Conference of Local Health Officials

August 20th, 2015

*Conference Executive Members: Muriel DeLaVergne-Brown (Crook); Tom Machala (Jefferson); Carrie Brogoitti (Union); Cathy Perry (AOPHNS), Teri Thalhofer (PHAO); Loreen Nichols (Multnomah)*

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*CLHO: Morgan Cowling; Kathleen Johnson*

*PHD Members: Danna Drum, Tom Eversole, Marti Baird*

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| **MINUTES** |
| **Agenda Item** | **Detail** | **Action Item** | **Responsible Party** |
| **Welcome & Introductions**  |  |  | Muriel DeLaVergne-Brown |
| **Minutes Approval** | July minutes approved. ***Sherrie Ford moved to approve corrected minutes, Brian Mahoney seconds, all voted in favor. Minutes approved*** | Review & Approve | Muriel DeLaVergne-Brown |
| **Appointments** | Muriel DeLaVergne-Brown appointed:Laura Spaulding (WIC) Healthy FamiliesCA Baskerville (Lane County) Healthy CommunitiesJennifer Jordan (Lane County) Healthy StructuresMaikia Moua (Benton County) Health FamiliesIf you have appointments send an email to Morgan or Muriel and it will be addressed at the next meeting.  | Appoint | Muriel DeLaVergne-Brown |
| **CLHO CD Recommendations: HPV Funding** | Adolescent immunization project has unspent funds from the CDC and want to reach out to 2-3 LHDs to host community meetings to discuss adolescent vaccines or HPV rates and immunizations. Mimi Luther will be reaching out to LHDs.At this point, the PHD is unsure if funds will be able to be distributed due to funding release constraints on the PHD end. CLHO CD is looking for approval incase the PHD can move funds in time. **Discussion:**Is there an alternative option if the funds cannot be released in time? The PHD is exploring options like additional media. The funds cannot carry over.Is there a description of the project? Jackson wrote up proposal for CLHO CD--- will send to Morgan.How can we help you spend funds? Needing to amend PE takes OHA 90 days to move funds. Target counties? Jackson County (triennial review follow up plan), Clatsop County (highest cervical cancer rates in state), and few more. Will follow up with other counties that can spend funds by Sept 28th. **Motion:**Tricia Mortell moves to approve the recommendation for HPV outreach funding, Jocelyn Warren seconds the motion, all voted in favor. Motion passed. | Update | Jackson Baures (Jackson County) |