



## ANNUAL MEETING

Oregon Coalition of Local Health Officials

May 16, 2019

12:00 – 1:30

Portland State Office Building (800 NE Oregon, Portland, OR) - room 1E

Local Government Center (1201 Court St., NE, Salem, OR) - room 306

PHD/ CLHO Member Call-in:

1-877-873-8017 / Access code: 767068#

### Meeting Goals:

• Approve April Minutes • Update on the Legislative Session • **APPROVE** DRAFT 2019-20 Budget & **APPROVE** 2019-20 CLHO Dues • Review the past year's accomplishments • CLHO Retreat Discussion & Recruitment • Set the dates for the CLHO Annual Retreat • Review process and timeline for Program Manager recruitment • Reminder for OSBN Standing Orders survey

Item	How	Who	Time
Convene & Introductions		Tricia Mortell, CLHO Chair	12:00
Review Agenda	Review		12:03 (2")
April Minutes	<b>APPROVE</b>	Tricia Mortell, CLHO Chair	12:05 (5")
CLHO: A year in Review	Review the Year's Work	Morgan Cowling & Caitlin Hill, CLHO Staff	12:10 (10")
Approve 2019-20 Dues	<b>APPROVE</b>	Dawn Emerick CLHO Treasurer & Morgan Cowling, CLHO Staff	12:20 (10")
Approve 2019-20 CLHO Operating Budget	<b>APPROVE</b>	Dawn Emerick CLHO Treasurer & Morgan Cowling, CLHO Staff	12:30 (10")
Program Manager Hiring Timeline & Process	Review & Discuss	Morgan Cowling, CLHO Staff	12:40 (10")
CLHO Retreat – Sept 11 -12 <sup>th</sup> , 2019	Discuss & recruit planning comm	Morgan Cowling, CLHO Staff	12:50 (10")
LPHA Newsletter Spot Light	Share Information	Caitlin Hill, CLHO Staff	1:00 (5")
OSBN Standing Orders Survey update	Update	Judy Bankman, CLHO	1:05 (10")
2019 Legislative Session Update	Update	Morgan Cowling, CLHO	1:15 (15")
Adjourn			1:30