activity** | **Timeline** | **Responsible Party** | **Status** |
| --- | --- | --- | --- |
| Complete conversations with LPHAs needing to adjust EH structures | September-early October 2019 | Danna Drum  Brett Sherry  Kari Christensen  Andrew Epstein | Completed |
| Draft FY21 Remittance Fees for LPHAs | By end of August | Brett Sherry | Completed 8/19 |
| Share draft FY21 Remittance Fees with CLEHS and CLHO EH | By August 30, 2019 | Brett Sherry | CLHO-EH 9/4  CLEHS 10/10 |
| Meeting with Washington County re: HealthSpace use | By September 5, 2019 | André Ourso  Brett Sherry  (Andrew Epstein) | Completed 10/4 |
| Discuss draft FY21 Remittance Fees with CLHO EH at regular meeting | September 5, 2019 | Brett Sherry  André Ourso | Discussed at 10/3 meeting |
| Discuss process for EH IGA changes negotiations with CLHO EH at regular meeting | October 3, 2019 | Brett Sherry  André Ourso | Discussed at 10/3 meeting |
| Issue invitation to potential work group members | Immediately after October 3, 2019 | André Ourso  Brett Sherry | As of 10/10, sixteen participants confirmed, awaiting a response on 2 |
| Discuss process for EH IGA change negotiations with CLEHS | October 10, 2019 | Brett Sherry | Discussed at 10/10 CLEHS meeting |
| Send out email to participants to schedule meeting dates | Mid October 2019 | André Ourso  Brett Sherry |  |
| IGA Work Group #1 | Late October 2019 | André Ourso  Brett Sherry |  |
| IGA Work Group #2 | November 2019 | André Ourso  Brett Sherry |  |
| IGA Work Group #3 | January 2019 | André Ourso  Brett Sherry |  |
| IGA Work Group #4 | February 2019 | André Ourso  Brett Sherry |  |
| Send draft to LPH Administrators for Review | March 1, 2020 | Danna Drum |  |
| Send draft to Brad Anderson for County Counsels Review | March 1, 2020 | Danna Drum |  |
| DHS/OHA County Contracts Group Review | April 2020 | Danna Drum  André Ourso  Brett Sherry |  |
| Amendment Request sent to OCP | May 1, 2020 | Jeff Carlson  Brett Sherry |  |
| OCP sends out to LPHAs for review and signature | June 1, 2020 | OCP |  |
| Amended agreement effective date | July 1, 2020 | LPHAs  Brett Sherry |  |
| Work begins on any follow up items (translation discussions, etc.) | July 2020 | Brett Sherry |  |
| Make any updates to TR Tools necessary | July 2020 | Brett Sherry |  |