December 16, 2015

To: CLHO Board

Fr: Morgan Cowling, CLHO Ed

Re: Public Health Modernization Contractor Process

Background

As part of the Public Health Division grant to the CLHO we are looking to hire a contract to support the Public Health Modernization efforts over the next six – nine months. The contractor will focus on two major areas of support for local health departments:

1. Communications work – using the Tool Kit to broaden understanding of Modernization
2. Assessment support – work with local health departments to support their work completing the PH Modernization Assessment
3. Other?

The Deliverables are still under development. However, I would like a small group of CLHO members to work with me to: 1. Nail down deliverables; 2. Review proposal letters, and 3. Chose final contractor.

Timeline – We’d like to get this contractor started as soon as possible to support the assessment work.

December 17 – December 22 – Nail down informal RFP process and deliverables

December 22 – January 8th – Recruitment

January 11th – 15th – Review and Decision

January 19th – Contractor Begin