CONFERENCE OF LOCAL HEALTH OFFICIALS

Conference of Local Health Officials

**May 18, 2017**

**Meeting Minutes**

In attendance: Nancy Staten (Baker), Dawn Emerick (Clackamas), Muriel DeLaVergne-Brown (Crook), Ben Cannon (Curry), Tom Kuhn (Deschutes), Bob Dannenhofer (Douglas), Teri Thalhofer (North Central Public Health), Ellen Larsen (Hood River), Jackson Baures (Jackson), Mike Baker (Jefferson), Jared Wheeler (Josephine), Angie Gerrard (Malheur), Pam Hutchinson (Marion), Sheree Smith (Morrow), Jessica Guernsey (Multnomah), Jim Setzer (Umatilla), Carrie Brogoitti (Union), Lindsey Manfrin (Yamhill), Frank Brown (CLEHS), Pat Ludetke (Health Officers)

Public Health Division: Cara Biddlecom

AOC: Stacy Michaelson

CLHO: Morgan Cowling, Kathleen Johnson

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| **Item** | **How** | **Notes** |
| Convene & Introduce |  |  |
| Agenda | Review | Move HPCDP prevention integration after OHA Partnership and Policy updatesProvide healthy structure update at the end of the meeting |
| Appointments | Appoint | MaiKia Moua (Benton)- Healthy FamiliesPhilip Mason (Clackamas)- PreparednessFrank Brown (CLEHS)- Healthy Communities |
| Minutes | **APPROVE** | ***Frank Brown moves to approve the April Minutes, Jocelyn Warren seconds the motion. All voted in favor- motion passed.*** |
| Information Management-TWIST and Healthspace Update | Update | TWIST Update- Not a web based application, EBT used rather than vouchers overwhelmed TWIST. Program has all approvals with state to move forward, design phase, pilot in October, state roll-out in March 2020. More stable and streamlined, clients will be able to go online and schedule their own appointments. It ultimately will cost less money for troubleshooting and will be more user friendlier. EH Healthspace- Online inspections are being posted beginning in Mid-May, anything done from 1st of May on will be posted. Photos and lengthy comments are not included. 14 day lag time from inspection date to when shown on website. Presentation on CLHO page does have examples.THEO- home visiting database, in transition from ICD 9 to 10, ORCHIDs did not go along with and instead a translator code was created. LHDs may have noticed that CaCoon claims have been being rejected, as it turns out translator was turned off, that is now fixed. Looking to get guidance out on what ICD 10 codes may be. Will have trainings around MMIS and what people need to be doing. Do we need to have state staff to send out update on CaCoon backup? Lindsey will send out to CLHO.CLHO IM- currently the committee is very small and there is no need to meet regularly and Ellen is wondering how to approach moving forward? Quarterly updates? Healthy structure- how to id where to live permanently? |
| OHA Policy and Partnership  | Update | Hired two triennial review liaisons, Kim LaCroix and Andrew Epstein. Contract Process- Received a lot of feedback in second round, some of which included feedback language existing in boiler plate. Id how to resolve outstanding issues. We expect to have contracts out in June. Recommending that LPHA to schedule time on June BOC meeting to review. EH Remittance fee-Required to set remittance fees by April this year, program calculated surplus. Program consulted with CLEHS and Charlie Fautin and agreed to spread surplus over full biennia. SBHC funding survey- Program sent out survey last week, and want to be sure incorporate feedback into planning for next year. Cara Biddlecom will follow-up with Jessica Duke about deadline for survey. PHD Trainings-New administrator training July 18-19, contact Danna Drum and/or Julie Black, if attend this training do not need to attend PHD orientation.Generic PHD orientation for new LPH staff on July 26, registration is outBHC governance and finance workgroup- Joanne Fuller and Carrie Brogoitti have volunteered to participate in workgroup and Danna Drum from PHD will also be participating. PHM assessment- In process of doing a modified version of PHM assessment with NWAIHB, and Coquille Tribe. HB 2310 adds tribal representative to PHAB. EH IGA- when will this be coming out? Cara Biddlecom will identify a date to share.  |
| Drinking Water Workgroup | Update & Volunteers | Will be similar to EH IGA workgroup, workgroup (PHD/LHD) to identify efficiencies/how to improve process, looking to meet monthly through early 2018. Could set up conference call and/or webinar with an in-person meeting in Portland. Need two LHD volunteers- Jackson Baures, Ellen LarsenCLEHS is working on identifying reps for workgroups. |
| Modernization Accountability Metrics | Update and Discuss | Sara Beaudrault has been working with PHD program managers to identify first list of health outcome metrics, held webinar to review proposed metrics with local public health administrators and health officers. Following that a partner survey was sent out to CCO, hospital, EL hubs for feedback on metrics. Feedback from survey and metrics will be reviewed by PHAB accountability/metric subcommittee.60 responses from local public health. Looking at all data response and focusing in on responses form local public health.EH health outcome- climate resilence as metric was reframed to be more palatable. Next steps:Work with conference committees to connect process measures to health outcomes metrics. Aiming to have discussion during June/July. Discussion:Purpose of metrics? Will outcomes be cross-walked with epidemiological data around the issue? PHAB subcommittee established guiding principles for metric selection.Important to keep in mind that HDs will need to be funded to take on some of this work. Is there/will there be a plan to discuss scalability depending on legislative investment, how is funding and outcomes connected? View them as separate because we will have rationale for why there is not movement towards.  |
| Modernization Implementation Planning | Update | Looking to adopt PHM manual in rule and are looking to have initial conversation about updating manual with JLT in concert with the OR-Epi conference. We will also be working to identify how funding will go out dependent on resources available.Discussion: We will want to think carefully about how to roll this out and to ensure we are not creating further inequities within our public health system, especially with an RFP model.  |
| OHA Travel Restrictions and Triennial Review | Update  | OHA is under directive from executive branch to limit travel to only when absolutely necessary, so working within current structures to identify when PHD staff need to be on-site for reviews and when it can be off-site. Discussion:How does it work when travel savings is attributed to federal grant, like the block grant that funds triennial review? We are generally seeing that we do have support for travel, and it is an opportunity to discuss/communicate what we do. And although mostly federally funding the issue of public perception applies.  |
| Healthy Structure Retreat Update | Update  | At the March JLT meeting- Healthy Structure was charged with drafting recommendations for the below issues and bring them back to JLT.1. Draft recommendations to align the Conference committee structure with public health modernization
2. Identify how to better facilitate connections between the Conference committees and Public Health Advisory Board (PHAB) members
3. Begin to draft a process and timeline to identify and create tools that would be used to collect and review actual expenditures from LHDs to support public health modernization

On April 19th, Healthy Structure met for a half-day retreat in Salem to discuss and begin forming recommendations related to the above charges. The committee had a robust discussion and brainstorm and began drafting recommendations for the conference structure that would include 6 committees primarily following the modernization model programs:Communicable Disease ControlPrevention and Health PromotionEnvironmental HealthAccess to Preventative ServicesPreparednessCapabilities, Systems, and Innovation (or something like that), that would broadly fit over all committees.The committee began identifying the current work of the conference committees and where that work would fit into the new conference structure and will meet again to identify future work to be addressed by the committee, as well as goals to be accomplished by the new structure, guidelines for committee work, and timeline for implementation. The Committee will bring back a formal proposal to JLT at the June 15th meeting. Discussion:How will identify timeline for roll-out and when new structure will be in place?How do we engage committee members during meetings? Conference calls are hard and feel there is a lack of engagement. Zoom meeting is an option, or google hangouts?Could conference committees use PHD skype for business?For healthy structure to address how use technology for meetings? Incorporate into recommendations and timeline for implementation.  |
| HPCDP Prevention Integration | Update | Move to June agenda item- share results of workgroup as well. PHD has been conducting listening sessions for the prevention integration around the state. Work session scheduled for May 23rd including members from CLHO Healthy Communities.What type of feedback are they looking for? Type of support provided to programs, what can we learn from both programs, i.e. tobacco prevention to be included in alcohol-drug messaging, but tobacco prevention not required to include alcohol/drug messaging in their work.How will funding/contracting will be addressed now with integration? Do not want to see go to competitive process. |