Coalition of Local Health Officials

September 18th, 2014

*Coalition Executive Members: Muriel DeLaVergne-Brown (Crook); Tom Machala, Vice-Chair (Jefferson); Loreen Nichols, Secretary/Treasurer (Multnomah); Carrie Brogoitti (Union); Silas Halloran-Steiner (Yamhill); Rod Calkins (Washington); Cathy Perry, AOPHNS Rep[ (Clackamas County); Frank Brown, CLEHS Rep (Linn County); Pat Luedtke, Health Officer Caucus (Lane)*

*Coalition Members: Muriel DeLaVergne-Brown, Chair (Crook); Tom Machala, Vice-Chair (Jefferson); Loreen Nichols, Secretary/Treasurer (Multnomah); Charlie Fautin (Benton); Philip Mason, (Clackamas); Brian Mahoney, (Clatsop); Sherrie Ford, (Columbia); Florence Pourtal-Stevens (Coos); Patty Savage (Curry); Tom Kuhn, (Deschutes); Jane Smilie (Deschutes); Dawnelle Marshall, (Douglas); Kimberley Lindsay (Grant); Jackson* Baures *(Jackson); Mark Orndoff (Jackson); Mary Wilkie (Lake); Karen Gaffney (Lane); Pat Luedtke, (Lane); Rebecca Austen (Lincoln); Pat Crozier (Linn); Rod Calkins (Marion); Pamela Hutchinson (Marion); Robert Johnson (Multnomah); Teri Thalhofer, PHAO Rep (North Central Public Health District); Katrina Rothenberger (Polk); Carrie Brogoitti, (Union); Kate O’Leary (Washington); Karen Woods, (Wheeler); Silas Halloran-Steiner (Yamhill); Lindsay Manfrin (Yamhill)*

*CLHO: Morgan Cowling; Kathleen Johnson*

*AOC: Stacy Michaelson*

*PHD Members: Jan Kaplan, Tom Eversole, Priscilla Lewis, Lilian Shirley, Michael Tynan, Rob Nystrom*

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| **MINUTES** |
| **Agenda Item** | **Detail** | **Action Item** | **Responsible Party** |
| **Welcome & Introductions**  |  |  | Muriel DeLaVergne-Brown |
| **Minutes Approval** | August minutes approved. ***Sherrie Ford moved to approve the minutes, Charlie Fautin second. All voted in favor.***  | Review & Approve | Muriel DeLaVergne-Brown |
| **CLHO Mentorship Proposal** | Mentorship Program Proposal can be reviewed here.CLHO members liked the idea of 2 in-person meetings, and suggested that there be a kick-off event for mentors and mentees to meet and get to know one another. CLHO members also liked the idea of webinars and suggested Legislative 101 and How to Talk with Commissioners as webinar topics.Members asked that staff create profiles for each administrator and a selection process for mentees to choose mentors and vice versa.Staff will make edits to the draft proposal to include comments from today and will bring to October meeting for approval.  | Approve & Solicit Volunteers  | Muriel DeLaVergen-Brown |
| **Additional Comments** | Follow-up to Task Force on the Future of Public HealthResources needed to keep wheels on bus maybe CLHO buys some more lobbyist time? CLHO needs to figure out new iteration of the Conference or something similar to the Conference. Local voice comes through the conference.The Legislative Committee could look at final report and ensure that we are not creating unfunded mandates.Next step: Work in legislative committee and create communication plan for LHDs |  | Charlie Fautin |
| **Staff Report** | Submitted In writing | Update | Morgan CowlingKathleen Johnson |