**Morgan Cowling, CLHO Executive Director**

**Staff Update, November 2014**

*Project Updates:*

***2015 Legislative Session Preparations***

I continue to staff the CLHO Legislative Committee to work through and recommend both policy and funding recommendations for the CLHO Board to adopt. The last month I have really focused on pulling together potential and past ideas for funding requests for the CLHO Legislative Committee to use as background in the formation of funding requests to the Oregon Legislature.

I have also continued to meet with other organizations to identify potential allies on our legislative and funding priorities. I have meet with AFSCME, the Heart Association, the Oregon Nurses Association, Upstream Public Health (mostly about their transportation priorities), and will continue to meet with other organizations, as we get closer to the legislative session.

Kathleen and I have also been working on identifying which issues need one-page factsheets to support our communications needs. At the last CLHO Legislative Committee we reviewed a list of eight one-page fact sheets: 1. Overview of CLHO Policy and funding priorities; 2. Modernization Task Force Recs; 3. E-cigarettes; 4. Prevent Overdose deaths and require childproofing of marijuana; 5. CCOs and LPH; 6. PH 101; 7. TCM; and 8. Local Public Health Funding.

Also please take look at the elections results and leadership document I put together (attached separately).

***Integration of Targeted Case Management into CCOs Global Budget***

I have been meeting every other week with a group tasked with developing a contract template for the CCOs and LPHAs to use as a starting point in their discussions. Health Share shared a boilerplate template to use as a starting point and we have spent the last three meetings refining the Statement of Work and the Compensation exhibits of the template. I have been working to use other documents that exist as starting points (Financial Assistance Agreement Program Element, OARs) so that there can synergies between the statement of work and other guiding documents.

I have heard from some that there is growing concern about meeting a July 1, 2015 deadline without the financial data and flexibility guidance from CMS. I have called Don Ross and have requested an update on the information.

Here are important points people need to know:

1. DMAP has said that with financial data they could determine how much to withhold for FFS clients from Counties when they submit their match.
2. We have suggested to DMAP that they collect the amount that local health departments have to match at one time in January. This would not be set in stone but could be a top amount to give DMAP an idea if it is possible (and still stay under the growth cap).

**Kathleen Johnson, CLHO Program Manager**

**Staff Update, November 2014**

***Accreditation Technical Assistance***

I continue to work with Josie Henderson, Marni Mason and Susan Ramsey on the APHA funded OPHA Strategic Planning workshop. We have finalized the date for the workshop it will be held in Pendleton, OR on May 7th from 9:30 am to 3:15pm. We are now working to finalize the date for the primer webinar, this webinar will likely take place at the end of March. Individualized technical assistance will be available after the Pendleton workshop.

I facilitated the October AWG meeting. For this meeting Anona Gund and myself drafted a proposal to decide the format of future AWG meetings, the group decided, starting next year, to meet once monthly for an hour. The meetings will continue to be made available via web and telephone with meeting space in Portland. Additionally, Anona Gund is leaving the Performance Management Program on job rotation to the transformation center and Danna Drum will be looking to fill her position in the next month or so. In Anona’s absence I will be planning and facilitating the December AWG on my own, but starting at the beginning of next year I will work with the new performance specialist to co-plan and facilitate future meetings.

I have spent sometime in the last month preparing for the November small county accreditation support work group. I reached out to smaller and more rural counties to help develop the agenda, at the November meeting we covered the connection between strategic planning, performance management and quality improvement, and to review the general accreditation process.

***Minimum Standards and Triennial Review***

I continue to be involved in the standards review and triennial review work. At our last CLHO meeting we recruited two administrator volunteers to sit on the steering committee, Pam Hutchinson (Marion) and Karen Woods (Wheeler) volunteered. At the last Healthy Structure meeting a representative from the committee was recruited, both Erin Mowlds (Washington) and Claire Smith (Multnomah) volunteered. I am working to compile the final documents of the standards for local public health and minimum qualifications for personnel, and to include an equity checklist that corresponds with the standards for local public health.

I have been working with Pat Crozier and Robert Johnson (co-chairs of Healthy Structure) to help them plan a committee retreat in the beginning of December. As a part of the work of the committee I have also requested that Jan Kaplan send out the updated program indicators that are a part of the standards package to all administrators to receive feedback on the following questions, and as a part of finalizing the standards package:

Which of the program indicators not covered by accreditation should we keep and which ones should we drop?

Are there indicators not listed for what should be the minimum required of local health departments in Oregon?  These would be indicators that are critical but not currently in statute or rule.

Do you think we should have a list of program indicators?  Maybe the system is covered well enough by statute and rule?  Or maybe the state and local health departments need this method to describe the minimum for Oregon?

***Workforce Development***

I maintain contact with Luann D’Ambrosio at the Northwest Center for Public Health Practice to check in on the proposal development and writing webinar series curriculum. The NWCPHP has drafted a curriculum that is posted here. It is my hope to receive feedback from CLHO members and their staff about what content will be useful/helpful.

I attended the workforce development workgroup meeting on November 17th. The workgroup coordinator completed an environmental scan of training and development opportunities available in our state and in the region and found that the largest gaps were in leadership development, cultural competency, and analytic/assessment. The workgroup discussed which competencies to prioritize based on the gap areas and needs, I shared that from my work with LHDs I often hear a need for cultural competency trainings and for in house data analysis and assessment. These two areas are also pieces of the framework included in the modernization of public health recommendations. The workgroup coordinator will develop a draft recommendation to be shared at the next workgroup meeting.

***Mentorship Program***

I have been working with Muriel DeLaVergne-Brown to develop a curriculum for the mentorship program. I have also reached out to public health associations and SACCHOs in other states that have developed similar programs to hear how they run the mentorships and to see the materials they use for their program. I have also sent out profiles of all the administrators that volunteered to be mentors to the administrators that were interested in being mentees so that I can begin pairing administrators. I am hoping to wrap-up the pairing process in the next week. Based on the number of administrators interested in participating I have also developed a budget that is included in the proposal document posted under meeting materials.

***Legislative and Policy Work***

Following the timeline Morgan and I have set for our legislative session deadlines we developed a description of each potential one-pager that we will use during the session. The potential one-pagers we proposed to the legislative committee include: e-cigarettes, marijuana and public health issues, local public health authority, public health funding, targeted case-management, CCO’s and public health, and public health 101 (a day in the life). I have also been connecting with graphic designers to get cost estimations for the creation of 8 one-pagers and a template for CLHO to utilize for future one-pagers.

I continue to attend the Healthy Kids Learn Better Coalition meetings. At the November 4th meeting coalition members were asked to submit brief descriptions of legislative concepts they have submitted for the 2015 session, in the next two weeks the coalition will be voting on endorsements for these concepts. Concepts submitted are included below.

The Oregon School Based Health Center Association has submitted LCs to increase funds from the state budget for new SBHC planning, and to require the inclusion of SBHC data in CHA/CHIPs.

The Oregon Environmental Council has submitted a LC for toxic disclosures on toys and products intended for children sold in Oregon.

The Oregon Nurses Association/ Oregon School Nurses Association has put forth a LC to increase the ration of School Nurses to students. The current ratio is 1:4000 and the target ratio is 1:750.

Upstream Public Health has submitted a LC to take out junk food marketing in Oregon schools. They have also submitted a LC for statewide transportation funding (transit, sidewalks, bike lanes).

***CLHO Website***

I have been spending a fair about of time working and meeting with the website designer and website developer to create a final website design and to create webpages and content. After three reviews and revisions the website design has been finalized and the developer will begin to build the design into our webpage. Since last month’s CLHO meeting I have had two additional meetings with our developer and have been working with him to create a quality improvement library on our webpage to develop the format for the CLHO committee pages. I also continue to add content to the webpage.

**Public Health Services and System Research DIRECTIVE grant**

I continue to participate in PHSSR webinars as a way of gathering background information. We had a DIRECTIVE call with the principle investigators (Betty Bekemeier and Justin Marlowe) and the other states (Wisconsin and New York) involved in the project. The PIs are still waiting for the human subjects review to wrap up, but in the meantime they have asked each site to determine which PHAST measures they would like to collect for. The PHAST measures can be found [here](http://phastdata.org/measures). Morgan and I have a call set-up with Betty to further discuss the PHAST measures and data collection processes for our LHDs here in Oregon.

**Administrative**

This past month I spent time developing a work plan for this year and have reviewed my workplan with Morgan. I will continue to add and adapt the workplan as more projects unfold and develop.

Morgan and I are moving offices and we spent a day organizing CLHO material and packing up our current office space to be moved.