**Conference of Local Health Officials**

**Annual Committee Report of Activities - 2015**

*Please complete the following form and return to Morgan (*[*morgan@oregonclho.org*](mailto:morgan@oregonclho.org)*) by October 9, 2015*

***Please plan on having someone from your committee present at the October 15th, 2015 CLHO meeting to present your Annual Report****. Thank you!*

**Committee: CLHO Preparedness**

**Co-Chairs**: Tom Kuhn and Eugene Regan

**What is the purpose of your committee (please include the issues are within your committee’s purview)?**

The purpose of the CLHO Preparedness Committee is to provide joint leadership in public health emergency preparedness policy development and implementation throughout the State of Oregon. This is accomplished through local health department coordination and guidance with State of Oregon Preparedness staff. Issues include:

1. Determining funding formula.
2. Report to CLHO Committee on findings of Funding Formula process.
3. Development of goals and procedures, along with contract language – PE 12.
4. Develop fiscal responsibility amongst the committee.
5. Data assessment and policy for data sharing.
6. Provide member expertise in special projects.

**What are the objectives of your committee?**

1. Define the components of the system and coordinate efforts for preparedness and response.
2. Articulate operation performance standards.
3. Gain annual concurrence for the yearly work plan.
4. Recommend funding distributions.
5. Use the data assessment to justify the funding needs local and state.
6. Develop work-plans, PE 12, and system accountability.
7. Monitor and provide oversight of policy recommendations (PE-12).
8. Monitor target capabilities being worked on to share best ideas and lessons learned.

**What specific issues did your committee work on in 2015 (please be sure to include Program Element and Funding changes in addition to other topics)?**

1. The CLHO Preparedness PE 12 work group met multiple times to make changes to the PE 12 contract. These were approved by the Subcommittee and then presented to CLHO for final approval.
2. There was a reduction to PE 12 funding. The CLHO Preparedness Subcommittee budget workgroup met to discuss. Option five (5), straight reduction of approximately 7 % decrease across the board from flat funding from FY15, was recommended and presented to CLHO for approval.
3. Development of PE 09 - Ebola Supplemental Funds and funding distribution through extensive committee work.
4. Modernization of Public Health: OHA put together a work group led by Mike Harryman which put together a working document that outlines Foundational Capability-Public Health Emergency Preparedness. This document was reviewed by CLHO members and LPHA partners. The CLHO Preparedness Subcommittee sponsored a webinar and Q & A session to discuss the document and how to best provide feedback.
5. During the annual ECHO Conference, CLHO Preparedness Subcommittee met to determine annual report and look forward to next year.
6. Examined and discussed the use of masks during wildfire situations.
7. Examined public health implications and messaging around drought declarations.

**Were there any specific issue challenges or structural challenges your committee encountered this year?**

1. Difficulty in reaching concurrence on funding formula.

2. Time frame for funding formula analysis.

3. Not sufficient time to orient new members.

4. Logistical issues created by Ebola and wildfires.

**Were there any things that worked well in your committee that you’d like to share with other committees?**

1. Successful monitoring, surveillance, and discussion of Ebola threat.
2. Completion and operationalization of new PE 09 - Ebola Supplemental Funds through committee work. Allowed flexibility for spending within 18 month period and a retroactive option.
3. Completion and approval of PE 12 through committee workgroup.
4. Implementation of CLHO Preparedness webpage on CLHO website. Committee member Uei Lei appointed as committee webmaster.
5. Oregon Statewide Pharmacy and Public Health Memorandum of Understanding development in collaboration with Oregon Health Authority and Board of Pharmacy.
6. Examination Climate Change topic and roll-out of Climate Change toolkit.

**What is your planned work agenda for the next year?**

1. Conduct meetings to review and update the county work-plan template, incorporating end-user input.
2. Monitor national changes in the preparedness program.
3. Continue monthly meetings and ongoing communication with all counties.
4. Work towards monitoring fiscal responsibility.
5. Will continue working with Dr. Lehman on the Pharmacy MOU project.
6. Monitor the state legislature and keep members aware of new legislation that may affect preparedness programs in the state.
7. Perform in-depth analysis and development of funding formula. Will assign members to participate in a funding formula workgroup.
8. Upon request from CLHO or HSPR, will provide input on emerging issues.
9. Request that a link to Public Health Preparedness information be included on OEM webpage.

**Any thing else you’d like to share with other Committees or the CLHO Board?**

OHA has excellent communication toolkits available! We recommend that efforts be made to sustain them and continue to receive input to improve them.

**Are there any members who have retired from your committee and do you need new members?**

Karen Yeargain from Crook County is resigning and will be replaced Vicky Ryan. No additional members needed at this time. Monthly meeting attendance remains high.

**Please list your committee members:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Last Name** | **First Name** | **County** | **Co size\***  **(S, M, L)** | **Position/ Start Date** |
| 1 | Demaris | Jenny | Lincoln | S |  |
| 2 | Goodwin | Mary | Deschutes | L |  |
| 3 | Jaramillo | Selene | Lane | L |  |
| 4 | Kuhn | Tom | Deschutes | L | Co-Chair (03-2013) |
| 5 | Lei | Uei | Multnomah | L |  |
| 6 | MacDaniels | Larry | Clackamas | L |  |
| 7 | Mohnkern | Sue | Washington | L |  |
| 8 | Phillips | Tanya | Jackson | L |  |
| 9 | Regan | Eugene | Douglas | M | Co-Chair (03-2013) |
| 10 | Roggiero | Riann | Umatilla | M |  |
| 11 | Ryan | Vicky | Crook | S |  |
| 12 | Sherman | Rick | Marion | L |  |
| 13 | Woods | Karen | Wheeler | S |  |