**Program Element #44: School-Based Health Centers (SBHC)**

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below, to deliver School-Based Health Center services.

The funds provided under this Agreement for this Program Element, SBHC Services shall only be used to support activities related to planning, oversight, maintenance, administration, operation, and delivery of services within one or more SBHC as required by OHA’s SBHC funding formula.

Many school aged youth do not routinely access preventive health care services due to barriers such as insurance, cost, transportation and concerns around confidentiality. According to the 2017 Oregon Health Teens Survey, approximately 62% of both 8th and 11th graders reported having not seen a doctor or nurse for a check-up in the last 12 months. SBHCs provide physical, mental and preventive health services to all students regardless of their ability to pay at in easily accessible location for students and families.

All changes to this Program Element are effective upon receipt of grant award unless otherwise noted in Exhibit C of the Financial Assistance Award.

1. **Definitions Specific to School-Based Health Centers*.***
2. **School- Based Health Center (“SBHC”)** has the meaning given the term in ORS 413.225
3. **Program Components.** Activities and services delivered under this Program Element align with Foundational Programs and Foundational Capabilities, as defined in [Oregon’s Public Health Modernization Manual](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf), (<http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf>) as well as with public health accountability outcome and process metrics (if applicable) as follows:
   1. **Foundational Programs and Capabilities** (As specified in Public Health Modernization Manual)

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Program Components** | **Foundational Program** | | | | | **Foundational Capabilities** | | | | | | |
|  | CD Control | Prevention and health promotion | Environmental health | Access to clinical preventive services | | Leadership and organizational competencies | Health equity and cultural responsiveness | Community Partnership Development | Assessment and Epidemiology | Policy & Planning | Communications | Emergency Preparedness and Response |
| Population Health | Direct services |
| *Asterisk (\*) = Primary foundational program that aligns with each component*  *X = Other applicable foundational programs* | | | | | | *X = Foundational capabilities that align with each component* | | | | | | |
| **Compliance of SBHC Standards for Certification** | x | x |  | x | \* | x | x | x | x | x |  |  |
| **Planning Grant for SBHCs** |  |  |  | \* |  | x | x | x |  | x |  |  |
| **Mental Health Expansion Grants** |  | x |  | x | \* | x | x | x | x | x |  |  |

* 1. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric:**

Communicable Disease Control – Gonorrhea rates

Access to Clinical Preventive Services – Effective Contraceptive Use

* 1. **The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Modernization Process Measure:**

Not applicable

1. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, LPHA agrees to conduct activities in accordance with the following requirements:
   1. The funds provided under this Agreement for SBHC Services shall only be used to support activities related to planning, oversight, maintenance, administration, operation, and delivery of services within one or more SBHC as required by OHA’s SBHC funding formula.
   2. All SBHC Services must be delivered in accordance with OAR 333-028-0220, a copy of which or accessible on the Internet at [*http://arcweb.sos.state.or.us/pages/rules/oars\_300/oar\_333/333\_028.html*](http://arcweb.sos.state.or.us/pages/rules/oars_300/oar_333/333_028.html)

The SBHC Standards for Certification, Version 4 includes administrative, operations and reporting guidance, and minimum standards and/or requirements in the areas of: Certification Process, Sponsoring Agency, Facility, Operations/Staffing, Comprehensive Pediatric Care, Data Collection/ Reporting, and Billing. A copy of the Standards for Certification is available from OHA or accessible on the Internet at: <http://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Documents/SBHC%20Certification/SBHCstandardsforcertificationV4.pdf>

* 1. LPHA must provide the oversight and technical assistance so that each SBHC in its jurisdiction meets Certification Requirements as set forth in OAR 333-028-0220.
  2. LPHA shall assure to OHA that all certification documentation and subsequent follow-up items are completed by the requested date(s) in accordance with the OHA’s certification review cycle as set forth in OAR 333-028-0230.
  3. The followingsection (4.e.) is applicable only to LPHA if LPHA has been selected to receive a SBHC Planning Grant from OHA. LPHA will be notified if the 2017 Legislature approves and appropriates funds for SBHC Planning Grants or if the OHA SBHC State Program Office (SPO) has other funds available for SBHC development.
  4. An SBHC Planning Grant provides one-time funds to assist the LPHA in developing a strategic plan for implementing SBHC services in the LPHA county jurisdiction. The following terms and conditions apply if the Authority selects a LPHA to receive a planning grant:

# Strategic Planning

LPHA shall create and implement a collaborative strategic plan in partnership with community agencies in order to develop, implement, and maintain SBHC services to serve school-age children. This plan must have the SBHC sites open, operational and ready for certification before the end of the biennium. SBHC certification standards are available at: <http://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Documents/SBHC%20Certification/SBHCstandardsforcertificationV4.pdf>

LPHA shall participate in monthly technical assistance calls at times mutually agreed to between OHA SBHC Program and LPHA Planning grantees. In addition each SBHC site may have at least two technical assistance visits by an OHA SBHC Program staff member.

LPHA shall implement the OHA approved SBHC strategic plan and have the planned SBHC services operational and ready for certification before the end of the biennium. Sites must become certified the last day of the biennium to be eligible to receive SBHC awards in accordance with the approved funding formula in effect, provided certification standards are maintained and contingent on legislatively adopted budgets. SBHC certification standards are available at: <http://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Documents/SBHC%20Certification/SBHCstandardsforcertificationV4.pdf>

# Advance Phase Strategic Planning

# LPHA shall create and implement a collaborative strategic plan in partnership with community agencies in order to develop, implement, and maintain SBHC Services to serve school-age children. This plan’s target must have the SBHC sites operational and ready for certification within the first fiscal year of the award. SBHC certification standards are available at: <http://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Documents/SBHC%20Certification/SBHCstandardsforcertificationV4.pdf>

LPHA shall participate in monthly technical assistance calls at times mutually agreed to between the OHA SBHC Program and LPHA Advance Phase Planning grantee. In addition, each SBHC site may have at least one technical assistance visit by an OHA SBHC Program staff member.

LPHA must become certified within the first year of the award to be eligible to receive SBHC awards in accordance with the approved funding formula in effect, provided certification standards are maintained and contingent upon legislatively approved budgets.

* 1. The following section (4.f.) is only applicable to LPHA if LPHA is selected to receive a Mental Health Expansion Grant from OHA. LPHA will be notified if the 2017 Legislature approves and appropriates funds for SBHC Mental Health Expansion Grants.
     + - 1. Funds provided under this Agreement shall be used to support mental health capacity within the school-based health center system by:
       1. Adding mental health staff or expanding current mental health staff hours, with the ability to collect and report on mental health encounter visits; and /or
       2. Supporting mental health projects (as defined by grant proposal) within the SBHC system
  2. LPHA shall provide services that are culturally and linguistically appropriate to their target population

1. **General Revenue and Expense Reporting.** LPHA must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of the Agreement. These reports must be submitted to OHA each quarter, by the 25th of the month following the end of the fiscal year quarter.
2. **Reporting Requirements.**
3. Submit client encounter data in a form acceptable to OHA and in accordance with the SBHC Standards for Certification, Version 4 at two times during the year, no later than January 31 for the previous calendar year (July 1 – Dec 31) and no later than July 15th for the preceding service year (July 1 –June 30), and
4. Submit annual SBHC Key Performance Measure (KPM) data in a form acceptable to OHA and in accordance with the SBHC Standards for Certification, Version 4 no later than October 1st for the preceding service year (July 1 –June 30). The current list of KPMs can be found at: <http://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Pages/data-requirements.aspx>
5. Submit annual SBHC financial data via the Program’s online Operational Profile in the form acceptable to OHA no later than October 1st for the preceding service year (July 1-June 30).
6. Submit annual SBHC hours of operation and staffing via the Program’s online Operational Profile in the form acceptable to OHA no later than October 1st for the current service year.
7. Submit completed annual patient satisfaction survey data no later than June 30.
8. Complete the triennial School-Based Health Alliance SBHC Census Survey. Current SBHC Census Survey timeline and details can be found at <http://www.sbh4all.org/>.
9. LPHAs that have received a Planning Grant from OHA shall submit a copy of its strategic plan and proposed implementation budget for a certified SBHC to OHA for approval. OHA will supply the due date, required format.
10. LPHA that have received a Mental Health Expansion Grant from OHA shall track data related to mental health encounters as outlined in the SBHC Certification standards. SBHC Certification standards are available at: <http://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Documents/SBHC%20Certification/SBHCstandardsforcertificationV4.pdf>.
11. LPHA that have received a Mental Health Expansion Grant from OHA shall collect data as part of an evaluation for their support project in collaboration with the SPO.
12. LPHA that have received a Mental Health Expansion Grant shall participate in monthly check-in meetings (via phone or email) with the SPO and submit 3 mid-project reports and a final project report. OHA will work with the LPHA to schedule calls and supply the due date, required format for the reports
13. **Performance Measures.** 
    1. Submit annual SBHC Key Performance Measure (KPM) data in a form acceptable to OHA and in accordance with the SBHC Standards for Certification, Version 4 no later than October 1st for the preceding service year (July 1 –June 30). The current list of KPMs can be found at: <http://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/YOUTH/HEALTHSCHOOL/SCHOOLBASEDHEALTHCENTERS/Pages/data-requirements.aspx>