Coalition of Local Health Officials

August 21st, 2014

*Coalition Executive Members: Muriel DeLaVergne-Brown (Crook); Tom Machala, Vice-Chair (Jefferson); Loreen Nichols, Secretary/Treasurer (Multnomah); Carrie Brogoitti (Union); Silas Halloran-Steiner (Yamhill); Rod Calkins (Washington); Holly Skogley, CLEHS Rep (Linn County); Pat Luedtke, Health Officer Caucus (Lane)*

*Coalition Members: Muriel DeLaVergne-Brown, Chair (Crook); Tom Machala, Vice-Chair (Jefferson); Loreen Nichols, Secretary/Treasurer (Multnomah); Charlie Fautin (Benton); Brian Mahoney, (Clatsop); Sherrie Ford, (Columbia); Patty Savage (Curry); Tom Kuhn, (Deschutes); Peggy Madison, (Douglas); Lindsay Madden (Grant); Steve Grasty (Harney); Jackson* Baures *(Jackson); Diane Hoover (Josephine); Pat Luedtke, (Lane); Pat Crozier (Linn); Rod Calkins (Marion); Teri Thalhofer, PHAO Rep (North Central Public Health District); Sheree Smith and Diane Kilkenney (Morrow); Katrina Rothenberger (Polk); Sarah Williams (Umatilla); Carrie Brogoitti, (Union); Karen Woods, (Wheeler); Silas Halloran-Steiner (Yamhill);*

*CLHO: Morgan Cowling; Kathleen Johnson*

*PHD Members: Jan Kaplan, Tom Eversole, Lilian Shirley, Michael Tynan, Rob Nystrom*

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| **MINUTES** |
| **Agenda Item** | **Detail** | **Action Item** | **Responsible Party** |
| **Welcome & Introductions**  |  |  | Muriel DeLaVergne-Brown |
| **Minutes Approval** | June minutes approved. ***Teri Thalhofer moved to approve, Dana Lord second. All voted in favor.*** | Review & Approve | Muriel DeLaVergne-Brown |
| **Taskforce on the Future of Public Health Services** | A small workgroup developed an implementation plan for how core services and capabilities will be delivered. The group developed several options for how the work could occur (single county, single county shared services, multi county). Unfortunately the group does not have more time to smooth out implementation plans. Legislative counsel was present at the Taskforce meeting and will be working with Senator Monnes-Anderson, Representative Greenlick, and Commissioner Baney to develop a legislative concept.Sept 10th is the last Taskforce meeting. On August 27th from 830-1030am CLHO will host a webinar to review the implementation plan and have a discussion to receive feedback.The Taskforce agreed that there is a need for robust funding behind report.Next steps: the taskforce will recommend that the Legislature adopts the frameworkDraft legislative concept, and fundingUnclear timeline and who will be communities and the funding availability It would behoove staff to cost out what it will require to fund programs and services. **Motion for CLHO to endorse the conceptual framework**:Kimberly Lindsay moved to endorse the conceptual framework, Sherrie Ford seconds. The motion passes with all in favor. Morgan encourages CLHO to review current documents on webpage and share your comments with staff.  | Update & Endorse  | Charlie FautinCarrie BrogoittiMichael Tynan |
| **CLHO Retreat** | The CLHO retreat is September 17th and 18th. We really want a lot of participation. State leadership has been invited to participate as well. Draft agenda has been sent out, would appreciate feedback. JLT additions: policy on social media and texting for LHD. Pulling resources together from state and national orgs. Have joint work product. Product would be simple policy that could be adopted or amended.Agenda items for the retreat:Briefing on emerging threats (medical epidemiologists to discuss what we know/don’t know and what we would do) (30 mins)Emergency preparedness mutual aid agreements (30 mins)Café conversations: how LHDs are sharing services | Update & Discuss | Muriel DeLaVergne-BrownMorgan Cowling |
| **CLHO Legislative Committee 2015 Agenda Recommendations** | Legislative committee has been meeting over the summer once a month. The committee has narrowed ideas to 6: TMSA dollars, Marijuana legalization, immunizations and non-medical exemptions, mental health promotion and wellness in schools, CLHO staff drafted white papers on each legislative area and presented them to the committee. Staff will elaborate more on 3 priority areas that were chosen:E-cigarettesLocal PHAMarijuana TMSA (funding)**Motion to approve CLHO legislative agenda**: Loreen Nichols moved to approve the CLHO legislative agenda, Kimberly Lindsay seconds. All voted in favor, motion passed. Senator Monnes-Anderson will be submitting a bill to ban flavored tobacco products in the state of Oregon.OPHD Policy Options:Same $4M secured will continue to go to TPEPPHD will be asking for an additional $8M from TMSA to support tobacco, obesity, communicable disease prevention, lab upgrades county transmission of reports and reports of results. PHD staff hopes to begin identifying for 2015-2016 so CLHO and PHD can be more aligned with legislative work. Start talking now about enhancements in program work and what are the elements we need to work on.  | Update & Approve | Silas Halloran-Steiner |
| **CLHO Fall Retreat** | Morgan is looking for topic ideas to put on the agenda for the Annual Retreat in September. Members suggested:PH 101PH Funding Formulas and timelinesHow counties interact with commissioners (effective communication with BOC)Articulating PH in ELC and their connectionSystem work and engaging with stateHow other LHD are working with CCOsA small group will be formed to work with Morgan to help craft the agenda. Micheal Tynan volunteered to be on the group.  | Feedback | Morgan CowlingMuriel DeLaVergne-Brown |
| **CLHO Website Update** | Kathleen and Morgan have been working to brainstorm headings and menus for the new CLHO webpage. See proposed headings here: <http://www.oregonclho.org/clho-meetings.html>Please let Morgan or Kathleen know if you would like to see any resources made available on the webpage | Update and Solicit Feedback | Kathleen Johnson |
| **CLHO Year End Budget Report****-Savings recs****-Appoint budget committee** | CLHO has a large balanceIt was recommended that we look at programming with fundsUnderspent 28,000 this went into savingsLoreen went through the options for CLHO savings, see here: http://www.oregonclho.org/clho-meetings.htmlCLHO has 30,000 in restricted access funds**Motion to approve recommendation for investing money in option 2:**Carrie Brogoitti moved to approve recommendation, Charlie Fautin seconds. All voted in favor, motion passed. We need to reappoint budget committee to look at how to use funds to support local health departments. Ideas could be a retreat topic, a couple members to work with Loreen and Morgan to draft ideas and agenda items for retreat topics.Volunteers- Muriel DeLaVergne-Brown, Charlie Fautin, Sherrie Ford, Loreen Nichols  | Discuss & Approve | Loreen NicholsMorgan Cowling |
| **Staff Report** | Directive Grant: Communicable Disease and Cross Jurisdictional Sharing has been funded and will cover 30% of Program Manager positionTCM meetings every 3rd Thursday at 230pm. Report from Crook on how TCM will be integrated with CCO. Multnomah county also developed similar document on TCM programs. If LHDs need examples ask Morgan and she can share.See staff [report](http://www.oregonclho.org/clho-meetings.html).  | Update | Morgan CowlingKathleen Johnson |