



Conference of Local Health Officials

November 21, 2019

Meeting of the Conference of Local Health Officials

Executive Members Present: Jocelyn Warren, CLHO Chair, Lane; Carrie Brogoitti, Vice-Chair, Center for Human Development Union; Katrina Rothenberger, Secretary, Marion; Jackson Baures, Large County Rep, Jackson; Florence Pourtal-Stevens, Mid-County Rep, Coos; Rebecca Austen, Small County Rep, Lincoln; Pat Luedtke, Health Officer Rep, Lane, Joseph Fuimara, Coalition of Local Environmental Health Specialists; Tricia Mortell, Past Chair, Washington

Members Present:

- ☒ Baker – Nancy Staten
- ☒ Benton – Charlie Fautin
- ☒ Clackamas – Julie Aalbers
- ☐ Clatsop – Mike McNickel
- ☐ Columbia – Mike Paul
- ☒ Coos – Florence Pourtal-Stevens
- ☒ Crook – Muriel DeLaverigne-Brown
- ☐ Curry –
- ☒ Deschutes – George Conway
- ☒ Douglas – Bob Dannenhoffer
- ☒ Grant – Jessica Winegar
- ☐ Harney – Jolene Cawfield

- ☒ Hood River – Trish Elliot, Belinda Ballah
- ☒ Jackson – Jackson Baures
- ☒ Jefferson – Mike Baker
- ☒ Josephine – Audrey Tiberio
- ☒ Klamath – Jennifer Little
- ☒ Lake – Judy Clarke
- ☒ Lane – Jocelyn Warren
- ☒ Lincoln – Rebecca Austen
- ☐ Linn – Glenna Hughes
- ☒ Malheur – Sarah Poe
- ☒ Marion – Katrina Rothenberger
- ☒ Morrow – Sheree Smith
- ☒ Multco – Rachel Banks

- ☒ North Central PHD – Teri Thalhofer
- ☒ Polk – Kristty Polanco
- ☒ Tillamook – Marlene Putman
- ☒ Umatilla – Joseph Fiamara
- ☒ Union – Carrie Brogoitti
- ☒ Washington – Tricia Mortell
- ☐ Wheeler – Karen Woods
- ☒ Yamhill – Lindsey Manfrin

- ☒ HO Caucus – Pat Luedtke
- ☒ CLEHS Caucus – Joseph Fiumara
- ☐ AOPHNS – vacant
- ☒ Public Health Administrators - Lindsey Manfrin

Public Health Division:

Danna Drum, Cara Biddlecom, Sara Beaudrault, Lillian Shirley, Dr. Dean Sidelinger, Helene Rimborg, Erin Corrigan, Tim Noe

Meeting Guests:

Cindy Morgan, Lane County



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Coalition of Local Health Officials:

Morgan Cowling, Executive Director; Sierra Prior, Program Manager

October Minutes

Motion: Bob Dannenhoffer motioned to approve October minutes. Dr. Luedtke seconded. No Objections. Board approved.

Appointments

CLHO CD - Brian Leon, (Coos County)

CLHO HPP – Suzanne Beaupre (Columbia County), Emily Wegener (Jefferson County)

CLHO A2C&PS – Lillia Rodgers (Columbia County)

CLHO S&I – Rebecca Austen (Lincoln County)

CLHO Emergency Preparedness & Response – Karyna Cutting (Marion County)

Modernization Learning Collaborative Planning

Cara Biddlecom provided an update on planning work completed since the CLHO Retreat. A planning group convened, and meeting minutes are available in the November Conference meeting materials. Bob Danenhoffer asked for clarification on the regional format. Cara Biddlecom answered that in order to improve attendance and advance mutual goals; there will be four regional meeting locations. Cara Biddlecom provided an overview of a survey for specific barriers that LPHAs face in participating in statewide learning opportunities. Cara Biddlecom asked for additional input to gather necessary information without being burdensome. There was no additional feedback on the survey. Cara Biddlecom said OHA will move forward with distributing survey. Cara Biddlecom led a discussion on selecting learning collaborative meeting locations based on four regions. There were several proposed regions that took into consideration previous ways that the state has been split into regions based on different funding streams. Cara Biddlecom provided a table that is included in the meeting materials. Cara Biddlecom said they would like to ask for feedback on what would be feasible for travel and would support modernization work. The first meeting will be in the spring of 2020.

Bob Dannenhoffer offered that in addition to travel, scheduling time is also challenging so there may be a need for group flexibility. Cara Biddlecom said that the plan is for groups to stay together for the 3 learning collaborative meetings, especially if the group is connected to regional modernization groups. Tricia Mortell pointed out that the



collaborative is meant for systems work, not regional work. Tricia Mortell proposed adding to the survey questions about prioritizing location or schedule. Florence Pourtal-Stevens proposed asking folks what they would be willing to do for travel. Charlie Fautin emphasized the need for flexibility. Julie Aalbers concurred that flexibility is important, and said there may be benefits from meeting with different people over the course of the collaborative meetings. Cara Biddlecom proposed that consistent regions might help with managing schedules. Joe Fiumara pointed out a potential scheduling conflict with an upcoming epidemiology event. Sara Beaudrault suggested a meeting after the OR Epi conference. Danna Drum and Muriel DeLavergne-Brown countered that often folks cannot extend time away from their department. The group discussed a variety of combinations from the regions table. Tricia Mortell suggested adding a survey question for meeting location cities based on regions.

There were two proposals based on the regional Modernization activities:

Proposal 1: 4 meeting locations. PE 51 Regional Teams 1 & 2; 3 & 4; 5 & 6 plus Jackson, Josephine, and Klamath; and Region 7

Proposal 2: Combine PE 51 Regions 1 & 2; 3 & 6; 4 & 5; 7

The learning collaborative planning committee will move forward based on this feedback.

Modernization Accountability Metrics – Process Measures

PHAB will be moving forward next month with updating the process measures. When they adopted the report in 2019, they asked for changes to upcoming report. Sara Beaudrault asked for feedback on process measures to relay back to PHAB because the board wants to know whether CLHO members have concerns or not.

Jackson Baures said that there's no funding for some of the measures, so he suggested avoiding measures for unfunded bodies of work. Sara said that this report goes to the Legislative Fiscal Office to indicate where funding is needed, and to emphasize where public health agencies want to do work but there's no movement so funding is needed. Bob Dannenhofer said that often those who have funding and make progress tend to get more funding, which complicates allocation decision-making. Sara said that the intention is to fund areas that aren't achieving outcomes. Tricia Mortell said that it would be useful for CLHO to have a better connection with PHAB so that CLHO can provide more input upfront. Sara suggested building more time into the review timeline and more time in CLHO meetings in the future for metrics discussions.

Discussion of metrics – walk through 5 process measures:



PDMP Measure – There was a recommendation to remove this measure and to identify a new process measure for all opioid mortality next year.

Adult smoking prevalence Measure – Sara said this measure is currently tracked as a “met/unmet” benchmark, and PHAB wants to consider additional points to classify levels of progress. PHAB recommended moving to a 4-point (unmet, policy for health department, countywide policy with exemptions, fully met) scale. Bob Dannenhoffer fully objected to the measure, as it is dependent on County Commissioners and not the health department. Rebecca Austen added that this type of policy work is no longer funded for all counties. Lindsey Manfrin added that there may be policies at other levels, e.g. cities, that health departments are working on. Sarah Poe added more examples of city level work. Jackson Baures asked for clarification on the scope of changes, and Sara clarified that PHAB intends to track these measures, but may make small changes. Sara reiterated that these measures are not intended to be connected to current funding. Tricia Mortell said that work is often happening even when an LPHA is categorized as “not met” for a process measure. Charlie Fautin added that the process measure has marginal relevance to adult smoking prevalence. Carrie Broggoitii added that county policies are not system wide goal. Bob Dannenhoffer added that a similar reciprocal process measure on OHA may not be feasible, which raises questions of whether the measure is appropriate for LPHA's. Morgan Cowling proposed focusing on the percent of population reached by tobacco free policies so that it would be more inclusive of other types of policies. Sara will communicate the feedback to PHAB that this measure needs more work.

Active Transportation – This measure doesn't currently consider LPHA work in implementing plans, so PHAB suggests including that type of work this in measure. Tricia Mortell and George Conway asked for example of implementation work, and Sara said LPHA engagement on Safe Routes to School implementation. Lindsey Manfrin added that there may only be active planning on a cyclical basis (e.g. every five years), so including implementation would capture additional work. There was some disagreement on what constitutes planning versus implementation.

Drinking water – PHAB's recommendation is to work on more process measures in 2020. The Conference members agreed.

Effective contraceptive use – This data is currently collected through PE 46. PHAB's recommendation is to include strategic plans outside of PE 46 as well. The Conference members agreed.



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Next steps:

Sara will take this feedback back to PHAB. In the future she will build in extra planning time for CLHO review of the accountability metrics.

CLHO EH-EH Assessment LOS

Jae Douglas provided an overview of request from OHA presented to the Environmental Health Conference Committee (EH) to pursue a subcategory of ongoing funding. EH concluded they strongly support the request, and endorsed asking the Conference to approve the Letter of Support to pursue the funding opportunity.

Motion: Bob Dannenhoffer motioned to approve LOS. Carrie Brogoitti seconded. No objections. Board approved.

PE 46 Expenditure Reports

Helene Rimborg provided an update on the recent request for resubmission of expenditure reports for PE 46 due to confusion regarding the differences between PE 46 and PE 41. Some LPHA's were reporting all reproductive health work instead of just access to work. OHA needs the report to substantiate and align with expenditures for PE 46. OHA is still waiting for a couple responses, and they will provide additional guidance to those LPHA's. This report was complicated by challenges with Title X changes. OHA PHD is working to provide better guidance moving forward. Jackson Baures asked about plans to provide guidance. OHA plans to improve guidance for future reports, and staff can arrange calls with LPHA's that haven't submitted yet. Florence Pourtal-Stevens brought up conversations in S&I related to expenditure reporting and discussed some confusion on exemplifying work of assuring access when you are providing the services. Jennifer Little added that there may have been language confusion, but taking away reporting of direct costs of providing services doesn't capture work in assuring access and the costs. Danna Drum said that this is a step approach during the ongoing Title X lawsuit. There is an upcoming deadline to provide a final fiscal budget, and OHA is anticipating extra scrutiny from federal government. Dana Drum said she understands the need for clarified guidance, and that this also raises questions on expenditure reports in general and other expenditures that are shown that aren't OHA funds. By reporting other expenditures on PE 46, the FSS actually relates to medical services agreements, and that's a separate conversation. OHA's priority is to get the fiscal reports right for providing them to the federal government.

Next steps: Carol Yann in OHA's fiscal office will look into concerns moving forward. Danna Drum concluded that the conversation might lead to future conversations about reporting on expenditures and what may be necessary for OHA to collect data on.



CLHO CD – PE 43 Changes

Cindy Morgan, CD Co-chair, provided an overview of the history of billing standards and how they are intended to support sustainable vaccine provision. The CD Conference Committee recommended adoption of the proposed changes. Rebecca Austen asked to clarify if this work was for billing insurance. Cindy Morgan responded, yes and the standard guiding principles have been in place for some time. CD is supplying and recommendation revisions to the exiting guiding principles. The CD Committee streamlined existing standards by transitioning from tiers to one set of standards. Bob Dannenhoffer commended the revisions, but added that this may be an opportune time to assess how immunizations work can be improved at a systems level to address systematic challenges. Bob Dannenhoffer said the Conference should adopt standards and continue to think about ways to help counties (especially small counties) in this work.

Cindy Morgan clarified that the recommendations are based on whether you directly provide immunizations or not. Lindsey Manfrin asked if the reporting LPHA's are already doing is sufficient to meet the standards, and Cindy Morgan answered, yes, it's included in triennial review. Tricia Mortell said it's challenging to discuss the recommendations because changes aren't visible. Cindy Morgan summarized the changes: remove tiers, add recommendations for LPHAs not in direct provision of clinical services. Danna Drum proposed asking the CD Committee to provide a track changes document if the Conference was uncomfortable taking action now.

Next steps:

The Conference members reached agreement to request track changes, and will review and approve the changes in December.

Vaping Executive Order – Planning Costs

Danna Drum provided an update. The executive order included the requirement for OHA and OLCC to develop rules to implement a ban on sales of flavored vaping products. A stay was implemented, but planning work was already conducted. OHA anticipates the drafted rules will expire under the stays. Counties that opted in to enforcement received a survey on their planning work and estimated cost value of that work. Responses are due next week. The survey includes certification sign-off so that the Office of Financial Services can pay for completed work.



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George Conway asked for clarification on the injunction and whether it prohibits local educational work on vaping hazards. Dr. Dean Sidelinger said that the injunction ruling was based on processes and not the merit of the ban itself. The vaping workgroup established by the governor's office may convene in December to make additional policy recommendations to the Governor and the Legislature.

CLHO Committee appointment & recruitment process

Morgan Cowling shared that she had received questions from administrators about Conference Committee members regarding active participation and bylaws for appointments. Morgan Cowling shared that Oregon CLHO staff do not have a system for tracking when someone leaves a committee, asked for administrators to please notify CLHO staff when someone leaves. Morgan Cowling reviewed the bylaws and committee charter template, which say that Conference Committee members should be reappointed every two years. In light of the recent questions and some committee changes, Morgan Cowling proposed that this is a good time to review committee assignments and reinvigorate the two-year process for reappointments.

Morgan Cowling suggested a process where CLHO staff will make a list of committee assignments by county, and ask for objections from administrators – otherwise members will receive a reappointment. Jocelyn Warren, Chair, would do the reappointment to all committees in December. Morgan Cowling asked for feedback. The charter doesn't provide timeline for reappointments so Morgan Cowling suggested aligning the process with the Conference elections. Morgan Cowling reminded everyone that counties could have 2 people appointed, and 1 vote. There's no process for alternate appointments, so there should only be two appointments, and one of those is the alternate.

The Conference members reached agreement on Morgan Cowling's proposal.

Updates:

- **OHA PHD:** Lillian Shirely said that Angie Albee is working on a legislative briefing for JLT. OHA had successful legislative briefings. She shared updates on navigating CCO 2.0 comments and upholding contracts. OHA PHD is seeking consensus on tracking work with the Alcohol and Drug Policy Commission. The 2019 opioid bill and home visiting bill signings took place this week.



- **JLT:** Jocelyn Warren gave a JLT update. They are in discussion to determine actions for allocating funding when there isn't enough money for all counties. She focused on the example of the upcoming opioid grant funding. JLT reviewed the PHAB and S&I funding principles. JLT wants to support infrastructure of regional work where it is successful, and also consider disease burden and the cost of work in different areas. OHA will work with JLT on the funding approach. JLT hopes to have a standardized approach in the future. JLT will work with the HPP Conference Committee on allocating funding for the opioid grant. JLT talked about disbursing unallocated modernization funds, and decided funds will go to regions. JLT discussed the TPEP budget at a special JLT meeting last week. They discussed how funding has changed over time and background information, and also discussed relationships between the state and local officials. OHA and JLT will work with Washington County on a survey to gather information on working relationships. Muriel DeLavernne-Brown, Tricia Mortell, Time Noe and a consultant will form a subcommittee. Danna Drum asked if administrators are interested in a webinar opportunity on TPEP budget information for public health officials beyond JLT.

The Conference Members reached agreement on interest. OHA will work on planning webinar.

Carole Yann is working on a document to clarify the relationship between bridge funding and future work funding (past 5 months vs. next 19 months). Carole will need a final conversation with the TPEP program to understand the impact on LPHAs transitioning to tiers lower than their previous work.

- **PHAB:** Bob Dannenhoffer shared that the last meeting was mostly informational. Topics included: dental care, wildfires, health equity. There's a lot of momentum with PHAB to address health inequities. PHAB is working on updating documents, etc. for implementing new definition. Bob Dannehooffer will share the definition with the Conference. Carrie Brogoitti asked if the Conference has feedback for PHAB. Morgan Cowling shared that these types of updates fell off the Conference agenda for a while, but CLHO staff will work to support maintaining updates the agenda in the future. The Conference members discussed standing agenda items for updates to improve communication and information flow.

Adjourn 11:20 am