Timeline and plan for new Program Manager

May 16 – CLHO Board discussion of the timeline and transition plan

* Recruit a “hiring committee” to review the job description and participate in the hiring process and interviews

May 16 – May 30th – Hiring Committee

* Review and update job description
* Hold and set interview dates

June 1, 2019 – Post Job Description & Supplemental Question(s)

 Macslist.org

 OHSU/ PSU – School of Public Health job page

 OSU List –serve

 CLHO Facebook page

June 15, 2019 – Applications Dues

 - Morgan paper cut down to 10 candidates

 - Committee review and cut from 10 down to 5

 - Morgan schedule 5 interviews

 - Morgan dust off interview questions

June 24 – 28th, 2019 - Interviews

July 1, 2019 – Offer Made/ Negotiations

July 22nd, 2019 - Goal Start Date to overlap w/ Caitlin for one week