Coalition of Local Health Officials

November 19th, 2015

*Coalition Executive Members: Charlie Fautin (Benton); Carrie Brogoitti (Union); Tricia Mortell (Washington)*

*Coalition Members: Muriel DeLaVergne-Brown (Crook); Tom Machala (Jefferson); Robin Nudd (Baker); Charlie Fautin (Benton); Dana Lord (Clackamas); Brian Mahoney, (Clatsop); Florence Pourtal-Stevens, (Coos); Tom Kuhn (Deschutes); Ellen Larsen (Hood River); Jackson Baures (Jackson); Jocelynn Warren, (Lane); Rebecca Austen (Lincoln); Pat Crozier (Linn); Pam Hutchinson (Marion); Sheree Smith (Morrow); Loreen Nichols, (Multnomah); Teri Thalhofer, (NCPHD); Katrina Rothenberger (Polk); Marlene Putman, (Tillamook); Meghan DeBolt; (Umatilla); Carrie Brogoitti, (Union); Tricia Mortell (Washington); Pat Luedtke, (Health Officers); Frank Brown, (CLEHS); Cathy Perry, (AOPHNS)*

*CLHO: Kathleen Johnson, Morgan Cowling*

*PHD Members: Danna Drum, Michael Tynan, Tim Noe*

*AOC: Stacy Michealson*

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| **MINUTES** | | | |
| **Agenda Item** | **Detail** | **Action Item** | **Responsible Party** |
| **Welcome & Introductions** |  |  | Charlie Fautin |
| **Minutes Approval** | October minutes approved  ***Muriel DeLaVergne-Brown moved to approve, Tricia Mortell seconds, all in favor*** | Review & Approve | Charlie Fautin |
| **SIM National Advisory Committee** | Dr. Betty Bekemeier from the University of Washington approached CLHO about identifying a volunteer for a National Advisory Committee to advise research work the State Innovation Models. You can read more about the proposed project and advisory group [here](http://oregonclho.org/about/clho-meetings/).  CLHO submitted a letter of support for the national advisory committee and stated that if the project is funded we will provide a local public health volunteer to sit on the committee.  **Volunteers:**  Carrie Brogoitti, Ellen Larsen, Pat Luedtke, Meghan DeBolt, Marlene Putman | Discuss and Recruit Volunteer | Charlie Fautin  Dr. Betty Bekemeier |
| **PH Modernization: Communication Update** | CLHO was provided a grant from the PHD to assist in the Modernization planning work. Some of the work that CLHO has done with that funding to date includes the webinars, higher a facilitator for the CLHO retreat and most recently contracting with Liana Winett and Larry Wallack at Portland State University to assist in message development for local decision-makers.  A small group of volunteers (Brian Mahoney, Jocelyn Warren, Tricia Mortell, Frank Brown, and Sami Jarrah) meet 3 times for 4 hours each to work with Liana and Larry on developing messages. The final products of that work will be shared with CLHO in the form of a toolkit. CLHO will have a webinar to review the toolkit and answer questions.  **Webinar: December 8th from 830-10am.** | Update | Morgan Cowling  Tricia Mortell |
| **Robert Wood Johnson Foundation Grant Opportunity** | RWJF/Public Health Accreditation Board is offering $250,000 for two years for states that our going through public health system transformation (Washington, Ohio, Oregon). Proposals for funding are due Dec. 15th, and RWJF would like to see elements of the proposal by Dec. 1st. The money would be distributed in March of 2016. CLHO’s most up to date draft proposal is available [here](http://oregonclho.org/about/clho-meetings/).  We are looking for a motion to approve CLHO to be the grants fiscal agent.  Proposed Outcomes:   1. By end of grant period all areas of state are engaged in the planning and building capacity by modernization implementation 2. By end of grant at least five areas of the state are ready to submit a modernization plan 3. By the end of grant period Oregon will contribute a suite of tools, resources and sample plans for other states to use in order to implement the foundational public health services.   Discussion on CLHO as fiscal agent?  Additional staff time required to administer grant  ***Motion:***  ***Pat Luedtke moves to approve CLHO as fiscal agent for RWJF grant, Muriel DeLaVergne-Brown seconds the motion, all voted in favor. Motion passed.*** | Update and Approve | Charlie Fautin  Morgan Cowling  Michael Tynan |
| **CLHO Employee Structure and Benefits** | 5 years ago when Morgan started as the ED for CLHO began an agreement with AOC to provide benefits and payroll to CLHO staff. In order to do this it was structure d that CLHO staff were AOC contract employees on loan to CLHO. AOC Legal Counsel has stated that CLHO/AOC agreement is untenable, due to a loss prevention standpoint along with concerns that CLHO is a non-profit and the employees are getting government benefits. AOCMHP is structured in the same way are also having to explore different structure options.  Cheryl Rameriez of AOCMHP and Morgan have been exploring options, and after researching the only viable option that each organization has is to maintain their 501c6 statuses and secure their own benefits and payroll.  Cheryl and Morgan had a meeting on 11/19 with Mike McArthur and proposed some questions and that there is more transition time needed for securing other retirement plans. There is potential for employees to loose significant amount of retirement investment.  Silas Halloran Steiner suggested checking with GOBHI to see if they would be able to provide a suite of benefits, and offered to have conversation with GOBHI president.  Decision needs to be made by January 1.  Morgan is looking for small group of executive committee volunteers to help with the process.  CLHO emphasized the importance of ensuring employees remain whole (that the receive comparable benefits to current benefits)  ***Motion:***  ***Tom Machala moved to reinforce the Executive Committee to act on behalf of CLHO to make benefit and funding decision, Tricia Mortell seconds the motion. All voted in favor. Motion passed.*** | Update and Discuss | Morgan Cowling |
| **Public Health Law Center in Oregon** | There is work occurring to form a public health law center in Oregon. Craig Mosbek is leading the project. The nearest public health law center is in Arizona. The proposal and activities of the law center can be read [here](http://oregonclho.org/about/clho-meetings/). A steering committee is being formed and Craig would like to have a local public health/CLHO representative on the committee.  The steering committee would focus on how to structure a public health law center in Oregon. Would meet quarterly for an hour over the phone.  ***Motion:***  ***Pat Luedtke moves to formally support the initiative and implementation of public health law center and that a CLHO member participates, Tom Machala seconds the motion. All voted favor. Motion passed.***  Morgan will follow up to identify a volunteer. First steering committee meeting will be in January. | Update and Recruit Volunteer | Craig Mosbek  Morgan Cowling |
| **County Health Rankings** | CLHO applied and received funding to support CHR activities. The $4900 will be used to fund four LHDs to do one of the following activities:   1. Host an event or convene a meeting to engage new community partners around the Community Health Rankings and health improvement efforts identified in a Community Health Improvement Plan. 2. Host an event or convene a meeting with new and existing partners to identify collaboration efforts and action steps that improve community health and CHR indicators. 3. Engage elected County Officials and other local government stakeholders to develop a plan to adopt a health in all policies approach.   We are waiting to hear if OPHI also received funding, if they there will be an opportunity for 6-8 LHDs to receive funding (similar to last year). Once OPHI receives confirmation of funding we will send out a short application out to the CLHO list serve. | Update | Kathleen Johnson |