**Conference of Local Health Officials**

**Annual Committee Report of Activities - 2019**

*Please complete the following form and return to Morgan (*[*morgan@oregonclho.org*](mailto:morgan@oregonclho.org)*) by October 10, 2019*

***Please plan on having someone from your committee present at the October17th, 2019 CLHO meeting to present your Annual Report****. Thank you!*

**Committee: Emergency Preparedness and Response**

**Chair/Co-Chair**: **Emily Wegener / Selene Jaramillo**

**What is the purpose of your committee (please include the issues are within your committee’s purview)?**

The Preparedness and Response committee would provide guidance and recommendations for existing and new areas of work as it relates to preparing for emergencies, responding to emergencies, and coordinating and communicating before and during an emergency,

Areas of work to be addressed by the committee:

* Public Health Emergency Preparedness, Planning, Training, and Exercises
* Response to Emerging Events with Public Health Impacts
* Administrative Functions

Our purpose is to promote and facilitate Local and State Public Health to work effectively and efficiently together for planning, implementing and aligning action for Public Health Emergency Preparedness Programs. Issues include equitable funding, reviewing Program Element 12 wording and requirements, hearing the concerns and feedback of PHEP coordinators and bringing those thoughts or suggestions to OHA representatives or other state agencies, and making recommendations on items affecting PHEP work in Oregon.

**What are the objectives of your committee?**

* Advocate for LPHA and Tribes needs in the Program Element 12 Contract that sets out requirements of PHEP Coordinators throughout the state
* Ensure a fair and transparent budgeting and grant award process by the state for awarded PHEP and HPP funds
* To be a source of support and guidance for preparedness and response work in the state for LPHAs and Tribes
* Provide input into state led activities, guidance, documentation, training, and other items
* Recognize the good work going on around the state by LPHAs/Tribes, OHA staff, and partner agencies and organizations around preparedness and response work
* Inform policy at the state and help drive innovative approaches to preparedness and response work by providing input on legislation and pushing forward best practices for PHEP work

**What specific issues did your committee work on in 2019 (please be sure to include Program Element and Funding changes in addition to other topics)?**

* Made changes to clarify document, update definitions, and reduce impact of PE-12 requirements for PHEP coordinators. Examples include no longer requiring conference attendance (strongly encouraged), streamlining report due dates, and adding a work plan example with all requirements as activities for smaller counties that do not receive much funding
* Approved budget formulas (small increase over last year funding totals)
* Developed a 5-year work plan centered on informing OHA developed workshops, supporting training and workforce development, addressing emerging issues in public health and preparedness, and aligned the plan to HSPR’s 5-year plan objectives
* Assisted in creation of a training certificate program that will be rolled out statewide soon for PHEP Coordinators to ensure capability in this profession
* We offered feedback to OHA on:
  + Prescription Drug and Opioid Response Planning
  + Drinking Water Contaminates Protocol
  + Environmental Health Modernization
  + Operation OX Medical Countermeasures Exercise
  + Training priorities and needs
  + New triennial review document and process
  + Disproportionately Affected Populations Charter and Planning Project
* We discussed best practices for:
  + Wildfire Smoke
  + Points of Dispensing and developing partnerships for medical countermeasures
  + Using data from PHEP Capabilities Survey and Analysis to inform work and priorities

**Were there any specific issue challenges or structural challenges your committee encountered this year?**

There were no challenges.

**How has your committee discussed or incorporated Public Health Modernization as it pertains to your committee’s objectives?**

The Modernization requirements how they would affect our current work has been discussed. The committee agreed that implementing modernization requirements would be difficult under the current funding levels and that additional funding would be necessary at the county level. It should not add too much of a burden on to the committee, at least that the committee can foresee except for budget and PE-12 discussions that are longer due to additional requirements and funding.

**The CLHO Boar restructured committees in January 2018 and then conducted a six-month review after that initial restructuring. Do you have any additional thoughts on how the “new” committee structure is working for your committee?**

No new thoughts. The addition of administrators, managers, and a health officer has been very beneficial. Their perspective has been valuable when reviewing protocols, toolkits, discussing budgets, and other discussion items. Having a big picture view and an administrative lens is beneficial.

**When the CLHO Committees were restructured each committee was asked to develop a charter and work plan. How are those materials working for your committee? Are you meeting your work plan objectives?**

The documents are working well for our committee. We were able to clarify the purpose of our committee through the charter and develop actionable items through the work plan. The first work plan that the EPR committee developed helped the state and counties to receive plans, training, toolkits, and exercise assistance that they might not have received otherwise. All work plan deliverables were met. The group just voted to transition to a 5-year work plan that is reviewed and modified yearly to align with the HSPR 5-year work plan for their grants. This will help the state and counties meet deliverables and plan ahead for the future, which is a requirement in the PHEP culture of work.

**Are there additional supports your committee needs from CLHO Systems and Innovation?**

None that we can think of at this time.

**Any thing else you’d like to share with other Committees or the CLHO Board?**

Nothing at this time.

**Please list your committee members. Please note if you need any additional members from small, medium or large LPHAs, or Administrators. (please indicate)**

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| --- | --- | --- | --- |
| Kirsten Ingersoll | PHEP Coordinator | Clackamas |  |
| Tiffany Brown | Director of the Office of Emergency Management | Clatsop |  |
| Anne Parrott | PHEP Coordinator | Columbia |  |
| Phillip Nel | PHEP Manager | Coos |  |
| Vicky Ryan | PHEP Coordinator | Crook |  |
| Primary: Morgan Feld (Alternate - Heather Kaisner) | PHEP Coordinator | Deschutes |  |
| Teresa Mutschler | PHEP Coordinator | Douglas |  |
| Tanya Phillips | Health Promotion/Preparedness Manager | Jackson |  |
| **Emily Wegener (Chair)** | PHEP Coordinator | Jefferson |  |
| Mike Weber (Alternates - Audrey Tiberio/Luann Redding) | Public Health Administrator | Josephine |  |
| Ramona Quinn | Program Administrator - Environmental Health | Klamath |  |
| **Selene Jaramillo (Chair)** | PHEP Coordinator | Lane |  |
| Jenny Demaris (Alternate – Samantha Buckley) | PHEP Coordinator/Emergency Manager | Lincoln |  |
| John Schmiedl | PHEP Coordinator | Marion |  |
| Aaron Monnig | Health Officer Operations Manager | Multnomah |  |
| Adrienne Donner (Alternate - Jack Nuttall) | PH Program Supervisor (PHEP)/PHEP and EMS Coordinator | Washington |  |
| Karen Woods | Program Coordinator | Wheeler |  |
| Christina Baumann | Health Officer | HO Rep |  |
| Sarah Barnard | OHA Administrative Coordinator | State |  |
| DeWayne Hatcher | OHA HSPR Operations Chief | State |  |
| Andrew Epstein | OHA Local Health Department Consultant | State |  |
| Melissa Powell | OHA Surveillance & Epidemiology Team Manager | State |  |
| Akiko Saito | OHA Director of Emergency Operations | State |  |
| Jill Snyder | OHA HSPR Policy & Finance Coordinator | State |  |

**No additional members are needed at this time.**