CONFERENCE OF LOCAL HEALTH OFFICIALS

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**March 16, 2017**

**Meeting Minutes**

In attendance: Nancy Staten (Baker), Charlie Fautin (Benton), Mike McNickel (Clatsop), Florence Pourtal-Stevens (Coos), Muriel DeLaVergne-Brown (Crook), Hilary Saraceno (Deschutes), George Conway (Deschutes), Ellen Larsen (Hood River). Jackson Baures (Jackson), Mike Baker (Jefferson), Rebecca Austen (Lincoln), Glenna Hughes (Linn), Angie Gerrard (Malheur), Pam Hutchinson (Marion), Tricia Tillman (Multnomah), Katrina Rothenbeger (Polk), Jim Setzer (Umatilla), Carrie Brogoitti (Union), Tricia Mortell (Washington), Karen Woods (Wheeler), Frank Brown (CLEHS), Pat Ludetke (Health Officers)

Public Health Division: Cara Biddlecom, Jere High, David Emme

AOC: Stacy Michaelson

CLHO: Morgan Cowling, Kathleen Johnson

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| **Item** | **How** | **Notes** |
| Convene & Introduce |  |  |
| Agenda | Review |  |
| Appointments | Appoint | Jim Setzer (Union)- Healthy CommunitiesEmma Reynolds (Crook)- Healthy FamiliesEmily Wagner- PreparednessKellen McKinney (Douglas)- Preparedness |
| Minutes | **APPROVE** | ***Tricia Mortell moves to approve the February Minutes, Jim Setzer seconds the motion. All voted in favor- motion passed.*** |
| Crisis Care Guidance | Update | Local HD consultant positions, recruitment closed and interviews for two vacancies begins on Monday (3/20).On March 1st Local Plan guidance went out the plans are due May 1st (rev/expenditures will not be due with plan, working through healthy structure to develop process and timelines).State library access- non-state staff cannot access to library because of rules/regulations. It would be good to follow-up with OSU, PSU/OHSU (Deans Bangsberg looked into and unable to do) library access for LHDs? Multnomah County partnered with the national library of medicine.New local/tribal administrator training will take place July 18/19 in Portland, all expenses related to travel are paid for. Governor stakeholder round table to discuss impact of proposed health care legislation held today. Public health week events- panel on modernization and workforce, communications toolkit  |
| Drinking Water Program | Update | Dave Emme is the new manager for drinking water services program at OHA and has been in position for 5 weeks now. Came from Nevada working for state environmental agency for many years, drinking water was included in portfolio of work as well as working with local health departments. In new role trying to optimize business processes and being as efficient as we can in fulfilling our mission and not necessarily doing more with less.  |
| OSU Internship Program | Update | Andy Chuinard is the internship coordinator for OSU. His role is to connect MPH students within graduate degree with and pair with internships with preceptors. OSU has 6 MPH track options, every student required to complete a 200 hour internship as a part of program. Goals to gather as much input from local agencies on how to enhance internship. Process for non-corvallis/Portland agenices and getting students set-up? Andy is working with OSU center for innovation to see if mini-grants extended to students interning in more rural areas. Is there an option for remote work internships with regular check-ins, OSU does want 50% of internship to be remote work. Jocelyn- can LHD earn training credits per internship that staff could use to take courses at OSU to strengthen local workforce? Is there a way to have a multi year, # of student contract to work on ongoing needs (i.e. disease outbreaks)? Andy encourages sites to develop a position description and include tangible projects that benefit agency and meet track needs. And can help create contracts for an affiliation agreement. One option- if there a multiple smaller LHDS that have projects needing work CLHO could host intern to work on projects and meet 50% on site requirement.  |
| CLHO PreparednessPE 12 | Update and Approve | CLHO PHEP finalized PE 12 revisions, most revisions were format, grammar, etc. Removal for requirement for County PH HVA to be in sync OEM and emergency managers to align. Included work on tool that is in the process of being updated. Disability access and functional needs in planning. No changes to funding formula.Akiko also sent out notice that program found additional funding for next fiscal year, in light of CDC grant reduction, to send to LHDs to go out via existing funding formula.***Motion-******Preparedness committee recommends the adoption of PE updates, Rebecca Austen seconds the recommendation. All voted in favor, motion passed.*** Letter of ConcurrenceOHA public health division needs to place application with CDC for funding round and application requires concurrence with CLHO, posted on website is a draft letter of concurrence. ***Motion-*** ***Tricia Mortell moves to send an letter of concurrence for PHEP funding, Rebecca Austen seconds, all voted in favor, motion passed.***  |
| Communicable Disease PE 03 | Updateand Approve | Removing investigative guidelines date in PE. Strictly housekeeping***Motion-******The Communicable Disease Committee recommends approval of PE changes, Jim Setzer seconds motion. All voted in favor, motion passed.*** |
| Healthy FamilesPE 44 SBHC | Update and Approve | Updates to PE do two things 1. refer to updated certification standards, previously vetted by CLHO, and now named by version of standards not by date
2. also update to reflect next biennium date

***Motion-******Healthy families recommends the adoption of PE updates, Tricia Mortell seconds motion, all voted in favor***. Funding formula mental health for SBHC to go to healthy structure and brought to CLHO next month. |
| Healthy FamiliesPE 41 | Update and **APPROVE** | Changes to PE are related to the trainings for recipients of funding.Changes to last section regarding sub-contracting and expectation to ensure smooth transition as possible. Expectation would be that LPHA assures the training happens (either work with consultant or work with program to provide training). When services transfers to another entity that LPHA provide communication to where Title X has gone. No changes to intent or scope of work. ***Motion-******Healthy families recommends approval of PE changes, Rebecca Austen seconds the committee recommendations, all voted in favor, motion passed.*** Update on changes at federal level and number of grantees in Oregon- PPCW will be a sub recipient of OHA grant, and will be apart of funding formula will reflect parity (number of people served). PPSO is already sub recipient, no changes. Will PP retain status quo of clinics providing service to or will they be able to expand to clinics not currently providing title X services. Uncertain of Title X funding from feds at all.  |
| PHAB Accountability Metrics | Discuss | PHAB responsible for creating accountability metrics for the public health system.Want to create both outcome and process metrics-Is there opportunity for additional feedback on the proposal?Trying to establish metrics on two levels 1) health outcomes for the public health system to measure progress of public health modernization 2) measuring public health system and tying back to PHM and deliverables within the system. Health outcome measures- PHAB has agreed that work can begin in PHD and recommend id health outcome measures and will create opportunities for feedback from partners and LHDs with the goal of 1-2 outcomes for each program area. Sequence of proposals- should review data systems/collection before approving proposal.New accreditation requirements to identify population metrics for reaccreditation. PHNCI webinar showing connection between accreditation and foundational public health service modelsWhat is the primary purpose of creating metrics?1. Demonstrate value of PH and ability to improve population health
2. Local and state are achieving deliverables in PHM
3. Required by law
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| Modernization Implementation Plan | Review | What is the mechanism for documenting work contributing to strategies in roadmap?In updating HB 3100 via HB 2310 is there discussion consideration in light of minimal or no funding for LHDS to submit plan by 2023. Come back to conversation- at next CLHO meeting and work through other priorities at later meeting.  |