CONFERENCE OF LOCAL HEALTH OFFICIALS

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**Meeting Minutes**

In attendance: Nancy Staten (Baker), Charlie Fautin (Benton), Dawn Emerick (Clackamas), Sherrie Ford (Columbia), Muriel DeLaVergne-Brown (Crook), Florence Pourtal – Stevens (Coos), Hilary Saraceno (Deschutes); Bob Dannenhoffer (Douglas); Teri Thalhofer (North Central); Ellen Larsen (Hood River); Jackson Baures (Jackson); Mike Baker (Jefferson); Courtney Vanbragt (Klamath); Beth Hadley (Lake) Jocelyn Warren (Lane); Rebecca Austen (Lincoln); Angie Gerrard (Malheur); Pam Hutchinson (Marion); (Sheree Smith (Morrow); Rachael Banks (Multnomah); Katrina Rothenberger (Polk); Jim Setzer (Umatilla); Carrie Brogoitti (Union); Tricia Mortell (Washington); Lindsey Manfrin (Yamhill) Karen Woods (Wheeler); Frank Brown (CLEHS), Pat Luedtke (HO Caucus)

Public Health Division: Sara Beaudrault, Danna Drum, Tim Noe, Kim La Croix, Andre Orso, Karen Girard

CLHO: Morgan Cowling, Caitlin Hill

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| **Item** | **How** | **Notes** |
| Convene and Introduce |  |  |
| Minutes  | APPROVE | August minutes were posted on website**Approved Pat Luedtke and Ellen Larson – All in Favor.**  |
| Appointments | Appoint | Morgan Fields, Deschutes County, appointed to CLHO Preparedness |
| Public Health AdvisoryBoard Open Seat |  | Tricia Tillman is no longer serving on the Public Health Advisory Board anymore. Tricia Mortell, representing Washington County, has discussed serving with the other larger Counties. She will complete application and will put in paperwork to be appointed by the Governor. **Dr. Dannonhoffer and Lindsey Manfrin motioned support. All in Favor** |
| Reproductive Health Nextsteps (HB 3391 & PE 41) | Discuss  | HB 3391 passed which creates funding to better provide services to underserved women. Nothing in HB 3391 has any implications to PE 41, but it brings in questions of clinics wanting to provide services. State is moving to fee for service model for funding services provided under HB 3391. There will be two workgroups: Clinical Services workgroup & CLHO workgroup. Reproductive health program at state is using the workgroup that has been in existence for a long time to help provide guidance in this issue as well. The important part will be to ensure that Health Administrators are connecting to the Reproductive Health coordinators. Continued with group because many service providers are not local health authorities. A group that has historically managed these items. Changes to PE 41 will come back to CLHO.Karen (Wheeler) Base funding needs to be maintained Thanks to Lindsey and Danna for working on this and keeping administrators up to date and in the loop.  |
| Public HealthModernization - ProcessMeasures | Update  | If you are on a CLHO committee you have been asked to identify process measures. Committee work is underway. October 3rd webinar, public comment process. Will allow for feedback to be given to PHAB. Health outcome measures are already identified, state and local public health to move that and ensure that there is an additional feedback opportunity.  |
| State Health Assessment – Community Engagement | Update  | Danna emailed out information about the engagement process. The Public Health Division is working on state health assessment which will inform the next health improvement plan. The steering Committee is multi-disciplinary and has prioritized health equity. Working with community groups that serve culturally specific groups. See below for link to flyers, share with partners, sample outreach letter to customize. CLHO members asked, “how is data from any local health assessments being used?” Danna suggested that staff reviewed the themes and strengths committee has gleaned from the assessments what the highest needs and priorities are. EH as a topic – healthoregon.org/CHA |
| Proposed TPEP Budget Reduction | Discuss and Recommend | Reduction in tobacco funding caused by the Oregon Legislature reducing the resources to tobacco prevention. There have been quite a few conversations about this budget reduction but the state and locals are not able to get to resolution or consensus. The PHD did provide several options for looking at the reduction to local health departments and keeping the Sustainable Relationships for Community Health (SRCH) and Strategies for Policy and Environmental Change (SPArC) Request for Proposals instead of investing in the “core” TPEP funding which is allocated to all local health departments. Jocelyn Warren gave a brief update of the conversations and let the Board know that she thought the committee and the PHD program were at an impasse. Charlie Fautin really focused the conversation on how to move forward. Jocelyn suggested that the group needed a facilitator or additional outside perspective. A Motion was made to pull together a group of local Public Health Administrators with Public Health Division partners with a mediator. Administrators representing small, medium and large counties will be recruited. Danna Cara, Tim Noe and Jocelyn will follow up with scheduling. |
| Committee Structure – Next steps | Discuss | Developed committee transition plans during retreat. Wanted to talk about some process feedback. When do we want to set a goal for when these committees will begin working? Staff suggested a timeline with a January 1, 2018 start date. This would give us several months to transition and recruit local health officials to the new Caitlin and Morgan will pull together the notes from the work sessions during retreat and bring to the next meeting to adopt a timeline and process for transition to the new committee structure. October meeting – approve new structureNovember – recruitmentDecember – appoint new membersJanuary 1, 2018 start new committees.  |
| FY 17Expenditure Reporting | Update and discuss | FY 2017 Expenditure Reporting Expenditures only, grouped by foundational programs, preparedness, and administration, there will be explanations on the sheet. Format of pre-populated.There were quite a few questions about the expenditure reporting. While there was not sufficient timing to answer all the questions during the meeting there will be a description in the smartsheet tool, and Public Health Division staff will be available for questions. Preiew of the worksheet won’t be sent until October 24th. Sending link |
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