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| **Project Management****Outcomes: PH Modernization Grant and communication and outreach work is successfully managed and completed.**  |
| **Date** | **Goal** | **Activity** | **Responsibility** | **Status** |
| 8-31-15 | PH Modernization workplan and budget are developed  | Work plan and Budget developed  | Morgan |  |
| Work plan and budget shared with CLHO | Morgan |  |
| 7/15-10/15 | PH Modernization Grant is managed and executed by CLHO Staff | Deliverables of the grant are met | Morgan |  |
| 9/15 | Contractor Hired to manage assessment and communication deliverables | Scope of work developed | Morgan |  |
| Recruitment conducted & Contractor Hired | Morgan |  |
| 10/15-6/16 | Oversee contractor | Meet regularly with Contractor | Morgan |  |
| Onboard Contractor | Morgan |  |
| **Communication****Outcome: LPHA leadership and staff are well information of the implications of HB 3100 and understand how to provide input during the planning process.** |
| **Date** | **Goal** | **Activity** | **Responsibility** | **Status**  |
| 9-30-2015 | Information and communication on HB 3100 is provided to LPHA administrators | Webpage is created on CLHO website. | Kathleen | Set up – updating ongoing |
| Modernization planning documents are posted on webpage | Kathleen | Ongoing |
| Outreach to 10 administrators (who don’t regularly attend monthly mtgs.) | Kathleen/ Morgan | Complete & Ongoing |
| 8-31-2015 | Five presentations on public health modernization are provided | General presentations to CLHO, CLHO Caucuses and CLHO Committees on input process: Committees: CLHO CD\* CLHO Emergency Prep \* CLHO IM \* CLHO Healthy Structure \* \*CLHO HC \*Caucuses: CLHO HO, CLEHS, PHAO | Kathleen/Morgan | 5 Completed. |
| 8-31-2015 | Three webinars are conducted on opportunities to engage in modernization process | Three webinars were given the week of July 6-10 on the HB 3100 planning process for HB 3100 Implementation | Morgan | 3 Completed |
| 9-28-2015 | Information and communication on HB 3100 is provided to BOC across the state | Attend 5 AOC District Meetings and present on PH Modernization | Morgan/Kathleen |  |
| 10-1-15 | Communication Materials and Tools are developed for LPHAs to use with local partners, Boards of Health | Contractor hired to develop communications messages/ tools | Morgan |  |
| **Outreach and Engagement****Goal: Foundational capabilities and program planning documents are reviewed and feedback is provided.**  |
| **Due Date** | **Goal** | **Activity** | **Responsibility** | **Status** |
| 9-25-15 | CLHO input included in Foundational Program and Capability documents | Create PowerPoint for seven webinars  | Kathleen  |  |
| Facilitate seven webinars | Kathleen/Morgan |  |
| Take Notes and Summarize | Kathleen/Morgan |  |
| Facilitated CLHO retreat to get feedback and work on Foundational Programs and Capabilities | Kathleen/Morgan  |  |
| 9-25-15 | CLHO caucuses, committees, members, and LHDs engaged in planning process  | Solicit feedback at CLHO committees (HST, HS, Healthy Families, Information Management) | Kathleen |  |
| Solicit feedback at CLHO committees (Healthy Communities, CD, Preparedness) | Morgan |  |
| Present at CLHO Caucuses | Morgan |  |
| **Assessment Development****Outcome: Development assessment that addresses cross-jurisdictional sharing, health outcomes and health needs, and community involvement** |
| **Date** | **Goal** | **Activities** | **Responsibility** | **Status** |
| 11-30-2015 | Solicit feedback from local public health officials and commissioners on assessment process  | Present at an AOC meeting  | Morgan |  |
| Present and brainstorm at CLHO Retreat | Kathleen/Morgan |  |
| 12-31-2015 | Finalized modernization of public health assessment  |  |  |  |
| **Assessment Implementation****Outcome: Implement assessment that address cross-jurisdictional sharing, health outcomes and health needs, and community involvement to determine the function capacity of our public health system** |
| **Date** | **Goal** | **Activities** | **Responsibility** | **Status** |
| 12-2015 | Collaborate with PHD on survey implementation | Meet with PHD to determine assessment logistics | Contractor |  |
| 1-2016 to 2-2016 | Engage LHDs on how to assess foundational capabilities and programs | Visit with 20 LHDs to prepare for assessment | Contractor |  |
| Facilitate 3 regional meetings to discuss CJS | Contractor |  |
| 6-2016 | 34 LHDs complete modernization of public health assessment | Call LHDs to follow-up on assessment progress | Contractor |  |
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