CONFERENCE OF LOCAL HEALTH OFFICIALS



Conference of Local Health Officials

**February 16, 2017**

**Meeting Minutes**

In attendance: Nancy Staten (Baker), Charlie Fautin (Benton), Julie Aalbers (Clackamas), Mike McNikle (Clatsop), Florence Pourtal-Stevens (Coos), Muriel DeLaVergne-Brown (Crook), Ben Cannon (Curry), Ellen Larsen (Hood River). Jackson Baures (Jackson), Rebecca Austen (Lincoln), Glenna Hughes (Linn), Tricia Tillman (Multnomah), Teri Thalhofer (North Central Public Health), Tricia Mortell (Washington), Karen Woods (Wheeler), Lindsey Manfrin (Yamhill), Frank Brown (CLEHS), Pat Ludetke (Health Officers)

Public Health Division: Lilian Shirely, Collette Young, Cara Biddlecom, Danna Drum, Richard Lehman

AOC: Stacy Michaelson

CLHO: Morgan Cowling, Kathleen Johnson

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| **Item** | **How** | **Notes** |
| Convene & Introduce |  |  |
| Agenda | Review | Healthy Families SBHC PE will move to March Agenda |
| Appointments | Appoint | Communicable Disease- Katherine Rees  Healthy Communities- Julie Hamilton (CLEHS) |
| Minutes | **APPROVE** | ***Frank Brown moves to approve the January Minutes, Rebecca Austen seconds the motion. All voted in favor- motion passed.*** |
| Crisis Care Guidance | Update | The crisis care guidance was developed with input from around the state. The 2017 Crisis Care Summit will be an additional opportunity for sponsors of the guidance to discuss and recruit new organizations in support of the guidance.  Dr. Dannenhofer (Douglas) and Dr. Lewis (Multnomah) will be attending the summit, if you would like to attend email Richard Lehman ([richard.f.leman@state.or.us](mailto:richard.f.leman@state.or.us)). You can find and review the crisis care guidance here: <http://www.theoma.org/sites/default/files/documents/Oregon_Crisis_Care_Guidance_2-13-14.pdf> |
| 2017-2019 Financial Assistance Agreement and Annual Plan Guidance | Update | Financial Assistance Agreements (FAA)- Danna Drum  The PHD has new contract staff working on the FAA, and will be doing a rapid process improvement and would like to have an LHD administrator (and hopefully one that sits on a CLHO committee), and a LHD staff person that works on fiscal/contract issues participate in the process. The current plan is to have everything done on the OHA contract and procurement side and have it go out to LHDs on May 16th giving six weeks to LHDs to do the work on their side. The process will capture Conference pieces with PEs and funding formulas as well.  Volunteers will need to attend in person and it will be a total of 3 non-consecutive days. The work will begin in February.  ***Discussion:***  It would be good to have a statewide training after process is approved for administrators and local fiscal folks.  Annual Plan Guidance- Danna Drum  This years annual plan will not include projected revenue /expenditres because the PHD will be looking at actuals. The annual plan requirements will remain the same with the expecption of expenditures. The plans are due May 1st.  Documents needed include: singed FAA, updated CHA/CHIP, current org char. The is no longer an annual plan write up and the PHD is trying to meet the state rule per suggestions from CLHO.  ***Discussion:***  Will there be a process this year for expenditure to avoid a year’s gap?  There would be concern to drop a current process without plan to pick up especially y with Legislator concern that counties are not investing enough. Would LHD be able to provide Danna with actual expenditures for this eyar? |
| CLHO Healthy Families  -Title X and TCM | Update | Title X funding- there is a small amount of funding left that the program will plan to distribute via the established funding formula. It will come through as an amendment.  Babies First! And TCM/MCM- Expansion of Babies First! program is not replacing MCM. This is critical because some places in the state will continue to provide MCM and they have an option to bill for MCM. Expanded Babies First! will be a new program, and there is not a clear timeline for what the body of work will look like for the expansion. The state program will continue to inform LHDs through the process. The state plan amendment is retroactive to January 2017 and LHDS can bill TCM for activities they are doing now. ORCHIDS will not have the capacity to bill for expanded Babies First! population, THEO will so LHDS will need to figure out how to directly bill on their own.  Kathleen will pull together a webinar on what LHDs are doing to direct billing (via EHR and otherwise)- Kathleen will work with one-tow LHDs to develop. What are questions on how to/what people are using to bill. (Marion, Yamhill)  LHDS will need to do time study to get a rate for billing. Can do prenatal visits under Babies First! program, cannot double bill, at rate currently getting. The tribes have own TCM state plan amendment, it is beyond MCH work.  ***Discussion:***  Can bill TCM visit when doing work on shared plans of care? If it meets definitions of TCM then yes.  Will there be a write-up sent out so that LHDs can share/update with their finance/billing piece? PHD programs do not have enough info to convey answer to questions. This is an issue for Health Systems Division (DMAP). This might be something that can come from CLHO Healthy Families and have Cate Wilcox look at write-up to provide clarity. Danna can check with Rhonda to id someone at the PHD to help draft guidance.  MCH/Repro programs- needing clarity around inclusion in Modernizaton/accreditation. Will be asking for Charlie or CLHO staff to attend meeting PHAO, need messaging for staff from admin. Conversation at HF? |
| CLHO Preparedness  Recruitment | Recruit | Committee has had turnover and one of the gaps the committee has in membership is medium sized counties (50-140K). The committee mostly has large and small counties. Mid-sized counties include Columbia, Coos, Polk, Klamath, Benton, Linn, Douglas. Need at least one of the counties, and hopefully a coastal county to be on committee.  **Douglas County Preparedness Coordinator will volunteer for committee** |
| OR-Epi | Update | The 2017 OR-Epi conference will be at the Riverhouse in Bend.  The conference will include 6 plenaries and 4 tracks.  CD 101, 303, Health Officer Caucus and STI training will be pre-conference trainings offered. A TB training will be offered for post-conference training.  This year the program is striving for greater interactivity and will be opening up the conference for submitting abstracts and will have process for review.  Overall the conference will have a focus on One Health concept.  Two changes: June 8th have saved space for after close of conference for people to meet and discuss issues. Will have scholarships available through HSPR program similar to years in past. |
| Public Health Week | Update and Discuss | The PHD is working with OPHA to coordinate public health week events. Modernization lens for public health week and work on it with partners  LHDs/OSU extensions to host local forums on public health and modernization work for communities.  Any organizations interested in hosting event to be streamed on federal funding and policy landscape |
| Public Health Advisory Board Nomination  -*Coos, Douglas, Josephine, Klamath, Linn, Polk, Umatilla or Yamhill County* | Update and **APPROVE** | The CLHO Board will defer to the CLHO Executive Committee on the PHAB nomination. |
| OHA/LHD Communication | Discuss | How are we supporting nursing practice? AOPHNS is currently not active and two triennial review staff are non-nursing. Recruitment for PHN was not successful.  LHD administrators relay on nurses in programs. Need to revive AOPHNS to help support LHD nursing. OPHA nursing section, is there possibility with CLHO to work with OPHA?  What is best way to train PHNS- curriculum and having someone to discuss supervisor role?  Could discuss during PHAO call- Teri Thalhofer, Muriel, Rebecca to work on. |