



Conference of Local Health Officials

October 17th, 2018

Meeting of the Conference of Local Health Officials

**Executive Members** Present: Tricia Mortell, CLHO Chair, Washington; Carrie Brogoitti, Vice-Chair, Center for Human Development Union; Jocelyn Warren, Large County Rep, Lane; Lindsey Manfrin, Mid-County Rep, Yamhill; Rebecca Austen, Small County Rep, Lincoln; Pat Luedtke, Health Officer Rep, Lane, Joseph Fuimara, Coalition of Local Environmental Health Specialists; Charlie Fautin, Past Chair

**Members Present:**

- ☒ Baker – Nancy Staten
- ☒ Benton – Charlie Fautin
- ☒ Clackamas – Julie Aalbers
- ☐ Clatsop – Mike McNickel
- ☐ Columbia – Mike Paul
- ☒ Coos – Florence Pourtal-Stevens
- ☒ Crook – Katie Plumb
- ☐ Curry – Ben Cannon
- ☒ Deschutes – Hillary Saraceno, Pamela Ferguson
- ☒ Douglas – Bob Dannenhoffer
- ☒ Grant – Jessica Winegar
- ☐ Harney – Jolene Cawfield

- ☒ Hood River – Trish Elliot
- ☒ Jackson – Jackson Baures, Tonya Phillips
- ☒ Jefferson – Mike Baker, Emily Wegener
- ☒ Josephine – Audrey Tiberio
- ☒ Klamath – Jennifer Little
- ☒ Lake – Judy Clarke
- ☒ Lane – Jocelyn Warren
- ☒ Lincoln – Rebecca Austen
- ☐ Linn – Glenna Hughes
- ☒ Malheur – Sarah Poe
- ☒ Marion – Katrina Rothenberger
- ☒ Morrow – Sheree Smith
- ☒ Multco – Kari McFarland

- ☒ North Central PHD – Teri Thalhofer
- ☒ Polk – Kristty Polanco
- ☒ Tillamook – Marlene Putman
- ☒ Umatilla – Joseph Fiamara
- ☒ Union – Carrie Brogoitti
- ☒ Washington – Tricia Mortell
- ☐ Wheeler – Karen Woods
- ☒ Yamhill – Lindsey Manfrin
- ☐ HO Caucus – Pat Luedtke
- ☒ CLEHS Caucus – Joseph Fiumara
- ☐ AOPHNS – vacant
- ☒ Public Health Administrators - Lindsey Manfrin

**Public Health Division:**

Danna Drum, Andre Oruso, Dr. Dean Sidelinger, Lillian Shirley, Brett Sherry, Tim Noe

**Coalition of Local Health Officials:**

Morgan Cowling, Executive Director; Sierra Prior, Program Manager



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**Guests:** Andy Smith, Association of Oregon Counties

### **August Minutes**

*Mike Baker motioned to approve August minutes. Bob Dannenhoffer seconded. Board approved.*

### **Appointments**

2 appointments

Jill Quackenbush, Clatsop County (replacing Julie Hesse) to CLHO HPP

Christin Rutledge, Douglas Public Health Network, to CLHO HPP

### **Special Agenda Item: CLHO Leadership Elections**

Every two years CLHO membership elects leaders for both the Conference and the Coalition at the Annual Conference Meeting. Ballots were sent out in advance of the meeting and were available in the meeting room. Tricia Mortell opened nominations from the floor, but no one made a nomination. Bob Dannenhoffer moved that nominations be closed. Hearing no nominations, Tricia Mortell asked for introductions from candidates.

- Jackson Baures, Jackson, is running for Large County Rep.
- Florence Pourtal-Stevens, Coos, is running for Medium County Rep.
- Rebecca Austen, Lincoln, is running for reelection as Small County Rep.
- Katrina Rothenberger, Marion, is running for Secretary-Treasurer.
- Carrie Brogoitti, Union, is running for reelection as Vice-Chair.
- Jocelyn Warren, Lane, is running for Chair.

Tricia Mortell provided a summary of the Joint Leadership Team (JLT). The past chair, caucus chairs, and the Legislative Committee chair are also involved in leadership. Morgan Cowling explained that this election is for both Coalition and Conference leadership.

Tricia Mortell provided instructions that paper ballots are available. Those who couldn't vote in person had the opportunity to vote ahead of time and send their ballots to Morgan. The meeting continued while Morgan counted ballots. Tricia thanked everyone who participated on leadership the last two years.



### **MCH Move from HPP to A2CPS Committee**

Lindsey Manfrin provided background on the proposal to move Maternal & Child Health (MCH) as a body of work from the Health Prevention & Promotion (HPP) committee to the Access to Clinical Preventive Services (A2CPS) committee. When committees were restructured for Public Health Modernization, MCH was assigned to HPP, but over the last year there were concerns about this arrangement.

Concerns included:

- the conversations in HPP are dominated by other topics and there's not enough time allocated to MCH;
- staff represented in HPP weren't the same staff working on MCH programming; and
- the staff involved in MCH work are often WIC and Reproductive Health staff, and those staff are often in other Conference committees.

The HPP committee thought of strategies to help with some of the issues raised, but their efforts didn't fully alleviate challenges. The co-chairs of A2CPS and HPP discussed moving the MCH body of work, and both committees voted to move MCH to A2CPS. The committees also voted for an additional recommendation to change or modify name of A2CPS to be more comprehensive and include more topics that fall under their purview. The name suggestion is: Access to Clinical AND Preventive Health Services.

*Motion: Bob Dannenhoffer moved to approve moving MCH from HPP to Access to Clinical Preventive Services and to change the name to Access to Clinical and Preventive Services. Jocelyn Warner seconded the motion. The board approved.*

### **Environmental Health Intergovernmental Agreement (IGA)**

WORKGROUP TIMELINE: Andre Oruso provided an overview of plans to recruit individuals to participate on workgroups to amend the Environmental Health IGA with the goal to complete the changes by spring for implementation in July 2020. Brett Sherry shared that the IGA was last updated in 2016, but some housekeeping changes are needed to coalesce amendments made since the last major update.

Tricia Mortell asked for examples of amendments that have been made since 2016. Brett Sherry provided examples, such as: switching language and reference to CLEHS versus EH, some references to timelines that have passed, etc. The timeline for updating the EH IGA is included in meeting materials.



Rebecca Austen asked if CLEHS is involved. Danna Drum confirmed they are participating in the update. Florence Pourtal-Stevens asked if there are ongoing conversations about remittance fees. Brett Sherry confirmed that a memo was distributed that includes anticipated fee for the second half of the biennium (July 2020 onward) to help folks budget for the next phase. There were requests from LPHAs to have earlier estimates to work on budgets. Tricia Mortell opened up comment on the IGA from local public health.

Bob Dannenhoffer asked about the OHA operating reserve and limitations on LPHAs. Danna Drum said the fiscal officer for PHD required a three-month reserve because the program typically runs in the red. LPHAs cannot hold a reserve. Tricia Mortell said Washington County legal council has a different opinion to the conclusions related to operating reserves, but that Washington County doesn't have any opposition. Bob Dannenhoffer expanded on challenges in receiving late budgets from OHA. Tricia Mortell said that she appreciates the work OHA is doing to be more upfront on the EH budget as there have been challenges historically.

### **Committee Reports**

Tricia Mortell opened the Annual Conference of Local Health Officials meeting to summaries of Conference committee reports. Full committee reports are included in the meeting materials.

***Access to Clinical and Preventive Services*** Pamela Ferguson, Deschutes and Jessica Nye, Washington presented.

The committee is excited about their new name. They have tried to stay focused on Modernization and were also focused on WIC, Reproductive Health, school-based health, and relationships with the community. The co-chairs reported good attendance through the year. The committee changed their meeting structure to bi-monthly. The co-chairs gave a shout-out to staff working with school-based health centers for their consistent updates. Title X was a big focus throughout year. The committee mostly worked on program updates through year. Challenges for the committee included: requests for MCH updates; attendance; and their inability to host an in-person meeting for 2019. The co-chairs will have more conversation about their roles and plan to discuss whether more people want to step up. Participation and dialogue is challenging. The committee hopes to make their work plan and charter more actionable.

***Health Prevention and Promotion*** Jennifer Little, Klamath presented.



HPP has a big portfolio. This year's focus areas were TPEP accountability and funding; alignment of MCH work; Oregon mothers care; and policy statements for legislative session. The committee's primary challenge was funding formula process work. The committee provided recommendations for the future, such as when there are large changes there should be consideration of paths other than the committee structure to have administrator buy-in. The committee reported great phone participation in monthly meetings, as well as good attendance.

### **Great Shake Out**

The meeting was suspended for participation in the Great Shake Out.

### **Committee Reports (Continued)**

**Emergency Preparedness** Emily Wegener, Jefferson and Selene Jaramillo, Lane presented.

The committee primarily focuses on PE-12 PHEP and providing guidance on preparedness and response. They reviewed and approved small budget increase for PE-12. The committee has a 5-year work plan centered on informing OHA on workforce development in addition to other PE 12 issues they collaborate on. The committee will review their 5-year plan annually. The committee didn't report any specific challenges.

**Systems & Innovation** Mike Baker, Jefferson and Florence Pourtal-Steens, Coos presented.

The committee's main areas of work included providing feedback on the Statewide Modernization Plan; creating the funding formula checklist; giving feedback on the Modernization funding formula; brainstorming for next work plan; and cleaning up their roster. Challenges included attendance beyond a small consistent core group, and often having to bring in additional expertise outside committee membership to provide recommendations. The committee hopes to have additional guidance from CLHO and JLT moving forward. The committee is working to focus on system wide changes rather than using a program specific perspective. Jessica Dale from Klamath will step up as a new co-chair, and Florence Pourtal-Stevens will continue as a member.

S&I is looking for new members.



**Environmental Health** There were no co-chairs present to provide a summary of their committee report.

**Communicable Disease** Kathleen Rees, Washington presented.

This year the committee worked on increasing representation from across the state on the committee, specifically increasing representation from small counties. They are still developing a work plan. Their discussion focused on county-led topics over the course of the year as a result of increasing cross-county sharing. The committee provided feedback on investigative guidelines and PE's. They discussed grant funding opportunities for Hep A, long-term care CD work, and harm reduction work. The committee also discussed the impact on local counties due to changes with the state lab.

### **Election results**

Tricia Mortell welcomed the new leadership team. All positions ran unopposed and all candidates were elected.

### **Suicide Prevention RFP Process & Funding**

RFA/PE WORKGROUP TIMELINE: Meghan Crane and Laura Chism presented. Garret Lee Smith Suicide Prevention grant has renewed funding for 2019-2024 that will have \$70,000 grant awards per year if 5 counties are awarded. Activities will include outreach, postvention, continuity of care, and other specified areas. The plan is to extend funding for counties who were previously granted, and open a RFA for a new PE on suicide prevention. Meghan Crane said the HPP committee will work on the RFA and PE. OHA is also engaging AOCMHP because LPHAs and community mental health programs are eligible for funding. The plan is to use members from HPP and AOCMHP to form a workgroup to work on the PE and RFA and then present to CLHO in the November meeting. OHA staff asked for administrators who would like to provide guidance on the process. The goal is to have RFA open in mid-December with a February 1, 2020 deadline for implementation in July 2020. It's a 4-year funding opportunity. There is current bridge funding while the RFA and PE are being developed.

Bob Dannenhoffer asked how this funding approach aligns with modernization and gaps in suicide prevention work when it's a statewide issue. Meghan Crane responded that there has been more legislative investment in suicide prevention, including a policy option package that OHA hopes to distribute to local communities and



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schools. Danna Drum pointed out the funding has very specific federal requirements that place limitations on distribution and deliverables. Danna Drum is encouraged by the fact that there is a more intentional effort to recognize that this work sits in both the behavioral health and public health worlds and this helps integration. Charlie Fautin emphasized the importance of integration.

Danna Drum brought up the AOCHMP-CLHO lunch at the CLHO retreat as a great effort towards working together. Joe Fiumara thanked OHA-PHD for their work to provide information on the RFA and PE plan and for sustaining funding for current grantees.

VOLUNTEER: Bob Dannenhoffer volunteered to join the workgroup that is developing the RFA and PE.

### **Drug Overdose PE & Funding**

PE WORKGROUP TIMELINE: Tim Noe presented. There is \$1.45 million to distribute to counties from CDC and SAMHSA. OHA is working with the CLHO Health Promotion and Prevention committee and created a workgroup to develop a Program Element (PE) proposal. The plan is to provide bridge funding to end of June 2020 and start new cohort of grantees July 1, 2020.

The PE will be designed to impact the jurisdictions with the highest burden of drug overdose deaths, but OHA also wants statewide supports for leverage existing funding capacity/support/resources. The funding is now for *Overdose Prevention* rather than focusing on opioids to acknowledge changing trends in drug overdose. Requirements from federal sponsors are that 2 of 5 work categories be addressed. OHA wants to ensure that all geographic locations are considered, that there are broad partnerships, and that LPHAs have staffing at appropriate levels to ensure program plans are designed to achieve the intended outcomes. OHA received feedback to take Modernization into consideration, as well as cross-county work to ensure broad coverage.

OHA wants broad representation of administrators on the work group. Staff from Umatilla, Jackson, Deschutes, Multnomah counties are currently on work group, but no administrators.

Danna Drum discussed this as an area where PHD is trying to correct processes by including more CLHO engagement. This funding didn't go through CLHO when created. OHA has received mixed feedback on whether



the work should be for individual counties or regions, and it creates a tenuous position for OHA-PHD. OHA-PHD wants more local public health administrator input early on.

Tricia Mortell brought up that there's a systemic problem of who has greater responsibility of regional work, an emphasized looking at data to make decisions because there isn't enough money to go across the state. Bob Dannenhoffer brought up that it's uncomfortable to be both competing and cooperating at the same time across several funding streams (including all three discussed at this meeting) and there's a need for CLHO to discuss how to manage it. He suggested that there should be a strategic way for funded counties to still support other areas rather than coming up with new funding formulas all the time. Rebecca Austen said it's challenging to be competing with mental health programs. Charlie Fautin said it's challenging working with hospitals or EMS that don't have the same boundaries.

Bob Dannenhoffer suggested JLT work on this issue of when there isn't enough money and how to still conduct work across state. Jocelyn suggested S&I committee should work on this issue. Rebecca Austen suggested working on this during the PE 51 learning collaborative. Joe Fiumara asked about the actual capacity of OHA to take on proposed changes when OHA may have other constraints.

*MOTION: Bob Dannenhoffer motioned to refer issue of funding formula for areas where there isn't enough funding for every county and potential system changes to JLT. Hillary Saraceno seconded.*

In further comment, Jocelyn Warren suggested that JLT start working on plan and that others may be included.

Tim Noe asked if the overdose funding should continue work to establish a formula alongside system wide work or if they should wait. Danna said OHA procurement team suggested new PE to distribute funding. Danna said JLT may need to give guidance to CLHO HPP as the new PE will eventually go to that committee. The new overdose PE has a similar timeline to the new suicide prevention PE. Florence Pourtal-Stevens mentioned referencing the S&I funding checklist.

*VOTE: Tricia restated the motion to work on systems issue and provide guidance to CLHO HPP on funding. The board approved.*





*VOLUNTEER: Julie Aalbers volunteered to be on work group for overdose funding.*

### **Governor's Executive Order – Flavor Vaping Ban**

Tricia Mortell shared there will be another full JLT meeting on tobacco and vaping related issues. OHA staff provided an update and map with who will support flavored vaping ban enforcement. Most of state is covered by local public health, OHA has identified staff to cover other areas. OHA is still having follow-up conversations with counties that have TRL. OHA will cover 8 counties.

TEMPORARY PE PLAN: Tricia Mortell asked Danna Drum to review how the funding will come out to counties that are enforcing the ban. Danna reminded that everyone should track costs associated with the enforcement. OHA is working on a temporary Program Element (PE )to get resources into communities. There will not be revenue and expenditure reports, and it will be modeled after Tuberculosis funding with a fee-for-service type invoice. If the PE goes through TPEP PE it would be more complicated and would require equal payments across months. A temporary PE would be more responsive to variable costs depending on the number and types of inspections completed. Hilary Saraceno said that a new PE helps with working on enforcement with Environmental Health. When the ban ends, the Intergovernmental Agreement (IGA) would be amended and the temporary PE pulled out.

The PE must be completed in the next week to be included in the IGA amendment for November. There's no precedent for JLT to approve PEs. Options presented were to: have CLHO empower JLT to make PE decisions; or decide on a process to have JLT write the PE and full CLHO would approve. OHA needs quick approval so that DOJ can review the PE. More review of costs is needed. JLT discussed putting off incorporating IGA to allow more costs discussion, but then locals would not be reimbursed. Enforcement can start with current rates and rates can be updated later to increase reimbursement. Any changes in rate would be applied retroactively

*MOTION: Bob Dannenhoffer motioned to delegate PE review to JLT. Charlie Fautin seconded. Mike Baker opposed. Board approved.*

Rebecca Austen said delaying reimbursement isn't feasible with implementing inspections in next three weeks. Charlie Fautin said that it's important to start funding to incentivize work.



*MOTION: Jocelyn moved that OHA allocate funding immediately. Rebecca Austen seconded. Board approved.*

Lillian Shirley said that there are 5 categories of work at OHA: communications, enforcement, case investigation, access to treatment, and legal and policy issues. Rules were challenged and parties are asking for an emergency stay.

Jocelyn Warren asked about work to have discussions with large retailers or associations. Lillian said that work will be in conjunction with Oregon Liquor Control Commission. Tricia Mortell asked if the communications plan could be shared. Lillian Shirley said yes. 4,000 letters sent to retailers was sent on October 16th. Packets are going out to Local Public Health Authorities (LPHAs) on October 17th. Further outreach is forthcoming. Enforcement was active when the temporary rules went into effect with efforts to first focus on education while taking complaints, and investigations will follow-up. Details are still being reviewed. OHA is sending a survey for more training calls. OHA hasn't determined how fines from enforcement will be used.

Resource: [Healthoregon.org/vaping](http://Healthoregon.org/vaping)

### **TPEP Funding Update**

There will be another JLT meeting on TPEP funding. Tim Noe shared that work plans are being reviewed and OHA is having follow-up conversations with LPHAs. Mike Baker asked what is the mechanism for giving feedback to JLT.

Tricia Mortell said the Tobacco Reduction Advisory Committee (TRAC) will be reviewing the budget, but there's no crossover back to CLHO on budget changes. TRAC is disconnected from the PE. There will be an opportunity for LPHAs to write a new budget and work plan.

Mike Baker shared that there isn't clarity whether LPHAs have to adjust to funding levels as shared by OHA or whether there will be changes. Tricia Mortell shared that JLT needs more information on what work will not be funded and wants to gather data from LPHAs. Tim Noe said there might be opportunities to negotiate for more funding and a problem from OHA's perspective with the proposed budgets is that there isn't clear connection between work and the proposed corresponding budget. Tim Noe said OHA needs clear justifications/rationales for



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why the budget is needed for the work. JLT will provide additional parameters around those decisions. Danna Drum said administrators should share their experience with JLT.

### **JLT Update**

Tricia Mortell shared that there is a small amount of additional money coming from Modernization, and JLT doesn't know what else is getting carried over from bridge funding. JLT will review the amount and determine where to distribute it. Danna Drum shared that fiscal agents have to submit revenue and expenditure reports by October 30<sup>th</sup> so that OHA can reconcile budgets and provide information for JLT.

### **AOC Conference & HHS Committee Update**

Andy Smith waited to share during the Coalition meeting.

### **PHAB Update**

No update from Carrie Brogoitti.

**Adjourn** 12:01pm